

***ISLES OF BARTRAM PARK***  
***Community Development District***

*February 2, 2024*

# *AGENDA*

# *Isles of Bartram Park*

## *Community Development District*

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475 West Town Place, Suite 114, St. Augustine, FL 32092

Phone: 904-940-5850 - Fax: 904-940-5899

January 26, 2024

Board of Supervisors  
Isles of Bartram Park Community Development District

Dear Board Members:

The Isles of Bartram Park Community Development District Board of Supervisors is scheduled for **Friday, January 2, 2024, at 10:00** a.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Following is the advance agenda for this meeting:

- I. Roll Call
- II. Audience Comment
- III. Approval of Minutes of the November 17, 2023 Meeting
- IV. Memorandum Regarding Annual Ethics Training & Annual Form 1 Filing
- V. Ranking of Qualifications of Engineering Firms
- VI. Ratification of Landscape and Irrigation Maintenance Agreement with Yellowstone Landscape, Inc.
- VII. Consideration of Resolution 2024-01, 2024 General Election Resolution
- VIII. Discussion of Fiscal Year 2024/2025 Budget Process
- IX. Other Business
- X. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager

- D. First Choice Aquatics
- XI. Supervisors' Requests
- XII. Audience Comments
- XIII. Financial Reports
  - A. Balance Sheet as of December 31, 2023, and Statement of Revenues & Expenditures
  - B. Assessment Receipt Schedule
  - C. Approval of Check Register
- XIV. Next Scheduled Meeting – May 17, 2024
- XV. Adjournment

*THIRD ORDER OF BUSINESS*

MINUTES OF MEETING  
ISLES OF BARTRAM PARK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District was held on Friday, November 17, 2023 at 10:00 a.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, Florida.

Present and constituting a quorum were:

Scott Forshey-Friedman	Chairman
Joseph Zemel	Vice Chairman
Delton Stuck	Supervisor
Nancy Brown	Supervisor
Zenzi Rogers	Supervisor

Also present were:

Jim Oliver	District Manager
Matt Maggiore	District Engineer
Joseph Brown <i>by phone</i>	Kutak Rock

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 10:05 a.m. Five Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comment**

Mr. Oliver stated this is the public's opportunity to make comment on today's agenda, any items about the CDD.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the August 11, 2023 Meeting**

Mr. Oliver presented the minutes of the August 11, 2023 meeting and asked if there were any additions, corrections, or deletions. The Board had no changes.

On MOTION by Mr. Forshey-Friedman seconded by Ms. Rogers, with all in favor, the Minutes of the August 11, 2023 Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Ratification of Audit Engagement Letter with  
Grau & Associates for Fiscal Year 2023**

Mr. Oliver stated this is the firm selected through the RFP process. The engagement is at a fee of \$4,000 which is what was budgeted.

On MOTION by Mr. Forshey-Friedman, seconded by Ms. Brown, with all in favor, the Audit Engagement Letter with Grau & Associates for Fiscal Year 2023, was ratified.

**FIFTH ORDER OF BUSINESS**

**Ratification of Agreement with First Choice  
Aquatics, Inc. for Pond Maintenance Services**

Mr. Oliver stated this is from November 1, 2023 through September 30, 2024 so it will be on the fiscal year cycle. That is in the amount of \$2,100 per month or \$25,200 for the year. The budgeted amount was \$25,800.

On MOTION by Mr. Forshey-Friedman, seconded by Ms. Brown, with all in favor, the Agreement with First Choice Aquatics, Inc. for Pond Maintenance Services, was ratified.

**SIXTH ORDER OF BUSINESS**

**Other Business**

Mr. Oliver stated there is a letter of resignation from Matt Maggiore, District Engineer with ETM. He asked for any comments. Mr. Maggiore stated its bitter sweet for them to have to resign due to time demands on business requiring them to step down. He thanked them for the opportunity they have had with Bartram Park over the years.

On MOTION by Mr. Forshey-Friedman, seconded by Ms. Brown, with all in favor, the Resignation Letter from Matt Maggiore, District Engineer with ETM, was approved.

Mr. Oliver asked for a motion to add to the agenda authorization for staff to issue RFQ for Engineering services.

On MOTION by Mr. Forshey-Friedman, seconded by Ms. Brown, with all in favor, Authorization for Staff to Issue RFQ for Engineering Services to be Added to the Agenda, was approved.

Mr. Oliver stated now that has been added to the agenda, looking for a motion directing staff to issue an RFQ.

On MOTION by Mr. Forshey-Friedman, seconded by Ms. Brown, with all in favor, Directing Staff to Issue RFQ for Engineering Services, was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Brown stated that he had nothing to report.

**B. Engineer**

There being no comments, the next item followed.

**C. Manager**

Mr. Oliver stated the audit engagement letter was ratified so that will be started soon and they will bring back the audit during the Spring. The deadline for the audit is June 30<sup>th</sup>.

**D. First Choice Aquatics - Pond Service Report**

Mr. Oliver stated there has been a positive change since switching maintenance companies about a year ago. Mr. Forshey-Friedman stated pond 4 the fountain issue is something with the surge which is electrical so they are waiting on an electrician to get the part in. The fountain comes on but then hits the breaker so fixing it has been approved just waiting on the part. He noted at a future meeting they have requested something to maintain pond 6 that continues to have sludge and issues.



**EIGHTH ORDER OF BUSINESS                      Supervisors’ Requests**

Mr. Oliver stated he had received calls from people asking how to get on the Board. He noted that he told them about the qualification process which will be in June and the election is in November.

**NINTH ORDER OF BUSINESS                      Audience Comments**

There being no comments, the next item followed.

**THIRTEENTH ORDER OF BUSINESS              Financial Reports**

**A.    Balance Sheet and Statement of Revenues & Expenditures**

Mr. Oliver stated these are through September 30<sup>th</sup> and are in the process of being audited. He noted key things to point out is the Capital Reserve Fund shows \$50,000 in the balance. The admin was under budget by \$16,000 and field expenses by \$36,000 with a carry forward surplus of \$52,000.

**B.    Assessment Receipt Schedule**

Mr. Oliver noted the Assessment Receipt Schedule for FY23 is 100% collected. Tax bills went out the first of November and you will start receiving assessments from the tax collector over the next couple of weeks and should be fully collected by about the end of March.

**C.    Approval of Check Register**

Mr. Oliver reviewed the check register.

On MOTION by Mr. Forshey-Friedman seconded by Mr. Stuck, with all in favor, the Check Register, was approved.

**ELEVENTH ORDER OF BUSINESS              Next Scheduled Meeting – February 16, 2024**

Ms. Brown stated she would be gone February 6<sup>th</sup> through 28<sup>th</sup>. She noted if the meeting could be held before the 6<sup>th</sup> she could be present. Mr. Forshey-Friedman asked about February 2<sup>nd</sup>. Mr. Oliver stated he would need to check with Wes Haber and his calendar.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Forshey-Friedman seconded by Ms. Brown, with all in favor, the Meeting was adjourned.

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairperson / Vice Chairperson

*FOURTH ORDER OF BUSINESS*



## District Managers,

As of January 1, 2024, all Board Supervisors of Florida Community special districts are required to complete four (4) hours of ethics training each year that addresses at a minimum, s. 8, Art. II of the State Constitution, the Code of Ethics for Public Officers and Employees, and the public records and public meetings laws of Florida. The purpose of this email is to notify you of free, on-demand resources available to Board Supervisors to satisfy this requirement. Further information regarding the requisite training is available on the [Florida Commission on Ethics' \("COE"\) website](#).

**Please share this information with Board Supervisors or include in the next available agenda package.** As always, if you have any questions, please do not hesitate to reach out to your Kutak Rock attorney.

### Free Training Resources

The COE has produced several free, online training tutorials that will satisfy the ethics component of the annual training. The on-demand videos are available at the link below. Further, the website provides additional links to resources that Supervisors can access to complete the training requirements.

#### [Florida Commission on Ethics Training Resources](#)

Please note that the COE-produced content only provides free training for the ethics component of the annual training. However, the Office of the Attorney General of the State of Florida offers a free, two-hour online audio course that covers the Sunshine Law and Public Records Act components of the requisite training. The on-demand audio course is available at the link below.

#### [Office of the Attorney General Training Resources](#)

### Compliance

Each year when Supervisors complete the required financial disclosure form (Form 1 Statement of Financial Interests), Supervisors must mark a box confirming that he or she has completed the ethics training requirements. At this time there is no requirement to submit a certificate; however, the COE advises that Supervisors keep a record of all trainings completed (including date and time of completion), in the event Supervisors are ever asked to provide proof of completion. The training is a calendar year requirement and corresponds to the form year. So, Supervisors will not report their 2024 training until they fill out their Form 1 for the 2025 year.

We have received multiple inquiries as to whether Board Supervisors are required to annually file Form 6 in addition to Form 1. Currently, Board Supervisors continue to be exempt from the requirement to file

In addition to Form 1, currently, Board Supervisors continue to be exempt from the requirement to file Form 6.

Finally, with respect to the annual filing of Form 1, beginning this year the Commission on Ethics will be requiring electronic submission of Form 1. Filers, including Board Supervisors, should be receiving an email directly from the Commission on Ethics, providing detailed information about the electronic filing process and the upcoming deadline of July 1, 2024. Note the submission of the forms will no longer be handled through county Supervisor of Election's offices.

*Kutak Rock's Development and Improvement Districts Practice Group*

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This is not intended, nor should it be used, as specific legal advice, and it does not create an attorney-client relationship.

*FIFTH ORDER OF BUSINESS*



QUALIFICATIONS

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# Engineering Services

Prepared for:

**Isles of Bartram Park Community Development District**  
St. Johns County, Florida

Prepared by:



December 19, 2023

Image Courtesy  
Isles of Bartram  
Park CDD



# ARCHITECT - ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Request for Qualifications for the Isles of Bartram Park Community Development District, St. Johns County, FL

2. PUBLIC NOTICE DATE

2023-11-28

3. SOLICITATION OR PROJECT NUMBER

### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Brice Nelson, PE/Project Manager

5. NAME OF FIRM

Alliant Engineering, Inc.

6. TELEPHONE NUMBER

(904) 723-4895

7. FAX NUMBER

NA

8. E-MAIL ADDRESS

bnelson@alliant-inc.com

### C. PROPOSED TEAM

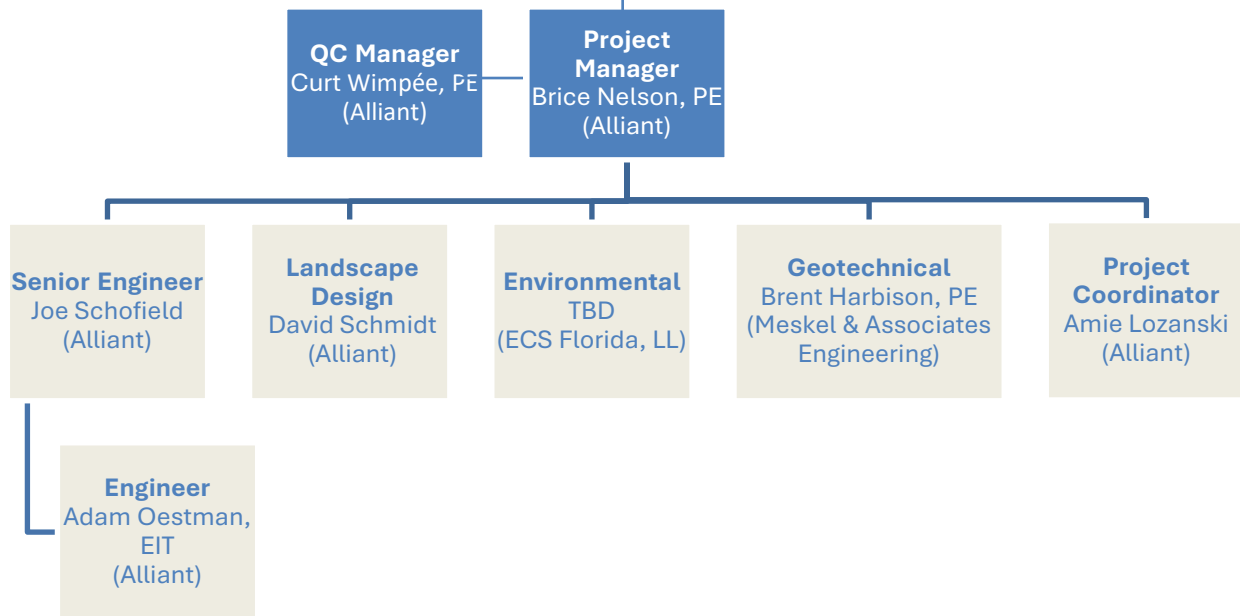
*(Complete this section for the prime contractor and all key subcontractors.)*

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	JV PARTNER	SUBCONTRACTOR			
a.	X			Alliant Engineering, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	10475 Fortune Pkwy Ste 101, Jacksonville, FL 32256	Project Management, Civil, Landscape
b.			X	ECS Florida, LLC <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	11554 Davis Creek Court, Jacksonville, FL 32256	Environmental Services
c.			X	Meskel & Associates Engineering <input type="checkbox"/> CHECK IF BRANCH OFFICE	3728 Philips Highway, Suite 208 Jacksonville, FL 32207	Geotechnical Services
d.			X	Alliant Florida (A wholly owned subsidiary of Alliant Engineering, Inc.) <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	10475 Fortune Pkwy Ste 101, Jacksonville, FL 32256	Land Surveying
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

Isles of Bartram Park Community  
Development District



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME Brice Nelson, PE	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 23	b. WITH CURRENT FIRM Less than 1 Year

15. FIRM NAME AND LOCATION (City and State)  
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION (Degree and Specialization)  B.S. Civil Engineering, Southern Illinois University MBA, University of Mary	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Professional Engineer in Florida (97162); South Dakota (15708); North Dakota (PE-8217); Iowa (P27204); Virginia (0402049573)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Brice has 23 years of experience working as a civil engineer in multiple roles on a variety of projects from storm water management to road realignment. He is familiar with municipal design, water and sewer distribution and storm water management. Brice has extensive experience in acting as the City Engineer capacity for several small towns throughout his career.

