

MINUTES OF MEETING
ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District was held on Tuesday, August 21, 2019 at 11:00 a.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Zenzi Rogers	Chairperson
Chris Mayo	Vice Chairman
Joe Panchula	Supervisor
Ginny Feiner	Supervisor

Also present were:

Jim Oliver	District Manager
Jason Walters	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

Audience Comment

There were no members of the public in attendance.

THIRD ORDER OF BUSINESS

Affidavit of Publication

Mr. Oliver stated included in your agenda package is the affidavit of publication of notices in the St. Augustine Record for today's public hearing.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the May 15, 2019 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the May 15, 2019 meeting. Are there any additions, corrections or deletions?

On MOTION by Ms. Rogers seconded by Mr. Panchula with all in favor the Minutes of the May 15, 2019 Meeting were approved.

FIFTH ORDER OF BUSINESS

Public Hearing to Adopt the Budget for Fiscal Year 2020

A. Consideration of Resolution 2019-05, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2020

Mr. Oliver stated the only difference you will see in the budget since you approved it is that the total assessments have gone up on page one from \$143,000 to \$179,000 for Fiscal Year 2020. Per unit assessments remain the same as FY19. The Developer contributions line item has been reduced from almost \$59,000 to \$26,000. There is a slight increase in budgeted expenditures from \$202,000 to \$205,000.

On MOTION by Ms. Rogers seconded by Mr. Panchula with all in favor the Public Hearing to Adopt the Budget for Fiscal Year 2020 was opened.

There were no members of the public in attendance.

On MOTION by Ms. Rogers seconded by Mr. Mayo with all in favor the Public Hearing to Adopt the Budget for Fiscal Year 2020 was closed.

On MOTION by Ms. Rogers seconded by Ms. Feiner with all in favor Resolution 2019-05 Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2020 was approved.

B. Consideration of Resolution 2019-06, Imposing Special Assessments and Certifying an Assessment Roll

Mr. Walters stated included in your agenda package is Resolution 2019-06, which certifies the assessments.

On MOTION by Ms. Rogers seconded by Ms. Feiner with all in favor Resolution 2019-06 Imposing Special Assessments and Certifying an Assessment Roll was approved.

Mr. Oliver stated there is a Developer contribution section that dropped down to about \$26,000 for this year. Every year we approve a Developer Funding Agreement to make up the deficit.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of July 31, 2019 and Statement of Revenues & Expenditures

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is a check register.

On MOTION by Ms. Rogers seconded by Ms. Feiner with all in favor the Check Register was approved.

On MOTION by Ms. Rogers seconded by Mr. Mayo with all in favor Funding Request #35 totaling \$14,655.22 was approved.

ELEVENTH ORDER OF BUSINESS

Next Scheduled Meeting – TBD

Mr. Oliver stated the next scheduled meeting is November 20, 2019 at 2:00 p.m.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Rogers seconded by Mr. Mayo with all in favor the Meeting was adjourned.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson