

**MINUTES OF MEETING
ISLES OF BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District was held on Wednesday, **May 18, 2022** at 10:00 a.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, Florida.

Present and constituting a quorum were:

Zenzi Rogers	Chairperson
Chris Mayo	Vice Chairman
Joe Panchula	Supervisor
Michael Della Penta	Supervisor
Scott Forshey-Friedman	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 10:00 a.m. Five Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comment

Mr. Oliver stated that this was the time for any audience members to comment on anything within the agenda. Hearing none, the next item was followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the February 16, 2022 Meeting

Mr. Oliver presented the minutes of the February 16, 2022 meeting and there were no additions, corrections, or deletions.

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Isles of Bartram Park CDD

On MOTION by Ms. Rogers seconded by Mr. Forshey-Friedman, with all in favor, the Minutes of the February 16, 2022 Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2022-04, Approving the FY 2023 Proposed Budget & Setting a Public Hearing Date for Adoption

Mr. Oliver presented the resolution, noting that they were beginning the process of the budget currently, and that it wouldn't be adopted until the August meeting. He stated that the only change was a newly added line item titled "Capital Reserves" for \$50,000. He noted the reason for the new line item was to begin building reserves for repairs and replacement to capital asset and with the project and that the developer would no longer be providing deficit funding contributions to the District to help with any deficit. The Board set a date for the public hearing to be held at the World Golf Village Renaissance Hotel for August 17, 2022 at 10:00 a.m. He asked if there were any questions, and hearing none, asked for a motion to adopt the resolution .

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, Resolution 2022-04, Approving the FY 2023 Proposed Budget & Setting a Public Hearing Date for Adoption for August 17th at 10:00 a.m., was approved.

FIFTH ORDER OF BUSINESS

Acceptance of FY 2021 Financial Audit

Mr. Oliver presented the financial audit for Fiscal Year 2021, noting it was a clean audit. He asked for any questions, and hearing none, asked for a motion to approve.

On MOTION by Ms. Rogers, seconded by Mr. Forshey-Friedman, with all in favor, Accepting the Fiscal Year 2021 Financial Audit, was approved.

SIXTH ORDER OF BUSINESS

Presentation of the Stormwater System Needs Analysis Report

This item was tabled, Mr. Oliver noted there is a June 30th deadline.

SEVENTH ORDER OF BUSINESS

Other Business

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Isles of Bartram Park CDD

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber reported that as a result of proposed assessment increase, they would be mailing a notice to every homeowner in the community to make them aware of the change. He also noted that there was a change in Florida law that allowed CDDs to post their meeting dates on the county website as opposed to newspapers, therefore they would start doing that.

B. Engineer

There being none, the next item followed.

C. Manager – Present Report on Number of Registered Voters

Mr. Oliver stated there were 970 registered voters living within the District.

NINTH ORDER OF BUSINESS

Supervisors' Requests

The Board discussed putting on the agenda to look at other options for the stormwater runoff and for other lake maintenance services. Mr. Oliver noted that they would get more proposals.

TENTH ORDER OF BUSINESS

Audience Comments

There being no public present, the next item followed.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of March 31, 2022 and Statement of Revenues & Expenditures

Mr. Oliver stated that included in the agenda package is a copy of the financial reports through March 31, 2022.

B. Assessment Receipt Schedule

Mr. Oliver noted that the assessment receipt schedule shows they are 99% collected.

C. Approval of Check Register

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Mr. Oliver stated that included in the agenda package is a check register. The Board had no questions.

On MOTION by Ms. Rogers seconded by Mr. Forshey-Friedman, with all in favor, the Check Register, was approved.

TWELFTH ORDER OF BUSINESS

**Next Scheduled Meeting – August 17, 2022 @
10:00 a.m. at World Golf Village Renaissance,
500 S. Legacy Trail, St. Augustine, FL 32092**

Mr. Oliver stated the next scheduled meeting and budget hearing will be on August 17, 2022 at 10:00 a.m. at the Renaissance Hotel.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Rogers seconded by Mr. Forshey-Friedman, with all in favor, the Meeting was adjourned.

DocuSigned by:
Jim Oliver
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Secretary / Assistant Secretary

DocuSigned by:
Bunji Rogers
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Chairperson / Vice Chairperson