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
PROJECT MANAGER – CITY ENGINEERING SERVICES – BERTHOLD, ND	2014	NA
<p>a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Brice has served as the client contact for the city engineering services with the City of Berthold for over three (3) years. The City of Berthold renewed their contract for City Engineer Services, showing job satisfaction. Brice regularly attended City Council meetings, has helped advise the city on technical issues with regards to developer agreements, assisted with engineering reviews of developments, design of a bulk water station and assisted with obtaining funding for major projects.</p> <p align="right"><input type="checkbox"/> Check if project performed with current firm</p>		
PROJECT MANAGER – CITY ENGINEERING SERVICES – ROSS, ND	2016	NA
<p>b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Brice has served as the client contact for the city engineering services with the City of Ross for five (5) years. The City of Ross put full trust in Brice to guide the City for all their engineering needs, showing job satisfaction. Brice has helped advise the city on technical issues with regards to developer agreements, assisted with engineering reviews of developments, collaborated with the department of health to perform inspections to obtain permit approval of a watermain that had been installed by a contractor without proper approvals (prior to hiring for City Engineer Services), assisted the city to come into compliance with the department of health with their drinking water by switching over to the R&amp;T Water, assisted with permits from BNSF to bore under the railroad to construct a new watermain throughout the city. design of the watermain/sewer/roadway improvements, regularly attended City Council meetings, and assisted with obtaining funding for major projects.</p> <p align="right"><input type="checkbox"/> Check if project performed with current firm</p>		
PROJECT MANAGER – CITY ENGINEERING SERVICES – GALESBURG, WI	2021	NA
<p>c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Brice has served as the client contact for the city engineering services with the City of Galesburg for five (5) years. The City of Galesburg put full trust in Brice to guide the City for all their engineering needs, showing job satisfaction. Brice regularly attended City Council meetings, has helped advise the city on technical issues with regards to NPDES permits, assessments of new water quality regulations, prepared Preliminary Engineering Reports, advised how to meet new standards through water quality trade projects, designed improvements to the lagoon, preparation of bids, construction inspection and coordination with funding agencies.</p> <p align="right"><input type="checkbox"/> Check if project performed with current firm</p>		
PROJECT MANAGER – CITY ENGINEERING SERVICES – ALMA CENTER, WI	2021	NA
<p>d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Brice has served as the client contact for the city engineering services with the City of Alma Center for five (5) years. The City of Alma Center put full trust in Brice to guide the City for all their engineering needs, showing job satisfaction. Brice has helped advise the city on technical issues with regards to redundancy issues with their water distribution system, preparation of Preliminary Engineer Reports, design of a new well and watermain, preparation of asset management report of their utilities, preparation of bids, construction inspection, and coordination with funding agencies.</p> <p align="right"><input type="checkbox"/> Check if project performed with current firm</p>		
ALMA CENTER WELL AND WATERMAIN EXTENSION, ALMA CENTER, WISCONSIN	2019	2020
<p>e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE The city upgraded its century-old well with a second one, funded through the SRF program. A PER report and asset management plan, along with a WaterCAD model, were crucial for principal forgiveness. Two watermain extension plans were presented, involving permits from ACOE and DOT, including a direct bore under a state highway. Construction oversight, monthly representation for SRF funding, and funding closeout were managed. Coordination with the state ensured loan repayment feasibility and resident-friendly rate adjustments, requiring regular updates at City Council meetings for transparency and satisfaction.</p> <p align="right"><input type="checkbox"/> Check if project performed with current firm</p>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME Curt Wimpée, PE	13. ROLE IN THIS CONTRACT Quality Manager	14. YEARS EXPERIENCE	
		a. TOTAL 28	b. WITH CURRENT FIRM 8

15. FIRM NAME AND LOCATION (City and State)  
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION (Degree and Specialization)  B.S. Civil Engineering, University of Minnesota	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Professional Engineer in Florida (79764); Minnesota (40487) Georgia; (031340); N. Carolina (053415); S. Carolina (41355); Tennessee (125610)
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20. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Curt is a Vice President at Alliant and has 28 years of experience in municipal engineering, land development and transportation. Curt's experience includes localized and regional utility extensions, lift stations, City and DOT roadway reconstructions and new roadways, MOT plans, signage and striping plans, concrete and asphalt pavement design, storm water management systems, regional drainage studies, residential mixed use, and large-scale commercial developments.

**21. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
City Engineer (consultant) for Bunnell, FL	2016 – Present	NA
<b>a.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Performed as Engineer of Record for numerous City infrastructure projects. Projects included roadway paving/assessment/rehabilitation/replacement, stormwater system design and modeling, watermain (potable and reclaim) extensions/rehabilitation/replacements, sanitary sewer design/rehabilitation. Cost estimating and engineering reports associated with all aspects of these infrastructure projects. City Council presentations and representation. Public messaging and interaction.	<input checked="" type="checkbox"/> Check if project performed with current firm	
City Engineer (consultant) for Flagler Beach, FL	2017 – Present	NA
<b>b.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Performed as Engineer of Record for numerous City infrastructure projects. Projects included roadway paving/assessment/rehabilitation/replacement, stormwater system design and modeling, watermain (potable and reclaim) extensions/rehabilitation/replacements, sanitary sewer design/rehabilitation. Cost estimating and engineering reports associated with all aspects of these infrastructure projects. City Council presentations and representation. Public messaging and interaction.	<input checked="" type="checkbox"/> Check if project performed with current firm	
Civil Engineer for Mendota Heights, MN	1996 – 2000	NA
<b>c.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Performed as Engineer of Record for numerous City infrastructure projects. Projects included roadway paving/assessment/rehabilitation/replacement, stormwater system design and modeling, watermain (potable and reclaim) extensions/rehabilitation/replacements, sanitary sewer design/rehabilitation. Cost estimating and engineering reports associated with all aspects of these infrastructure projects. City Council presentations and representation. Public messaging and interaction.	<input type="checkbox"/> Check if project performed with current firm	
City Engineer (consultant) for Two Harbors, MN	2012 – 2014	NA
<b>d.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE City Engineer performing all aspects of design for City improvement projects. Representative projects included approximately 6 miles of roadway and utility reconstruction for rural to urban street reconstructions. Tasks included complete corridor survey of projects, design, cost estimating, bidding and award, and full time construction inspection.	<input type="checkbox"/> Check if project performed with current firm	
City Engineer (consultant) for Scanlon, MN	2012 – 2014	NA
<b>e.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Performed as Engineer of Record for numerous City infrastructure projects. Projects included roadway paving/assessment/rehabilitation/replacement, stormwater system design and modeling, watermain (potable and reclaim) extensions/rehabilitation/replacements, sanitary sewer design/rehabilitation. Cost estimating and engineering reports associated with all aspects of these infrastructure projects. City Council presentations and representation. Public messaging and interaction.	<input type="checkbox"/> Check if project performed with current firm	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME Joe Schofield, PE	13. ROLE IN THIS CONTRACT Senior Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 2.5

15. FIRM NAME AND LOCATION (City and State)  
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION (Degree and Specialization)  MBA St. Leo University; B.S. Civil Engineering, University of North Florida	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Professional Engineer in Florida (69219)
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22. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Mr. Schofield is a Senior Engineer with 18 years of experience in civil design and construction oversight. He has provided design, review, and/or management of hundreds of public and private roadway and site development projects in the southeast United States. He has partnered with dozens of State Agencies and local communities to advance a wide variety of projects to improve transportation infrastructure across the continental United States.

**23. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Shadow Crest at Rolling Hills CDD (Phases 3B & 3C), Green Cove Springs, Clay County, FL	2023	2023
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Schofield assisted the CDD to secure electrical and landscape maintenance easements. He also reviewed all contractor, vendor, and supplier invoice and pay application to help ensure proper use of the bond funds. Scope included cost estimating and writing the Engineer's Report for Shadow Crest phase of the District full planned build-out.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Beachview Cove Subdivision, Ormond Beach, Volusia County, FL	2023	NA
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project manager and engineering overseeing design and permitting for a 28-lot single-family subdivision with private lift station on A-1-A adjacent the Atlantic Ocean. All entitlements received and construction underway. Project includes a planned FPL power pole relocation, work within the coastal construction control line (CCCL), and coordination of turtle friendly street lighting design.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Ponce Preserve Subdivision, Palm Coast, Flagler County, FL	2023	NA
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project manager and engineering overseeing design and permitting for a 74-lot single-family subdivision. All entitlements have been received and construction start date undetermined.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Ryan's Landing Subdivision, Palm Coast, Flagler County, FL	2023	
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project manager and engineering overseeing design and permitting for a 95-lot single-family subdivision. All entitlements have been received and construction start date undetermined.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State)		
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME Adam Oestman, EIT	13. ROLE IN THIS CONTRACT Production Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 6	b. WITH CURRENT FIRM 2.5

15. FIRM NAME AND LOCATION *(City and State)*  
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION <i>(Degree and Specialization)</i>  B.S. Civil Engineering Technology, Murray State University	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>  Engineer in Training (PE Pending)
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24. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
  
Mr. Oestman has more than six years of experience in the design and construction of private infrastructure projects. He has worked on numerous developments and infrastructure improvements for commercial, medical, municipal, and residential projects around the country. Typical project requirements are land acquisition contract review, site assessment, land planning, development cost analysis, scheduling, approval coordination preparation of contract documents, and construction administration.

**25. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
City of DeLand Reclaim Main Extension, DeLand, FL	2023	NA
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>a.</b> Lead design engineer preparing the construction documents for a +-6000 LF Reclaim main extension <input checked="" type="checkbox"/> Check if project performed with current firm		
Shadow Crest At Rolling Hills CDD Single Family Subdivision, Green Cove Springs, FL	2021	Ongoing
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>b.</b> Lead design engineer preparing the construction documents for a 247 single-family residential subdivision, as well as associated construction administration throughout the project. <input checked="" type="checkbox"/> Check if project performed with current firm		
Sawmill Branch at Palm Coast Park CDD - Multiple Phases, Palm Coast, FL	2023	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>c.</b> Lead design engineer preparing the construction documents for multiple single-family residential subdivision phases totaling over 1000 lots <input checked="" type="checkbox"/> Check if project performed with current firm		
Spring Lake at Palm Coast Park CDD – Multiple Phases, Palm Coast, FL	2022	Ongoing
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>d.</b> Preparing the construction documents, cost-estimates, and associated construction administration for multiple single-family residential subdivision phases for a total of 421 lots <input checked="" type="checkbox"/> Check if project performed with current firm		
Hymon Circle Drainage Improvements – City of Bunnell, FL	2023	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>e.</b> Design engineer preparing the construction documents for a two phase project in the City of Bunnell, including +-2000 LF of road-side drainage improvements, as well as +-3000 LF of existing drainage ditch improvements <input checked="" type="checkbox"/> Check if project performed with current firm		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME David Schmidt, ASLA	13. ROLE IN THIS CONTRACT Landscape Design	14. YEARS EXPERIENCE	
		a. TOTAL 16	b. WITH CURRENT FIRM Less than 1 year

15. FIRM NAME AND LOCATION *(City and State)*  
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION <i>(Degree and Specialization)</i>  B.S. Landscape Architecture, University of Arkansas, Minor in Horticulture	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>  ASLA; Currently pursuing licensure as a Landscape Architect in Florida in 2023
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26. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Mr. Schmidt has more than 16 years of experience in the fields of land development planning, landscape architecture, urban design, and project management and is the Director of Landscape Architecture at Alliant. His primary responsibilities include project management, regulatory approvals, site layout and design, construction documentation, regional and community planning, and graphic design.

