

MINUTES OF MEETING  
ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District was held on Tuesday, December 5, 2018 at 1:30 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Zenzi Rogers	Chairperson
Chris Mayo	Supervisor
Joe Panchula	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 1:30 p.m.

*Mr. Oliver administered an oath of office to Mr. Chris Mayo.*

**SECOND ORDER OF BUSINESS**

**Review and Ranking of FY2018 Audit Proposals**

Mr. Oliver stated at your last meeting, you had authorized staff to issue an RFP for audit proposals for the FY 2018 audit with the approved evaluation criteria. We received two proposals from Grau & Associates and Berger, Toombs, Elam, Gaines & Frank. The most evaluation criteria points went to Grau & Associates. Grau & Associates had a price of \$3,900. Berger, Toombs had a price of \$6,000.

On MOTION by Ms. Rogers seconded by Mr. Mayo with all in favor the Proposal from Grau & Associates was the #1 Ranked Audit Firm was approved.
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**THIRD ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Rogers seconded by Mr. Mayo with all in favor the Meeting was adjourned.
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