**27. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i> Reverie at Trailmark, St. Augustine, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018-2020	CONSTRUCTION <i>(If applicable)</i> 2019-2023
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Reverie at Trailmark, St. Augustine, FL — served as the project manager and designer responsible for the neighborhood entry, common area, pocket parks, beer garden, dog park, and amenities at the clubhouse. Reverie is a 55+ Master Planned Community located in St. Augustine Florida permitted as a Community Development District developed by Dream Finders Homes, LLC. Reverie consists of 487 class A single family homes, and 4,600 SF Neighborhood Clubhouse	<input type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> Sweetgrass, St. Mary's, GA	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2023	CONSTRUCTION <i>(If applicable)</i>
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Served as the project manager and designer responsible for the neighborhood entry, common area, pocket parks, beer garden, dog park, and amenities at the clubhouse. Sweetgrass is a 150 Acre Master Planned Community located in St. Mary's Georgia developed by Tierra Linda Development, LLC. Sweetgrass consists of 312 class A multifamily units, 194 townhomes, 143 single family homes, and 212,600 SF of commercial. The Sweetgrass project will end up as home to almost 650 families in walkable, mixed-use neighborhoods that provide not only housing but places for working, shopping, recreation, and civic engagement.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> Bradenton Riverwalk, Bradenton, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2008-2012	CONSTRUCTION <i>(If applicable)</i> 2012
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE My team was responsible for various project components, such as data collection, landscape design, color renderings and 3D modeling for the master plan. Kimley-Horn completed the master planning process for the 1.5-mile-long riverfront area in Bradenton known as the Riverwalk. Services included a grants/funding analysis, master planning, public involvement, design development, and stakeholder coordination. Unanimous approval was given from the Bradenton City Council with the preparation of construction documents and permitting drawings.	<input type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME Joe Brinson, PWS	13. ROLE IN THIS CONTRACT Environmental Senior Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 27	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION (City and State)  
ECS Florida, LLC - Jacksonville, FL

16. EDUCATION (Degree and Specialization)  Bachelor of Science, 1996, Forest Resource Management/Forest Biometrics, University of Georgia, Athens, GA	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Professional Wetland Scientist
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28. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Mr. Brinson is an Environmental Senior Project Manager for ECS and has more than 26 years' experience in wetland permitting, species, timber assessments, greenbelts and tree / arborist services. His responsibilities include the daily management of all phases of environmental projects to include proposal preparation and review, environmental compliance (spec/NPDES), budgeting daily and ongoing activities, preparation and review of reports, daily on-going client interaction, developing a client database, invoicing and marketing. In his role, Mr. Brinson serves as a mentor to junior staff members on various environmental projects and assists senior staff in marketing initiatives.

**29. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Town Center Boulevard Property, Palm Coast, FL	2023	NA
<p>a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS scientist completed a Ecological Diligence. The purpose of the field visit was to evaluate the site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and their habitats. ECS Fees: \$1,850 Size: 5.09 acres</p> <p align="right"><input checked="" type="checkbox"/> Check if project performed with current firm</p>		
Dix Ellis, Jacksonville, FL	2023	NA
<p>b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS scientist completed a Preliminary Wetlands Determination. The purpose of the field visit was to evaluate the site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and their habitats. ECS Fees: \$1,500 Size: .77 acres</p> <p align="right"><input checked="" type="checkbox"/> Check if project performed with current firm</p>		
Beautyrest Avenue Property, Jacksonville, FL	2022	NA
<p>c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS scientist completed a Ecological Due Diligence with CRAS. The purpose of the field visit was to evaluate the site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and their habitats. ECS Fees: \$6,650 Size: 3.88 acres</p> <p align="right"><input checked="" type="checkbox"/> Check if project performed with current firm</p>		
First Coast Expressway Property, Middleburg, FL	2021	NA
<p>d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS completed a Preliminary Wetlands Determination and Preliminary Threatened &amp; Endangered Species Survey. The purpose of the field visit was to evaluate the site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and their habitat. ECS Fees: \$6,650 Size: 3.88 acres</p> <p align="right"><input checked="" type="checkbox"/> Check if project performed with current firm</p>		
Bainbridge Nocatee Parkway Project, Jacksonville, FL	2021	NA
<p>e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS completed a Preliminary Wetlands Determination and Preliminary Threatened &amp; Endangered Species Survey. The purpose of the field visit was to evaluate th site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and/or habitat on the site and its relevant surroundings. ECS Fees: \$2,300 Size: 13.5 acres</p> <p align="right"><input checked="" type="checkbox"/> Check if project performed with current firm</p>		



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete on Section E for each key person)*

12. NAME Brett H. Harbison, P.E.	13. ROLE IN THIS CONTRACT Senior Geotechnical Engineer/Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 16	b. WITH CURRENT FIRM 5
15. FIRM NAME AND LOCATION (City and State) Meskel & Associates Engineering, PLLC, Jacksonville, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, Florida State University, 2007; Graduate Courses University of Central Florida		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida P.E. 74679 Professional Engineer, Georgia PE037919	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Certified SmartPile EDC System (User ID # 020FL0029-13), Florida Engineering Leadership Institute Graduate 2015, American Society of Highway Engineers (ASHE), North Florida, ASHE Community Outreach Chairman, TCI Young Professional of the Year 2017			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	<b>City of Jacksonville (COJ) Northbank Bulkhead Replacement, Jacksonville, Florida</b>	2020 - Present	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Geotechnical Engineer responsible for coordinating the geotechnical exploration to replace the existing bulkhead along the northern bank of the St. Johns River in downtown Jacksonville extending approximately between the Fuller Warren bridge and Liberty Street. The project will include constructing a new bulkhead wall in front (waterside) of the existing bulkhead and installing anchors through the existing bulkhead. MAE's scope of work included land and waterside Standard Penetration Test (SPT) borings, rock coring, laboratory testing, and engineering analysis for the design and construction of the new bulkhead and anchors. (Contract Value: \$384,800)		
b.	<b>City of Jacksonville Sidewalks and Pedestrian Improvements, Jacksonville, Florida</b>	2014-2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Geotechnical Project Manager. MAE's services for projects under this contract consist of geotechnical exploration and engineering analysis for tasks such as new sidewalks, drainage improvements, culvert extensions and replacement, and retaining walls. Typically, the geotechnical exploration included mobilizing our truck-mounted drill rig to City roads and highways. Following subsurface exploration, laboratory testing, and geotechnical engineering analysis, MAE provided geotechnical recommendations and site preparation recommendations. These recommendations included clearing and stripping; temporary groundwater control; soil parameters for culvert design; excavation protection; and structural backfill and compaction of structural backfill. (Contract Value \$128,740)		
c.	<b>Lonnie Miller Sr. Regional Park Structures &amp; Pedestrian Trail, Jacksonville, FL</b>	2018	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Geotechnical/Soils Engineer. Park improvements proposed for this park included multiple new courts, multi-use fields, playgrounds, pavilions, new parking areas, elevated boardwalks, restroom and concession facilities, 2-story concrete scorer's building and 2,700 linear feet of asphalt surfaced pedestrian trail. Geotechnical explorations were performed. Reporting was presented and included design recommendations for shallow foundations, groundwater control and underdrain recommendations for field areas, and recommendations for construction of asphalt pavement base and structural courses for the trail system. Site preparation and earthwork recommendations included clearing and stripping, removal and replacement of deleterious soils/debris encountered, temporary groundwater control, and placement/compaction of fill and backfill soils. (Contract Value: \$37,800)		
d.	<b>FDOT District 2, I-95 Nassau River Bridge Improvements, Duval/Nassau County Line, FL</b>	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Foundation/Geotechnical Engineer of Record (GEOR)/Project Manager responsible for field coordination, laboratory shear strength testing, rock core strength testing, and geotechnical analyses to support design and construction of non-redundant drilled shafts to support crutch bents proposed for the existing I-95 north and southbound bridges. Brett directed field crews and staff in performing 24 Standard Penetration Test (SPT) borings in tidally inundated project area using amphibious and spud barge platforms. Borings were advanced to depths of 125 feet below the river mudline. Static axial shaft capacities were estimated to determine anticipated shaft tip elevations. Engineering reports were prepared including drilled shaft analyses, soil parameter recommendations for lateral analyses, and shaft installation/construction recommendations. (Contract Value: \$670,825)		
e.	<b>Moncrief Pedestrian Bridge Span Replacement, Jacksonville, Florida</b>	2022	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Engineer responsible for the geotechnical exploration, laboratory testing, and engineering analysis for the pedestrian bridge. The main span and extended ramps will be supported on 54-inch non-redundant drilled shafts. The existing bridge is approximately 70 to 75 feet long and the replacement bridge will be of similar length. (Contract Value \$14,000 est.)		

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> Shadow Crest at Rolling Hills CDD (Phases 3B & 3C), GCS, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES 2021 – 2023 CONSTRUCTION <i>(If applicable)</i> 2023	

**26. PROJECT OWNER'S INFORMATION**

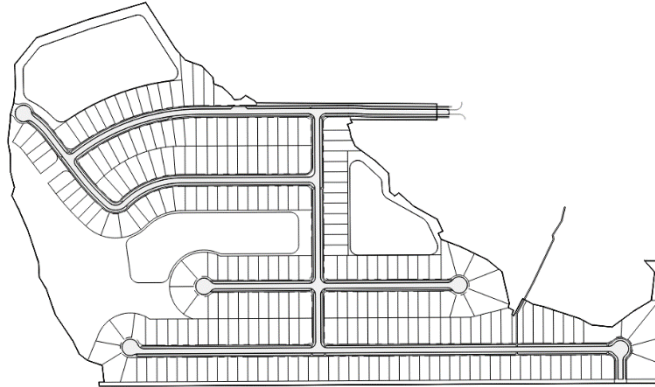
b. PROJECT OWNER Rolling Hills CDD	b. POINT OF CONTACT NAME Marilee Giles	c. POINT OF CONTACT TELEPHONE NUMBER 904-940-5850 x412
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27. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CDD constructed by bond issuance infrastructure to support a 247-lot single-family platted phase of the community. Joe Schofield is the acting District Engineer for this part of the District, who is also the Engineer of Record.

Project required coordination with the primary CDD Engineer to coordinate ongoing construction of a prior phase adjacent Shadow Crest. Construction ran concurrently, so both Engineer's attended each monthly Board meeting to give Engineer's updates on each respective project. The prior phase included construction of a lift station to receive effluent from both projects.

Mr. Schofield assisted the CDD to secure electrical and landscape maintenance easements. He also reviewed all contractor, vendor, and supplier invoice and pay application to help ensure proper use of the bond funds. Scope included cost estimating and writing the Engineer's Report for Shadow Crest phase of the District full planned build-out.



**28. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Alliant Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Project Engineer
b.	(1) FIRM NAME Alliant Floida, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Land Surveying
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION *(City and State)*

Spring Lake Subdivision

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2019 – 2022

CONSTRUCTION *(If applicable)*  
NA

**32. PROJECT OWNER'S INFORMATION**

d. PROJECT OWNER

Sunbelt Land Management

b. POINT OF CONTACT NAME

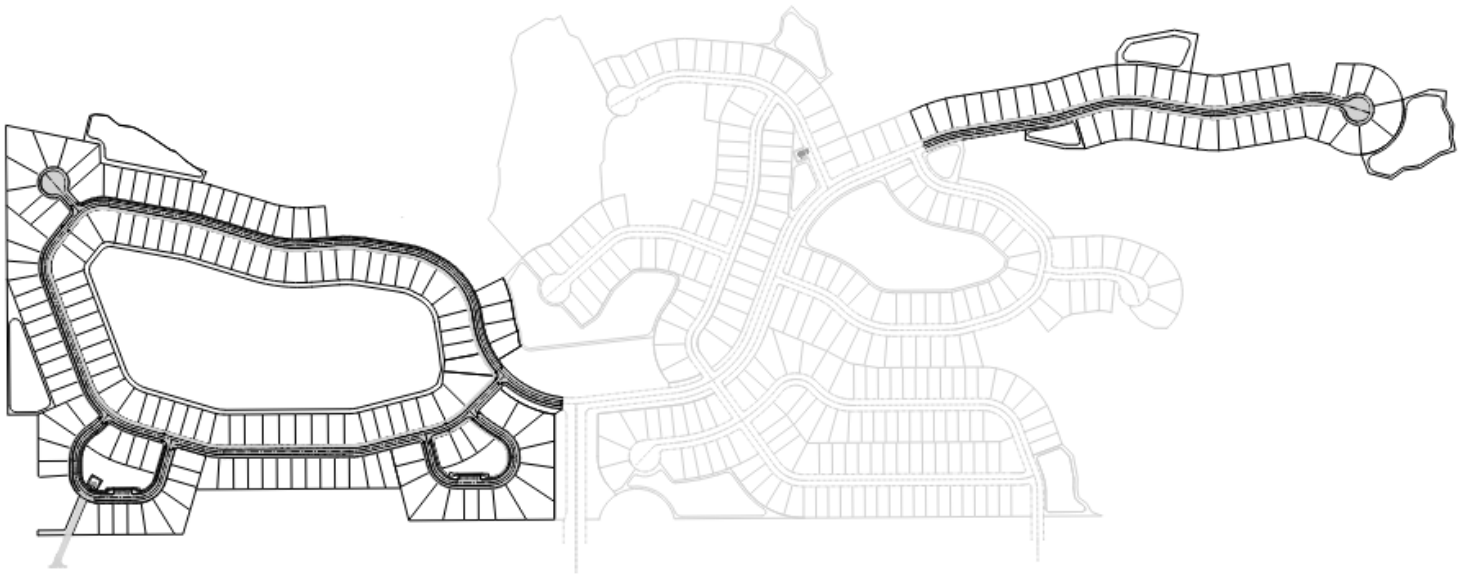
Ken Belshe

c. POINT OF CONTACT TELEPHONE NUMBER

386-986-2411

**33. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)***

Engineer of Record for complete design and permitting of 421 unit CDD residential subdivision. Provided all aspects of oversight and design. Provided Certified Engineer's Report including cost estimating for Palm Coast Park Community Development District (CDD).



**34. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Alliant Engineering, Inc.	Jacksonville, FL	Project Engineer
b.	Alliant Florida, Inc.	Jacksonville, FL	Land Surveying
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION *(City and State)*

Bunnell Westside Sewer Improvements - Phase 1, Bunnell, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2020

CONSTRUCTION *(If applicable)*  
2020

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER  
City of Bunnell

b. POINT OF CONTACT NAME  
Dustin Vost

c. POINT OF CONTACT TELEPHONE NUMBER  
386.437.7515

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Alliant prepared and submitted a St. Johns River Water Management District REDI Grant Application on behalf of the City of Bunnell, FL. The application was ranked #1 by the SJRWMD. The project consisted of sanitary sewer CIPP lining, lift station upgrades, and regional storm sewer and swale improvements to address ongoing flooding issues in this Deen Road neighborhood.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Alliant Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Project Engineer
b.	(1) FIRM NAME Alliant Florida, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Land Surveying
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

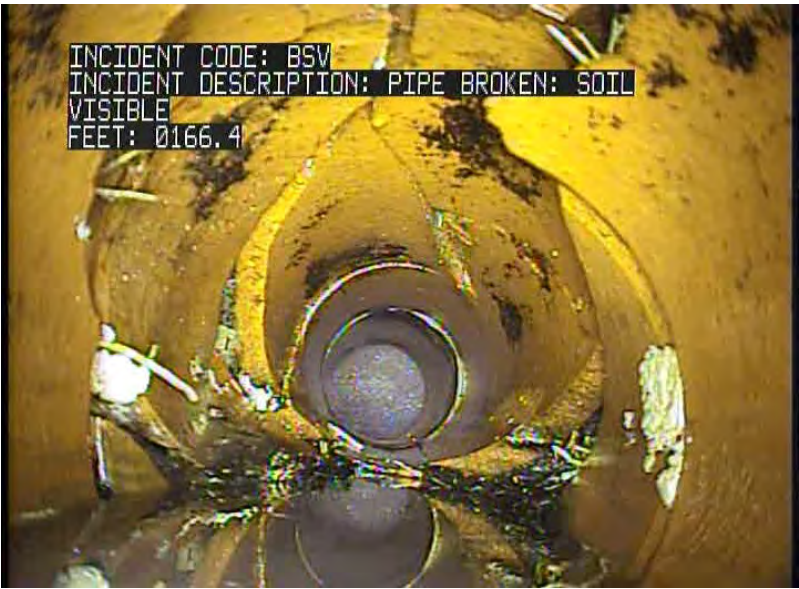
<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 4
21. TITLE AND LOCATION <i>(City and State)</i> Flagler Beach Slip Lining Rehab, Flagler Beach, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES 2020 CONSTRUCTION <i>(If applicable)</i> 2020

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Flagler Beach	b. POINT OF CONTACT NAME Lee Richards	c. POINT OF CONTACT TELEPHONE NUMBER 386-517-2000 ext. 248
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Alliant prepared and submitted a St. Johns River Water Management District REDI Grant Application on behalf of the City of Bunnell, FL. The project was funded by the SJRWMD and Alliant performed a 1.1-mile route survey along SR 100 (Moody Blvd) in the City of Bunnell from Grand Reserve Parkway to North Palmetto Street. This required deed research for all adjacent properties along the route including FDOT right-of-way. Alliant also prepared design and bid Documents for a reclaimed water main.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Alliant Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Project Engineer
b.	(1) FIRM NAME Alliant Florida, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Land Surveying
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
 (Present as many projects as requested by the agency, or 10 projects, if not specified.  
 Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER  
5

21. TITLE AND LOCATION (City and State)

Sweetgrass Apartments (Phase 1) Enhanced Landscape

22. YEAR COMPLETED

PROFESSIONAL SERVICES 2023	CONSTRUCTION (If applicable) NA
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23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Sweetgrass Acquisition LLC

b. POINT OF CONTACT NAME

Ron Buckley

c. POINT OF CONTACT TELEPHONE NUMBER

904-247-5334

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Sweetgrass is a 150 Acre Master Planned Development located in St. Mary's Georgia for Tierra Linda Development, LLC. Sweetgrass consists of 312 class A multifamily units, 194 townhomes, 143 single family homes, and 212,600 SF of commercial. Working in collaboration with the client, architect, and interior designer, the Sweetgrass project will end up as home to almost 650 families in walkable, mixed-use neighborhoods that provide not only housing but places for working, shopping, recreation, and civic engagement. My team's services included project management for the design of the enhanced landscape, irrigation, neighborhood clubhouse amenity area which included the clubhouse pool deck, shade structures, outdoor kitchen, landscape architecture, hardscape, site electrical engineering (managed sub), mail kiosk, design of the neighborhood entry monument, security gate, dog park and all site civil design with permitting.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Alliant Engineering, Inc.	(2) FIRM LOCATION (City and State) Jacksonville, FL	(3) ROLE Project Engineer
b.	(1) FIRM NAME Alliant Florida, Inc.	(2) FIRM LOCATION (City and State) Jacksonville, FL	(3) ROLE Land Surveying
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 6
21. TITLE AND LOCATION <i>(City and State)</i> Trout Creek Community Development District, St. Augustine, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2023	CONSTRUCTION <i>(If applicable)</i> NA

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Trout Creek CDD	b. POINT OF CONTACT NAME Melissa Dobbins	c. POINT OF CONTACT TELEPHONE NUMBER 904.436.6270
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

ECS completed an Arboriculture Assessment for the landscape tree decline predominantly live oaks with a few magnolias. ECS understood the trees started to decline approximately two years after they were planted. ECS scope of work included assessing the current condition of landscaping trees along Shearwater Parkway, determine whether conditions require removal and recommend an appropriate course of action for remediation. Investigative methods used were visual inspection of roots and tree, soil ph and nutrient analysis, root excavation, general leaf density analysis, irrigation water ph testing and bulk density testing of the soil.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME ECS Florida, LLC	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Environmental
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION <i>(City and State)</i> Tapestry Westland Village	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018-2019	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Arlington Properties	b. POINT OF CONTACT NAME Trey Barnes	c. POINT OF CONTACT TELEPHONE NUMBER (205) 397-6834
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The subject project is located at the intersection of Collins Road at Plantation Bay Drive in Jacksonville, Florida. This task order included performing a geotechnical exploration, laboratory testing program, and engineering analysis to assist the design team with the design of the twelve 3-story residential buildings, a single-story clubhouse, lift station, pool, and dog park.

Our analysis included providing recommendations for the construction of shallow foundations and a wet well structure.

**FIELD EXPLORATION PROGRAM**

Borings: 16 SPT, 16 Hand Augers  
 Total Feet: 533 LF (9 SPT to 30 feet, 4 SPT to 20 feet, 1 SPT to 32 feet, 1 SPT to 25 feet, 5' sampling intervals) (16 6 foot Hand Augers 1 foot sampling intervals)  
 Samples: 223

**LABORATORY TESTING PROGRAM**

Index Testing: 26 samples  
 26 -200, 26 MC, 4 OC, 4 AL

Contract Value: \$12,000

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Meskel & Associates	Jacksonville, FL	Geotechnical Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**



26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Brice Nelson, PE	48										
Curt Wimpée, PE	12	X	X	X	X	X					
Joseph Schofield, PE	12	X		X	X						
Adam Oestman, EIT	12										
David Schmidt	39					X					
Joe Brinson, PWS	23						X				
Brett Harbison, PE	27							X			

**29. EXAMPLE PROJECTS KEY**

NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Shadow Crest at Rolling Hills CDD (Phase 3B&C)	6	Trout Creek Community Development District
2	Spring Lake Subdivision	7	Tapestry Westland Village
3	Bunnell Westside Sewer	8	
4	Flagler Beach CIPP	9	
5	Sweetgrass Apartments (Phase 1) Enhanced Landscape	10	

**H. ADDITIONAL INFORMATION**

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Alliant Engineering, Inc. (Alliant) is a local and highly experienced engineering firm that is perfectly suited to provide professional services from the RFQ. We are not only highly qualified, but we also have an intricate knowledge of the infrastructure challenges within smaller municipalities. Brice Nelson, PE will serve as the Project Manager and will be the CDD's main point of contact while Mr. Curt Wimpée, PE will serve as Alliant's Quality Manager. As Project Manager, Brice will be handling the District Meetings and managing the construction/engineering services.

Alliant's proposed team of professionals provides the CDD with a comprehensive understanding and approach to meet (and exceed) the CDD's objectives and goals. Our corporate mission to build better communities with excellence and passion is evident within our culture and separates us from the rest.

As part of our program for other similar clients, we have developed an internal Quality Management Plan (QMP) that defines how our team will provide quality in delivering services to the CDD. As Project Manager, Brice will ensure that the process is followed for every major deliverable and milestone. Alliant's experience with the quality control process has shown that it must be part of the everyday

Alliant Engineering, Inc.'s corporate office is located in Minneapolis, MN.

Alliant's teaming partner Meskel & Associates Engineering (MAE) is a certified Woman-owned DBE and JSEB based in Jacksonville, FL, with additional offices in Lake City and Tampa. They specialize in geotechnical engineering, drilling, and laboratory testing services. MAE's certifications are included at the end of the form.

Alliant is dedicated to client satisfaction. To this end, we regularly assess our workload and plan for growth by keeping our staff level above our immediate needs. This enables us to keep quality and responsiveness at the highest level. As a Principal of Alliant and a member of our core team, Mr. Wimpée can allocate the support staff and resources to easily meet project schedules.

Alliant project managers meet each week to discuss current workload and staffing needs. We maintain a high-level project design schedule that tracks the expected level of project commitments per month compared to the available staffing. At our project manager meetings, we discuss project specific needs and upcoming deadlines to determine if the current staffing is appropriate or if changes will be required to ensure that schedules are met.

Exhibit 2 below illustrates the estimated time allotment that each of the key members can contribute at the moment. These percentages will fluctuate from week to week based on external influences, but resources will be concentrated when needed to complete specific tasks or address project needs as critical items dictate.

The Alliant Team has the experience and expertise required to provide high quality professional services to the CDD for this project. We believe the details of our proposal provide the CDD with excellent program value. We would be honored and excited to work with you on this project.

**Exhibit 2. Staff Workload and Availability**



**I. AUTHORIZED REPRESENTATIVE**

*The foregoing is a statement of facts.*

31. SIGNATURE

32. DATE

December 4, 2023

33. NAME AND TITLE

Curt Wimpée, PE/Vice President

# ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

## PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Alliant Engineering, Inc.			3. YEAR ESTABLISHED 1995	4. UNIQUE ENTITY IDENTIFIER 41-1818046
2b. STREET 10475 Fortune Pkwy Ste 101			5. OWNERSHIP Corporation	
2c. CITY Jacksonville	2d. STATE FL	2e. ZIP CODE 32256	b. SMALL BUSINESS STATUS NA	
6a. POINT OF CONTACT NAME AND TITLE Brice Nelson, PE/Project Manager			7. NAME OF FIRM (If Block 2a is a Branch Office) Alliant Engineering, Inc.	
6b. TELEPHONE NUMBER (904) 723-4895	6c. E-MAIL ADDRESS bnelson@alliant-inc.com			
8a. FORMER FIRM NAME(S) (If any)			8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

### 9. EMPLOYEES BY DISCIPLINE

### 10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	18	3	E10	Environmental and Nat Res Map	4
08	CADD Technician	7	1	H07	Highways	8
12	Civil Engineer	55	9	H11	Housing	7
15	Constructor Inspector	5	0	I04	ITS	4
16	Construction Manager	1	0	L03	Landscape Architecture	6
23	Environmental Scientist	2	0	P05	Planning	5
38	Land Surveyor	13	0	S09	Structural Design	4
39	Landscape Architect	6	2	S10	Surveying	7
47	Planner	2	0	T03	Traffic and Transportation Engineering	7
57	Structural Engineer	2	0			
60	Transportation Engineer	61	1			
62	Water Resources Engineer	3	0			
	Other Employees					
<b>Total</b>		<b>175</b>	<b>16</b>			

### 11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)


### PROFESSIONAL SERVICES REVENUE INDEX NUMBER

- |   |   |
|---|---|
| 1. Less than \$100,000                  | 6. \$2 million to less than \$5 million   |
| 2. \$100,000 to less than \$250,000     | 7. \$5 million to less than \$10 million  |
| 3. \$250,000 to less than \$500,000     | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million   | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater               |

a. Federal Work	1
b. Non-Federal Work	9
<b>c. Total Work</b>	<b>9</b>

### 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE December 4, 2023
a. NAME AND TITLE Curt Wimpée, PE/Vice President	

# ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

## PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Alliant Florida, Inc.			3. YEAR ESTABLISHED 2019		4. UNIQUE ENTITY IDENTIFIER 83-2802440	
2b. STREET 10475 Fortune Pkwy Ste 101			5. OWNERSHIP			
2c. CITY Jacksonville		2d. STATE FL	2e. ZIP CODE 32256		a. TYPE Corporation	
6a. POINT OF CONTACT NAME AND TITLE Clayton Walley/Survey Manager			b. SMALL BUSINESS STATUS NA			
6b. TELEPHONE NUMBER 904-900-3507			6c. E-MAIL ADDRESS cwalley@alliant-inc.com			
8a. FORMER FIRM NAME(S) (If any)			8b. YEAR ESTABLISHED		8c. UNIQUE ENTITY IDENTIFIER	

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
08	CADD Technician	5		S10	Surveying	6
38	Land Surveyor	21				
	Other Employees					
	<b>Total</b>	<b>26</b>				


11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	1	6. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	6	7. \$100,000 to less than \$250,000	8. \$250,000 to less than \$500,000	9. \$25 million to less than \$50 million	10. \$50 million or greater
<b>c. Total Work</b>	<b>6</b>	8. \$250,000 to less than \$500,000	9. \$500,000 to less than \$1 million	10. \$1 million to less than \$2 million	

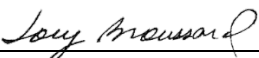
## 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE December 4, 2023
b. NAME AND TITLE Curt Wimpée, PE/Vice President	



ARCHITECT-ENGINEER QUALIFICATIONS				1. SOLICITATION NUMBER (If any)		
<b>PART II - GENERAL QUALIFICATIONS</b> <i>(If a firm has branch offices, complete for each specific branch office seeking work.)</i>						
2a. FIRM (OR BRANCH OFFICE) NAME <b>ECS FLORIDA, LLC – Tampa</b>				3. YEAR ESTABLISHED 2012	4. UNIQUE ENTITY IDENTIFIER MNVJKQ85HFG3	
2b. STREET 4524 N. 56 <sup>th</sup> Street				<b>5. OWNERSHIP</b>		
2c. CITY Tampa				a. TYPE Limited Liability Company		
2d. STATE Florida		2e. ZIP 33610		b. SMALL BUSINESS STATUS N/A		
6a. POINT OF CONTACT NAME AND TITLE Rey Ruiz, PE, SI – Branch Manager				7. NAME OF FIRM (if block 2a is a branch office) ECS Florida, LLC		
6b. TELEPHONE NUMBER 813-302-1644		6c. E-MAIL ADDRESS RRuiz1@ecslimited.com				
8a. FORMER FIRM NAME(S)				8b. YR. ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER	
9. EMPLOYEE BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	C. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
2	Administrative	33	6	H11	Housing (Residential, Multi-Family, Apts, Condos)	8
6	Architect	2		H07	Highways, Streets, Airfield Paving, Parking Lots	7
8	AutoCAD	1		E09	Environmental Impact Studies, Assessments	7
	Construction Materials Manager	10	3	T02	Testing & Inspection Services	6
	Drillers	29	10	C10	Commercial Buildings (low rise), Shopping Centers	6
24	Environmental Scientist	19	4	W01	Warehouses & Depots	5
	Environmental Technician	2		S05	Soils & Geologic Studies, Foundations	4
	Field Technicians	94	17	H10	Hotels, Motels	4
30	Geologist	6	2	O01	Office Buildings, Industrial Parks	4
	Hydrogeologist			I01	Industrial Buildings, Manufacturing Plants	4
36	Industrial Hygiene			E02	Schools & Universities	4
	Lab Manager/Technician	14	4	A06	Airports, Terminals & Hangars, Freight Handling	4
	Professional Engineer	25	6	H09	Hospitals & Medical Facilities	4
48	Project Manager	59	25	P02	Petroleum and Fuel (Storage and Distribution)	3
	Soils Engineer			R04	Recreation Facilities (Parks, Marinas, etc.)	3
				D07	Dining Halls, Clubs, Restaurants	3
				E12	Environmental Remediation	3
				S13	Storm Water Handling & Facilities	3
				H06	Highrise, Air-Rights-Type Buildings	3
				W03	Water Supply, Treatment and Distribution	3
	TOTAL	294	77			
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER				
a. Federal Work	3	1. Less than \$100,000. \$2 million to less than \$5 million				
b. Non-Federal Work	9	2. \$100,000 to less than \$250,000. \$5 million to less than \$10 million				
c. Total	9	3. \$250,000 to less than \$500,000. \$10 million to less than \$25 million				
		4. \$500,000 to less than \$1 million. \$25 million to less than \$50 million				
		5. \$1 million to less than \$2 million. \$50 million or greater				
		6. \$2 million to less than \$5 million				
		7. \$5 million to less than \$10 million				
		8. \$10 million to less than \$25 million				
		9. \$25 million to less than \$50 million				
		10. \$50 million or greater				
<b>12. AUTHORIZED REPRESENTATIVE</b> The foregoing is a statement of facts.						
a. SIGNATURE 				b. DATE 11/30/2023		
c. NAME AND TITLE Rey Ruiz, PE, SI – Branch Manager						

ARCHITECT-ENGINEER QUALIFICATIONS				1. SOLICITATION NUMBER (If any)		
<b>PART II - GENERAL QUALIFICATIONS</b> (If a firm has branch offices, complete for each specific branch office seeking work.)						
2a. FIRM (OR BRANCH OFFICE) NAME <b>ECS FLORIDA, LLC – Jacksonville</b>				3. YEAR ESTABLISHED 2017	4. UNIQUE ENTITY IDENTIFIER MNVJKQ85HFG3	
2b. STREET 11554 Davis Creek Court				<b>5. OWNERSHIP</b>		
2c. CITY Jacksonville		2d. STATE Florida		2e. ZIP 32256		a. TYPE Limited Liability Company
6a. POINT OF CONTACT NAME AND TITLE Joey Broussard, PE – Vice President				b. SMALL BUSINESS STATUS N/A		
6b. TELEPHONE NUMBER 904-880-0960		6c. E-MAIL ADDRESS <a href="mailto:JBroussard@ecslimited.com">JBroussard@ecslimited.com</a>		7. NAME OF FIRM (if block 2a is a branch office) ECS Florida, LLC		
8a. FORMER FIRM NAME(S)				8b. YR. ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER	
Ellis & Associates, Inc.				1988	87-718-2006	
9. EMPLOYEE BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	C. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
2	Administrative	33	16	H11	Housing (Residential, Multi-Family, Apts, Condos)	8
6	Architect	2		H07	Highways, Streets, Airfield Paving, Parking Lots	7
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	Construction Materials Manager	10	5	T02	Testing & Inspection Services	6
	Drillers	29	12	C10	Commercial Buildings (low rise), Shopping Centers	6
24	Environmental Scientist	19	6	W01	Warehouses & Depots	5
	Environmental Technician	2	1	S05	Soils & Geologic Studies, Foundations	4
	Field Technicians	94	33	H10	Hotels, Motels	4
30	Geologist	6	1	O01	Office Buildings, Industrial Parks	4
	Hydrogeologist			I01	Industrial Buildings, Manufacturing Plants	4
36	Industrial Hygiene			E02	Schools & Universities	4
	Lab Manager/Technician	14	6	A06	Airports, Terminals & Hangars, Freight Handling	4
	Professional Engineer	25	8	H09	Hospitals & Medical Facilities	4
48	Project Manager	59	8	P02	Petroleum and Fuel (Storage and Distribution)	3
	Soils Engineer			R04	Recreation Facilities (Parks, Marinas, etc.)	3
				D07	Dining Halls, Clubs, Restaurants	3
				E12	Environmental Remediation	3
				S13	Storm Water Handling & Facilities	3
				H06	Highrise, Air-Rights-Type Buildings	3
				W03	Water Supply, Treatment and Distribution	3
	TOTAL	294	97			
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER				
a. Federal Work		1. Less than \$100,000.6. \$2 million to less than \$5 million				
b. Non-Federal Work		2. \$100,000 to less than \$250,000.7. \$5 million to less than \$10 million				
c. Total		3. \$250,000 to less than \$500,000.8. \$10 million to less than \$25 million				
		4. \$500,000 to less than \$1 million.9. \$25 million to less than \$50 million				
		5. \$1 million to less than \$2 million.10. \$50 million or greater				
<b>12. AUTHORIZED REPRESENTATIVE</b> The foregoing is a statement of facts.						
a. SIGNATURE 				b. DATE 11/30/2023		
c. NAME AND TITLE Joey Broussard, PE – Subsidiary Regional Vice President						

# State of Florida

## Woman Business Certification

Meskel & Associates Engineering, PLLC

Is certified under the provisions of  
287 and 295.187, Florida Statutes, for a period from:

05/04/2023 to 05/04/2025



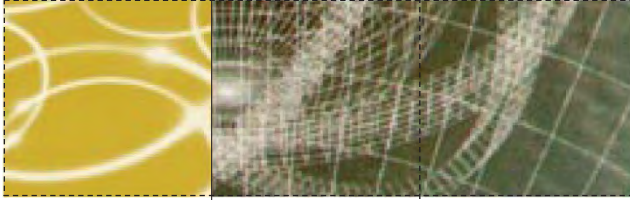
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J. Todd Inman  
Florida Department of Management Services





# DEG Qualifications



- 4348 Southpoint Blvd.
- Suite 201
- Jacksonville, FL  
32216
- Ph. 904.854.4500
- [www.Dom-Eng.com](http://www.Dom-Eng.com)

## Request for Qualifications for Engineering Services for Isles of Bartram Park Community Development District





December 1, 2023

James Oliver, District Manager  
**Governmental Management Services**  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092

**Re: RFQ for Isles Bartram Park CDD**

Dear Mr. Oliver:

Dominion Engineering Group, Inc. ("DEG") is pleased to submit our qualifications package in support of your Request for Qualifications for the Isles of Bartram Park CDD. Dominion Engineering Group understands the challenges your CDD will face and the attached qualification will show that Dominion Engineering Group brings the appropriate skill set.

**DEG knows CDDs and St. Johns County**

- ❖ DEG is currently the District Engineer for over 5 CDD'S.
- ❖ The DEG Team has worked on CDD projects similar to Isles of Bartram Park Community Development District (CDD) in St. Johns County and the North Florida MSA.
- ❖ DEG has successfully worked with all of the approving agencies for the Isles of Bartram Park Subdivision and has an excellent relationship with all of them.
- ❖ William Schaefer will serve as the District Engineer and bring his vast understanding of being a CDD Engineer.
- ❖ We have an outstanding history working with CDDs and exceeding our client's expectations; we will again exceed your expectations with our collective experience.

Very truly yours,  
**Dominion Engineering Group, Inc.**

William E. Schaefer, II, PE  
Principal

**Dominion Engineering Group, Inc.**  
4348 Southpoint Blvd., Suite 201  
Jacksonville, Florida 32216  
904-854-4500 ofc.  
[www.dom-eng.com](http://www.dom-eng.com)

## **INDEX**

- A. Ability and Adequacy of Applicant's Professional Personnel
- B. Certified Minority Business Enterprise
- C. Willingness to Meet Time and Budget Requirements
- D. Applicant's Past Experience and Performance
- E. Geographic Location
- F. Current and Projected Workloads
- G. Volume of Work Previously Awarded to Applicant by District
- H. SF330 – Engineer Qualifications
- I. Appendix

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## INTRODUCTION

**Dominion Engineering Group** specializes in **Engineering Services** in support of Land Development for private developers, Community Development Districts, city, state and federal projects. These services include utility engineering, water resources, site engineering, roadway design and transportation engineering, permitting, and construction services. We are recognized as being creative in our planning efforts and exacting and prudent in our engineering. We utilize proven project administration, management, and design tools the principals gleamed from our 20+ years with national engineering firms.



**Dominion Engineering Group** was founded in 2005; this year we celebrate 18<sup>th</sup> years serving our community. We will manage projects from our office headquartered in Jacksonville. We are a civil planning and engineering firm. The DEG Team lives in nearby communities, including St. Johns County. Every member of our management team has a history of excellence in project planning and execution. The personal experience, corporate experience and professional qualifications of our team will ensure superior and innovative products and services for the Isles of Bartram Park CDD. All team members are authorized and licensed under the State of Florida for their professional specialty. William E. Schaefer II (Principal) has been in leadership positions in his respected fields, firms, and for Federal agencies. He knows the pressures and challenges facing successful design, permitting and construction of community infrastructure. The DEG Team knows how to get the job done efficiently and effectively.

**Dominion Engineering Group** provides an extremely high level of client service, administrative management and technical expertise typically found only in large National Engineering Companies. Our goal is to offer our clients the proficiency of large engineering firms in a “one-on-one”, friendly office environment. A place where the principals actually engineer the projects, resulting in quality, on time deliverables that are managed by expert administrative and financial processes.

**Dominion Engineering Group** is a registered, Veteran Owned, Small Business with the Small Business Administration and the State of Florida. William Schaefer is a War Zone Veteran and because he is a 60% owner, Dominion Engineering is afforded special consideration by State Agencies including CDDs under section 295.187, Florida Veteran Business Enterprise Opportunity Act, and we are certified with the State of Florida as a Veteran Business. Certifications can be found in Section I.

### **Specialized Team will exceed your expectations**

Dominion Engineering Group (DEG) understands CDD challenges and the importance of bringing a diversified skill set because most project assignments require more than the civil engineer. They require wetland biologists, landscape architects, geotechnical engineers, hydraulic engineers, structural engineers, and



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surveyors. We have garnered the experience working with such teams on subdivision design efforts for CDDs. Our team of skilled professionals have worked together on CDD projects in St. Johns County and the surrounding areas. Through our working relationship, we know the Dominion Engineering Group team will exceed your expectations.

### **The DEG Team knows CDDs and St. Johns County**

- ❖ Every DEG employee has had successful project assignments in St. Johns County and the surrounding area.
- ❖ The DEG Team has worked on CDD projects similar to the Isles of Bartram Park Subdivision.
- ❖ Bill Schaefer has been a CDD engineer for over ten (10) Community Development Districts in North Florida.
- ❖ DEG has worked with all of the permitting agencies necessary for the successful development and maintenance of the Isles of Bartram Park Development and our team and has an excellent relationship with all of them.
- ❖ We have an outstanding history of exceeding our client's expectations and we will again exceed your expectations with our collective experience.



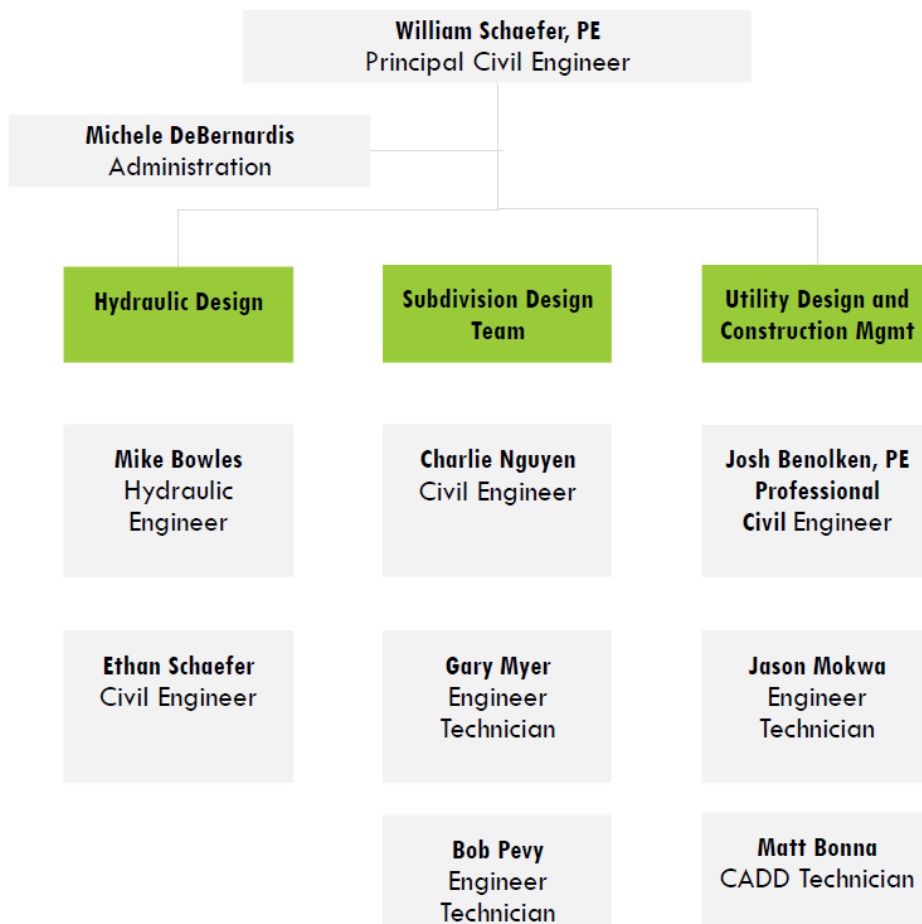
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## SECTION A ABILITY & ADEQUACY OF APPLICANT'S PROFESSIONAL PERSONNEL

Every member of our management team has a history of excellence in supporting the needs of a CDD. Whether it is site planning, site design, permitting, preparing contract bid documents, construction inspection, or and supporting CDD Bond efforts, we have found that the fundamental requirement for successful management of any project is the assignment of key management personnel with the necessary skills and experience to steer the design team. The professional qualifications of our team will ensure superior and innovative products and services for the Isles of Bartram Park CDD.

Below you will find our organizational chart of key members available for this contract. As you read this qualification package, you will find that DEG organized its staff to support Subdivision Design, Hydraulic Design and Utility Design efforts that we anticipate to see under this contract. DEG has adequate resources and skill set to be very successful as the Isles of Bartram Park District Engineering firm.

# ORGANIZATION CHART



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DEG has accumulated staff with significant design experience in residential subdivisions. Many of our design staff that will be working on Work Orders under the District Contract, will have 20 or more years of experience with all aspects of residential subdivision designs. A large part of that experience is in St. Johns County. Below is a list of design experience necessary to be successful in designing future phases of the Isles of Bartram Park CDD project.

- Storm water modeling and collection system design
- Pressure pipe modeling for water distribution, reuse distribution and sanitary force main sizing
- Access road and residential subdivision roadway design
- Lot grading and drainage design
- Site designs for amenity centers and parks
- Pavement Assessment Studies
- Sewer collection design and sanitary pump station design
- SJRWMD ERP permitting and SJC engineering permitting
- Construction cost estimating
- Construction inspections and SJC Closeout

DEG staff has supported a number of Community Development Districts and they are available for assistance with the Isles of Bartram Park CDD. As a District Engineer, we will be called upon by the CDD Board of Directors to provide a number of things in addition to design, permitting and constructions efforts. Each time a CDD issues bonds, a Supplemental Engineer's Report will need to be prepared for the specific assessment area. This report will need to describe and price the infrastructure components the CDD will pay for with the bonds. DEG has significant experience preparing Supplemental Engineering Reports and defending the costs. In addition to this, DEG has provided services to CDD Boards to include the below list.

- The District Engineering Firm will provide coordination of Owner Direct Purchasing to save the 7 percent sales tax as a credit to the construction contract. This effort typically requires the District Engineer (DE) to review and approve Purchase Orders with materials listed from the Contractor's Suppliers. Appropriate Tax forms will be executed by the DE and Contractor.
- Under the Purchase Order Number, the suppliers will submit invoices to the DE and they will be compared against the purchase orders. They will be approved and forwarded to the District Manager's Office to generate a Requisition for payment.
- Invoices from the contractors and other project professionals will be sent to the DE for approval. They will be forwarded to the District Manager's Office to generate a Requisition for payment.
- The DE will sign the Requisitions and forward to the appropriate CDD Board Member for their approval.

Below is a table with our team members from the project organizational chart with checks for experience relevant to this RFQ, and the above bulleted design and strategic administrative efforts. These team members will be available and working on the Isles of Bartram Park CDD design, permitting, and construction efforts. CDD construction and administrative support is also shown.



## DEG Project Team Experience

Name of Key Personnel	Professional Registration and Certifications	Highest Degree	Years Experience	CDD – Admin, Requisitions and Construction Insp.	Relevant Experience								
					Stormwater modeling	Pressure Pipe Modeling	Roadway Design	Grading & Drainage Design	Civil Site Design	SJRWMD and County Permitting	Water and Sewer Utility Design	Cost Estimating	Construction Inspection
William Schaefer, PE, CBD	PE, FDOT MOT & NPDES Designer	ME	31	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Josh Benolkin, PE	PE, FL NPDES Inspector	BS	5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Charlie Nguyen, EI	EIT, Hydraulic Modeling, FL NPDES Inspector	BS	6	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ethan Schaefer, EI	EIT, Hydraulic Modeling	BS	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Michael S. Bowles	ACAD Sr Designer, ICPR Modeling, FL NPDES Inspector	*	26	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Robert Pevy	ACAD Sr. Designer.	*	32	✓	✓		✓	✓	✓	✓	✓	✓	✓
Gary Myer	ACAD Sr. Designer	*	25	✓	✓		✓	✓	✓	✓	✓	✓	✓
Jason Mokwa	ACAD Sr. Designer	AA	24	✓	✓		✓	✓	✓	✓	✓	✓	✓
Matt Bonna	ACAD Designer	AA	4		✓		✓	✓	✓		✓		
Michele DeBernardis	Project Coordinator Administration	BS	30	✓			✓		✓	✓			✓

\*Additional Education

### Design and Permitting

Our principals have managed and designed over a hundred assignments for CDDs, land developers and municipal clients. We have developed a thorough understanding of the regulatory permitting process including the tools necessary for effective design. We employ one or more of the following Design Software tools, with a preference for those that interface directly with ACAD or GIS-based digital sources of elevation and land cover data:

- AdICPR 4 with both 1- and 2-dimensional Hydraulic Analysis for stormwater design with 2 Dimension groundwater flow
- HEC-RAS, for hydraulic analysis





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- TR-20, for hydrologic analysis using stream network, land use and soils data
  - AutoCadd Civil 3D Ver. 2023
  - SUPRA 3 Hydraulic Analysis software
  - EPANet for modeling water & force main pressure pipe systems
  - AGTEK Earthworks 3D for cut and fill calculations
  - PONDS for Hydrologic and Hydraulic Analysis
  - ModRET for percolation modeling

DEG routinely employs many of the above design tools on residential developments in St. Johns County. We have developed design checklists to remind the designers of the important steps and to ensure they are completed timely. We coordinate the checklist with dates taken from the MS Project schedule developed for every project in design at DEG.

**A Design Work Break Structure for a typical Isles of Bartram Park phase would include:**

- ❖ Project Scoping
- ❖ Project Schedule Development
- ❖ Executing the Predesign Efforts – prepare the survey and geotechnical proposal scopes
- ❖ Prepare Incremental MDP Updates for each new phase
- ❖ Design and preparation of Construction Plans and Specifications
- ❖ Client Coordination – Development of project timelines and conducting progress reviews
- ❖ Permitting with Appropriate Agencies – St. Johns County, SJRWMD, FDEP and FDOT
- ❖ Preparation of Construction Bidding Documents and responding to bid RFIs
- ❖ Preparing Engineers Opinion of Probable Construction Costs
- ❖ Construction Engineering and Inspection Services
- ❖ Overseeing pressure testing of pipes, pump station start-up, reviewing as-builts and sewer video tapes
- ❖ Final Certification to the Permitting Agencies
- ❖ Final Certification to the CDD

### **Construction Cost Estimates**

Our many years in business have brought a keen sensitivity to construction costs and the importance of managing design efforts, as well as understanding their impacts on the financial objectives of the project. **DEG** typically prepares construction cost estimates on preliminary engineering efforts and updates them as critical design decisions are made. We believe that decisions affecting the cost of a project should involve the owner, particularly if there are many different options. ***Our company prides ourselves at designing successful, efficient projects that are sensitive to the clients' budget.***



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Typically, we use spreadsheets that are updated from the construction marketplace each time we send out construction sets for bidding. ***This allows us to understand changes in the marketplace with regards to asphalt, lime rock, pipe, concrete and earth moving.***

**DEG** recognizes that changes made during the planning phase have a large change on cost in the construction phase. With our experience and tracking software, we can recognize what impact a change will have on both the final construction price and the schedule early in the project to maintain the project costs and direct the design effort accordingly. We are proud of our abilities to complete projects within the limits of cost controls, to meet established schedules, and to produce top quality work. Our systems enable us to ensure that the required services will be performed in a timely and cost-effective manner, consistent with the CDD's needs.

**DEG** staff members typically use MS Project for generating construction timelines and Gant Charts.

### **Construction Engineering and Inspection (CEI)**

**DEG** typically provides construction management services for community infrastructure, water distribution and sewer collection, roads and stormwater collection systems, stormwater management facilities, and other site improvements. Below is a list of services we would typically offer to a project being constructed in St. Johns County. Bill Schaefer is a State of Florida Certified Building Contractor and will be available along with his team to assist with CEI efforts needed.

- **Construction Bid Package:** **DEG** will prepare a bid package and assist with bid evaluations for the selection of contractors, if requested.
- **Pre-Construction Conference:** **DEG** will attend a Pre-Construction Conference prior to commencement of Work.
- **Visits to Site and Observation of Construction:** **DEG** will provide on-site construction observation services during the construction phase of the subject project. Observations will vary depending on the type of work being performed by the contractors, the location, and the contractors' schedules. **DEG's** visits to the site enable us to better carry out the duties and responsibilities assigned to us during the construction phase by the owner. In addition, by the exercise of **DEG's** efforts, the owner will have a greater degree of confidence that the completed Work will conform to the Contract Documents and the integrity of the design concept of the completed Project as a functioning whole, as indicated by the Contractor. **DEG** shall not, during such visits, or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall **DEG** have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing the Work.
- **Clarifications and Interpretations:** **We will** issue necessary clarifications and interpretations of the Contract Documents to the owner as appropriate for the orderly



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completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of the Contract Documents. Field Orders authorizing variations from the requirements of the Contract Documents will be made by the owner.

- **Change Orders: We will** recommend Change Orders to the owner, as appropriate, as well as review and make recommendations related to Change Orders submitted or proposed by the Contractor.

**The following pages are resumes of the principals and SF 330 resumes of the team members. We strongly recommend you review the resumes of the DEG Design team in the SF-330, Part 1-E of this quals package.**





## **William E . Schaefer II, PE., Principal**

### **Project Manager/District Engineer/Civil and Storm Water Engineering**

#### **Overview**

Since 1984, William E. Schaefer, P.E. has planned and engineered hundreds of civil engineering projects for private, municipal and federal clients throughout the United States. He is an expert in site engineering, utility engineering, and roadway engineering with a large concentration of his work appearing in Northeast Florida and Southeast Georgia.

When the Florida Everglades were in duress, Mr. Schaefer was asked by the South Florida Water Management District to design at that time the world's largest natural wetland treatment system (6500 acres) to remove pollutants from storm water runoff from more than 200,000 community and agricultural acres. He designed unique residential developments, including the 1600-acre Queen's Harbour Yacht and Country Club with the only private freshwater recreational lock in the United States that allows vessels up to 120 feet to pass from a 150-acre fresh water lake to the Intracoastal Waterway near the mouth of the St. Johns River in Jacksonville, Florida.

He models stormwater facilities with pre and post attenuation with the use of ADICPR, Ponds, HEC, SWIM, and SUPRA3. He models water distribution and sanitary force mains with WaterCad and EPANet.

#### **Education**

- University of Florida**, Gainesville, FL 1979-1983  
B.S, Civil Engineering
- University of South Florida**  
Master Courses in Civil Engineering, 1987–2001, Tampa, FL
- University of Central Florida**  
Master Courses in Civil and Environmental Engineering, 1989-2001,

#### **Relative Experience**

**Villages of Westport CDD** (2000 acres), Jacksonville, Florida — Worked with the project owners (ICI Homes/Montgomery Land Company), to develop the master development plan from the PUD bubble plan. This project is of DRI size but through a little known Regional Area Center (RAC) criteria we were able to provide the development program the owners envisioned without the lengthy and expensive DRI process. This effort includes internal circulation, lot development and preliminary storm water management for 1800 units, 350KSF of commercial/retail and 1.2 million SF of industrial. Efforts include providing assistance with the master storm water and master utility plan. Assisted with the



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development of a CDD and acted as the CDD engineer including bond validation process. Performed the duties of the CDD engineer for a few years assisting the Board of Supervisors with the funding of improvements for the development of the project. Prepared and permitted construction plans for the initial 180 lot Phase of Construction.

**Seaton Creek CDD**, Duval County, Florida - As the District Engineer for the CDD, Bill oversaw the master development plans for the 855 single family units prepared by DEG staff. Directed the preparation and submittal of the construction plans for the common infrastructure and the individual pods to Duval County. As the District Engineer, prepared the Engineer's Master Report, Supplemental Engineer's Report for the three assessment areas and bond issuances. Prepared the RFP/bid documents, managed the bidding process including responses to the bidding questions from the contractors.

**Beachwalk at Twin Creeks CDD**, St. Johns County, Florida - For this CDD project, DEG designed and permitted Parcel 2,3, and 4 consisting of approximately 105.00 acres located in St. Johns County (SJC), Florida. Beachwalk is part of the Twin Creeks Development of Regional Impact and Planned Unit Development. According to the site plan prepared by DEG, the project is 114 - 40' wide villas and Parcel 4 is 232 townhomes. DEG prepared an engineering site plan and an incremental Master Development Plan (MDP), according to SJC standards and PUD. Site design included stormwater facility design, lot grading, stormwater collection design, potable water distribution design for units, fire protection design, and gravity sewer design for units. DEG performed construction inspection as the engineer of record.

**Maderia CDD**, St. Johns County, Florida - The project consists of approximately 275 undeveloped acres located in St. Johns County (SJC), Florida, with 700+ single family lots. DEG developed from the Preliminary Site Plan and PUD Description, an updated Final Development Plan (FDP) according to City of St. Augustine standards. DEG received an assignment from the CDD Board to determine the storm water management system maintenance and future maintenance costs. This assignment was to fulfill a State of Florida recent legislative requirement. DEG received another assignment from the CDD Board, where DEG conducted a paving condition study for Phase 1A and B noting the current pavement condition and recommending pavement repair through a matrix presentation format. This repair matrix looks at the existing pavement life with what, and when the pavement maintenance needs to be conducted.

**Grand Oaks CDD**, St Johns County, Florida

As the District Engineer for the 586-acre CDD, he oversaw the master development plans for the 985 single family units prepared by DEG staff. Directed the preparation and submittal of the construction plans for the common infrastructure and the individual pods to St. Johns County. As the District Engineer, prepared the Engineer's Master Report, Supplemental Engineer's Report for the three assessment areas and bond issuances. Prepared the RFP/bid documents, managed the bidding process including responses to the bidding questions from the contractors. Bill personally contributed in providing construction engineering and inspection services (CEI) for the construction of the project. The initial phases consisting of 360 lots were designed and constructed. The remaining phases are in final permitting or under construction. In support of the project entitlements Bill was also the Engineer or Record for the State Road 16 widening design adding an additional two lanes to 4 lanes with a raised median.



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**St. Augustine Lakes CDD**, St. Johns County, Florida - As the District Engineer for the CDD, Bill oversaw the master development plans for the 985 single family units prepared by DEG staff. Directed the preparation and submittal of the construction plans for the common infrastructure and the individual pods to St. Johns County. As the District Engineer, prepared the Engineer's Master Report, Supplemental Engineer's Report for the three assessment areas and bond issuances. Prepared the RFP/bid documents, managed the bidding process including responses to the bidding questions from the contractors. Bill personally contributed in providing construction engineering and inspection services (CEI) for the construction of the project. The initial phases consisting of 360 lots were designed and constructed. The remaining phases are in final permitting or under construction. In support of the project entitlements

**Amelia National CDD** (850 acres), Nassau County, Florida — Bill assisted the developers to secure financing through Hearthstone including developing a detailed due-diligence package for financing approximately \$50 Million. Hearthstone said it was the finest development report they have seen. Also worked with the legal and financial team with the development of a CDD acting as the CDD engineer for bond validation. Acted as the CDD engineer to the Board of Supervisors assisting with the funding of improvements for the development of the project.

**Three Rivers CDD/DRI**, 1600 acres (3200 homes), Nassau County, Florida - Bill is the EOR for complete design, engineering, and permitting for the 1600 + acre project located on SR 200 in Nassau County. He modeled the 1600 + acre drainage area and prepared the stormwater and pressure pipe design components for this project sufficiently for submittal to SJRWMD, Nassau County and JEA including stormwater models, treatment ponds, water quality improvements including master utility design and phased construction. The project also required master utility plan with detailed design in Units 1 to 7 of over 20 miles of water main, sewer collection, 4 pump stations, a master triplex repump sanitary pump station (12' diameter wetwell) and 5400 LF of offsite 16-inch water main and 16-inch sanitary force main.. We prepared the supporting calculations, the engineering plans and the RFP/bid documents for the CDD. As the District Engineer and EOR, Bill provided construction engineering and inspection services (CEI).

**Plantation Bay CDD/DRI** (2500 acres), ICI Homes, Inc., Flagler County, FL. — As the CDD engineer for this 2500-acre assessment area, assisted with the development of a CDD and acted as the CDD engineer through bond validation process. Performed the duties of the CDD engineer for over a year assisting the Board of Supervisors with the funding of improvements for the development of the project.

**Cedar Point CDD**, Duval County, Florida - As the District Engineer for the CDD, Bill oversaw the master development plans for the 405 single family units prepared by Bill as the EOR. Bill directed the preparation and submittal of the construction plans for the common infrastructure and the individual pods to Duval County. As the District Engineer, prepared the Engineer's Master Report, Supplemental Engineer's Report for the three assessment areas and bond issuances. Prepared the RFP/bid documents, managed the bidding process including responses to the bidding questions from the contractors.





## **Michael S. Bowles, Principal**

### **Civil and Storm Water Engineering**

#### **Overview**

Mr. Bowles, as a principal in DEG, brings over 26 years experience designing and permitting utility, roadway, stormwater facilities and land development projects. He routinely prepares regulatory permit application, and responds to regulatory questions. He models stormwater facilities with pre and post attenuation with the use of SUPRA3, Ponds, and ADICPR. His site engineering experience includes preparation of construction documents for new roads, road widening projects, intersection improvements, utility extensions, and stormwater management and treatment facilities. Mr. Bowles has also gained extensive permitting experience through the St. Johns River Water Management District, Department of Environmental Protection, Florida Department of Transportation, and the Army Corps of Engineers. He prepares permit applications including calculations, and drawings packages. Additionally, his experience reaches to the preparation of GIS drawings and exhibits to support civil site and transportation projects.

**Education** FDEP Qualified NPDES Stormwater Inspector  
Utility inspector  
OSHA Certified Confined Space  
Arc View GIS Operator  
Softdesk Advanced Design Certification  
Acad Advanced Design Certification

#### **Relative Experience**

- Villages of Westport CDD ICI Homes, Jacksonville, Florida
- Maderia CDD, St Augustine, FL
- Twin Creeks CDD/DRI, St Johns County, FL
- Three Rivers CDD/DRI, Nassau County, Florida
- Amelia National CDD, ICI Homes, Nassau County, Florida
- Acree CDD, Jacksonville, FL
- Seaton Creek CDD, Jacksonville, FL
- Sawmill Branch (Ph 1, 2, 6 and 7) at Palm Coast Park CDD/DRI, Flagler County, FL
- Grand Oaks CDD St. Johns County, Florida
- St Augustine Lakes CDD, St Johns County, FL



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## SECTION B CERTIFIED MINORITY BUSINESS ENTERPRISE

Dominion Engineering Group is a registered, Veteran Owned, Small Business with the Small Business Administration and the State of Florida. William Schaefer is a War Zone Veteran and because he is a 60% owner, Dominion Engineering is afforded special consideration as a **Minority Business Enterprise** by State Agencies including CDDs under section 295.187, Florida Veteran Business Enterprise Opportunity Act, and we are certified with the State of Florida as a Veteran Business. Certifications can be found in Section I.





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## LICENSING AND FINANCIAL RESPONSIBILITY

### LICENSING

Dominion Engineering Group, Inc. is a registered Florida Corporation #P05000140189 (\*) and has been doing business in Florida since 2005. (17 years)

Dominion Engineering Group, Inc. is licensed with the Florida Board of Professional Engineers, CA # 26821.

William E. Schaefer II, PE is licensed with the Florida Board of Professional Engineers, PE # 40229 (\*).

William E. Schaefer is a Board member of Northeast Florida Builders Association.

Dominion Engineering Group, Inc. holds an Occupational License in the City of Jacksonville, St. Johns County, MC 772.326.15 (\*).

William E. Schaefer II, PE holds an Occupation License in the City of Jacksonville, St. Johns, County, MC 772.325 (\*).

### BANK REFERENCE

Dominion Engineering Group, Inc. has been a customer with SouthState Bank since 2005 and has held its accounts in satisfactory manner. The company has grown every year using the cash it is generating without being tied to outside funding sources. Ms. Barb Savage, Vice President, Branch Manager has provided a letter of recommendation (\*) for Dominion Engineering Group.

### INSURANCE

Dominion Engineering Group, Inc. meets and/or exceeds the industry minimum insurance requirements (\*).

(\*) Please refer to Appendix for copies of the above mentioned licenses, reference, and certificates of insurance.



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## SECTION C WILLINGNESS TO MEET TIME & BUDGET REQUIREMENTS

**I, William E. Schaefer, President, certifies that, “DEG is experienced in projects of similar size and scope, as well as quick-response contracts, which require strict adherence to time schedules and a close, day-to-day working relationship with our client. We are extremely willing to meet both time and budget requirements for the project in question, and have submitted, without limitation, project narratives, schedules, cost and fee summaries and owner references for any referenced project.”**

When the work order is authorized, the Project Manager will develop an integrated course of action for organizing and controlling the work. The Project Manager will be William E. Schaefer, PE. Mr. Schaefer has managed over 100 design projects with similar tasks as may be required by the Isles of Bartram Park project. He will organize the task into a Work Breakdown Structure (WBS) Page 6, to clearly define task objectives, relate them to each other, and relate them to the total task. The WBS will be used to identify the resources required to complete the task, as well as the basis for evaluating progress. The Project Manager will assign a team to execute the work and the Project Manager will assign responsibilities to technical personnel. Throughout task execution, the Project Manager will continually monitor its progress using the WBS, controlling progress by evaluating the results and directing improvements where they are necessary.

Our success hinges upon our ability to manage concurrent tasks with tight deadlines, and often with short startup times, and on our understanding of the client’s operational constraints. We recognize the need for occasional changes in direction and priorities, and have built flexibility into our task management system. Mobilizing resources for performing concurrent Work Orders requires:

- ❖ Accurate reports on resource commitments for previously authorized or ongoing delivery orders
- ❖ Accurate reports on the status of previous delivery orders
- ❖ Thorough work plans to maximize use of resources
- ❖ Close and open communication with the owner’s staff assigned to this project
- ❖ Commitment of project personnel
- ❖ Cross-utilization of key team members in multiple roles
- ❖ Client coordination to plan and stage site visits to optimally use key team members

Successful execution and management of projects requires:

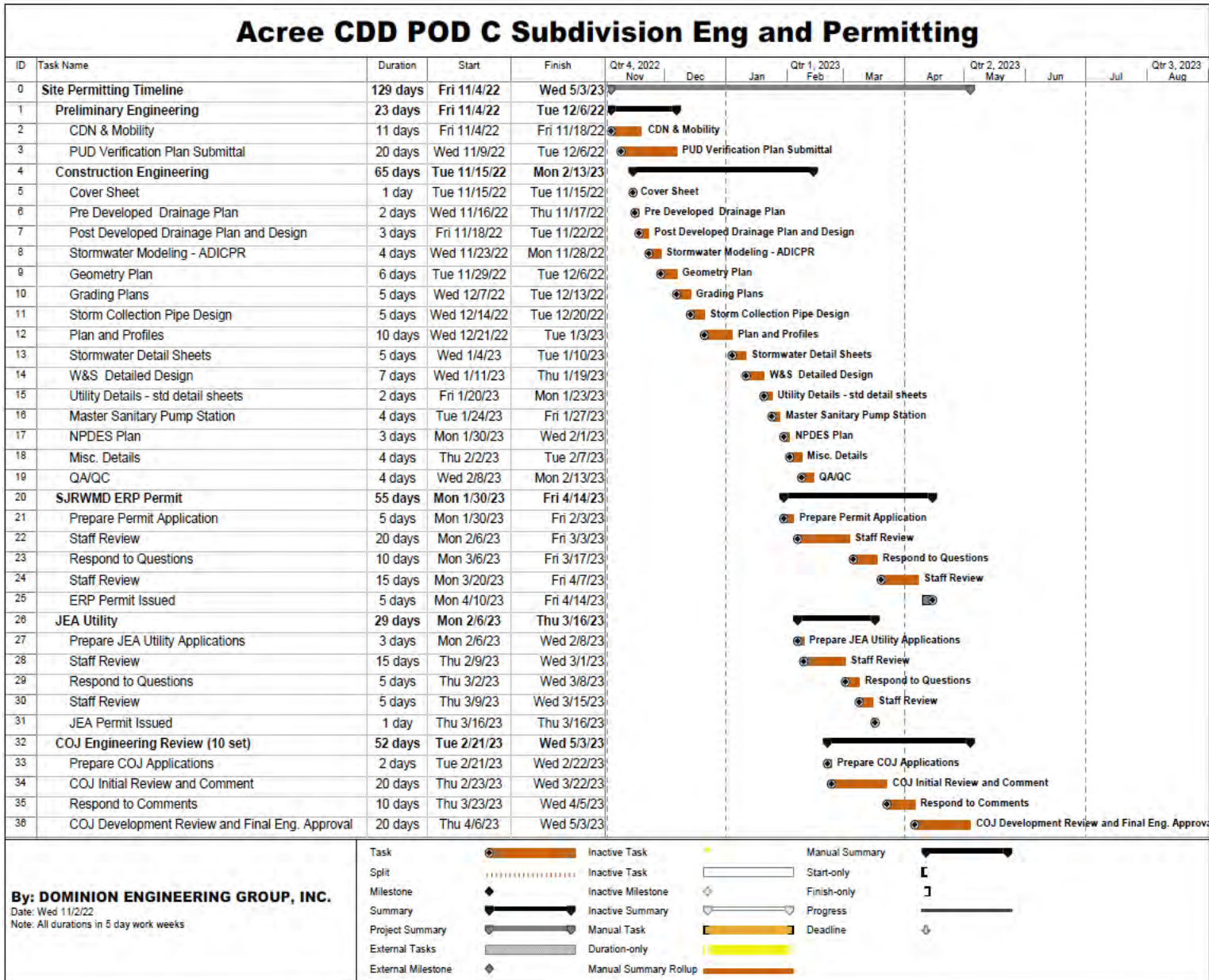
- ❖ Clearly defined lines of communication and responsibilities
- ❖ Adherence to procedures for technical review, progress reporting, problem reporting and resolution, time and cost accounting, and record keeping
- ❖ Adherence to budgets and schedules, for intermediate milestones as well as final products
- ❖ Frequent internal coordination meetings of the project team to eliminate miscommunication and promote a “no surprise” approach
- ❖ Regular meetings to address problems and plan future work (our clients are always welcome to attend these meetings to provide guidance and feedback, and to review progress)
- ❖ Effective and responsive utilization of support services
- ❖ Standard project procedures to provide consistent work products
- ❖ Appropriate commitment of resources



❖ Corporate accountability for QA/QC

While DEG realizes that unforeseen circumstances may arise during the course of any project, we also regard all schedules as a critical portion of every contract. Our objective on every project is to reduce the client's requested schedule to anticipate contingencies and to exceed client expectations. As a multidisciplinary firm we offer the expertise and manpower to address any situation which may arise, to keep a project on schedule.

Below is an example of a MS Project schedule for a design project in a CDD.



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## SECTION D APPLICANT'S PAST EXPERIENCE AND PERFORMANCE

### Sound Engineering Solutions Provide Cost Effective Projects

Our principals are Bill Schaefer and Mike Bowles; their fingerprints are on every single project deliverable. **Dominion Engineering Group (DEG) was founded in 2005 by our principals** with the vision of bringing focused planning and engineering to private and public clients. The company is based on guiding principles that have made Bill Schaefer successful while managing regional and statewide engineering groups for national engineering firms including Brown and Caldwell, Kimley Horn and Associates, as well as, Greenhorne and O'Mara. In that capacity Mr. Schaefer has gained considerable experience managing the design of subdivision and infrastructure projects. Mr. Bowles is a principal in Dominion Engineering Group and has worked with Mr. Schaefer for more than 24 years and they collectively bring that experience and knowledge to the Isles of Bartram Park CDD.

### DEG Team Has Provided Scientific and Practical Solutions

#### A Focused Team of Experienced Consultants Delivers Outstanding Results

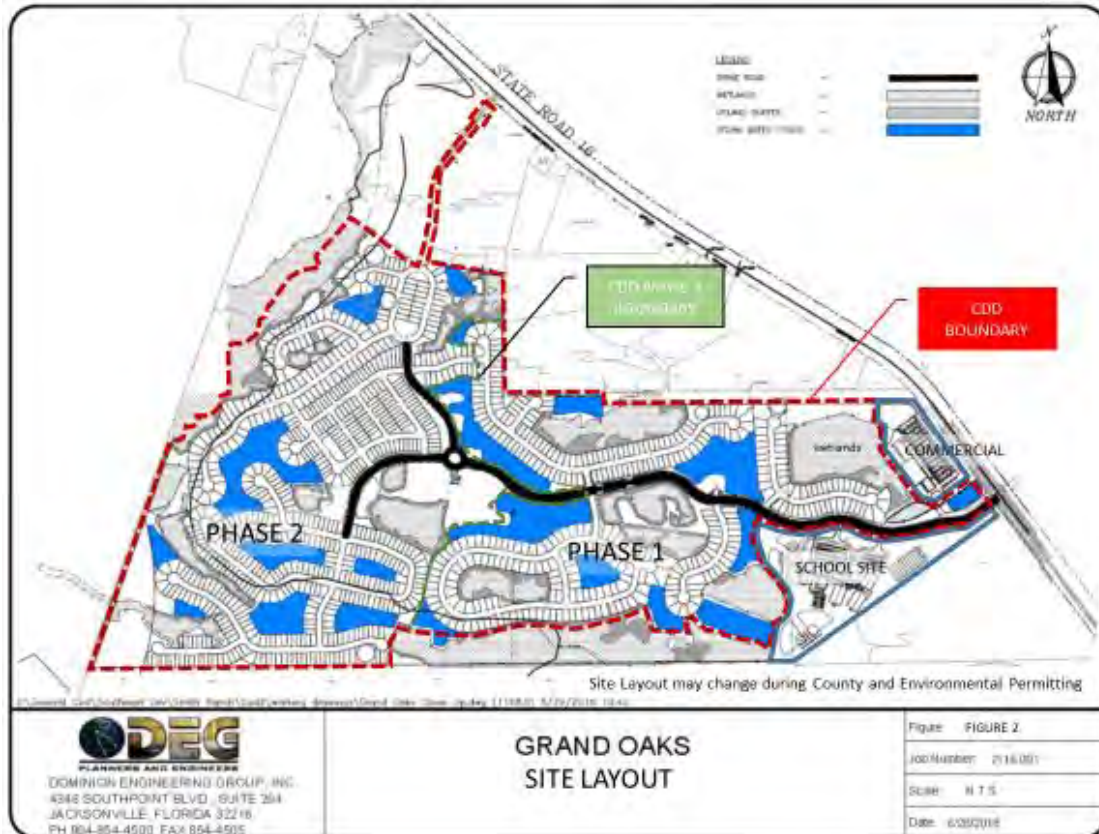
- ❖ "Perfect practice delivers perfect results." Outstanding results are repeatable if the history of efforts and results have been outstanding.
- ❖ The DEG Team focuses on each and every assignment as if it is a building block for the next challenging assignment. Select the DEG Team because they collectively have contributed to outstanding designs, permitting, and construction oversight. They have done this time and time again till it became the culture and backbone of our firm.
- ❖ DEG has designed over 40 subdivision projects in St. Johns County. We know St. Johns County staff, SJC Utility Staff, JEA, SJRWMD, FDEP and the permitting process.
- ❖ On behalf of NEFBA, Bill Schaefer recently worked with SJC Utility Department staff as they worked through their utility guideline updates to ensure the final version is acceptable to the development community.

In support of our past performance, we attached relative project profiles that illustrate that DEG has past experience on projects similar to the Isles of Bartram Park project and also project experience in St. Johns County.



## Grand Oaks CDD, St Johns County, Florida

As the District Engineer for the CDD, Dominion Engineering Group has prepared the master development plans for the 586 acre, 985 single family units, located in St. Johns County, Florida. DEG modeled the 586-acre drainage area and prepared the stormwater components for this project sufficiently for submittal to SJRWMD for Conceptual and Individual ERP. Our efforts included stormwater models, treatment ponds, water quality



improvements including BMPs and stream restoration. To minimize wetland mitigation due to secondary impacts DEG along with a subconsultant developed a two-dimensional stormwater/groundwater model that looked at rainfall events for an entire year. This effort was consider cutting edge by the SJRWMD staff and resulted in a realistic view into pre and post developed wetland hydro-pattern Grand Oaks CDD, St Johns County, Florida

As the District Engineer for the CDD, Dominion Engineering Group has prepared the master development plans for the 586-acre, 985 single family units, located in St. Johns County, Florida. DEG modeled the whole project drainage area and prepared the stormwater components for this project sufficiently for submittal to SJRWMD for Conceptual and Individual ERP permits. Our efforts included stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration, to minimize wetland mitigation due to secondary impacts.

The project also required master utility plan with detailed design of over 15 miles of water main, 15 miles of gravity sewer collection, 3 sanitary pump stations and 18,500 LF of offsite 20-inch water main. We prepared the supporting calculations, the engineering plans and



the RFP/bid documents. We also provided construction engineering and inspection services (CEI) for the construction of the project. The initial phases consisting of 360 lots were designed and constructed. The remaining phases are in final permitting or under construction.

In support of the project entitlements DEG was also retained to design additional two lanes to widen the State Road 16 from two to 4 lanes with a raised median. Bottom line, a significant cost savings was realized and the ponds were not lined nor cutoff walls installed.

The project also required master utility plan with detailed design of over 15 miles of water main, 15 miles of gravity sewer collection, 3 sanitary pump stations and 18,500 LF of offsite 20-inch water main. We prepared the supporting calculations, the engineering plans and the RFP/bid documents. We also provided construction engineering and inspection services (CEI) for the construction of the project. The initial phases consisting of 360 lots were designed and constructed. The remaining phases are in final permitting, or under construction.

In support of the project entitlements DEG was also retained to design additional two lanes to widen 3.2 miles of State Road 16 from two to 4 lanes with a raised median. This is currently at the 60% design phase.

**Three Rivers CDD/DRI, 1600 acres, Nassau County, Florida** - As the District Engineer, DEG is providing complete design, engineering, and permitting for the 3200 SF Unit subdivision located on SR 200 in Nassau County. DEG modeled the 1600 + acre drainage area and prepared the stormwater components for this project sufficiently for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration.

The project also required master utility plan with detailed design of over 20 miles of water main, 20 miles of gravity sewer collection, 4 sanitary pump stations and 5000 LF of offsite 16-inch water and force main. We prepared the supporting calculations, the engineering plans and the RFP/bid documents. We are providing construction engineering and inspection services (CEI) for Units 1-6. We are currently designing units 16 and 17. We completed the civil designs of an offsite fire station in support of the DRI offsite commitments and amenity centers.

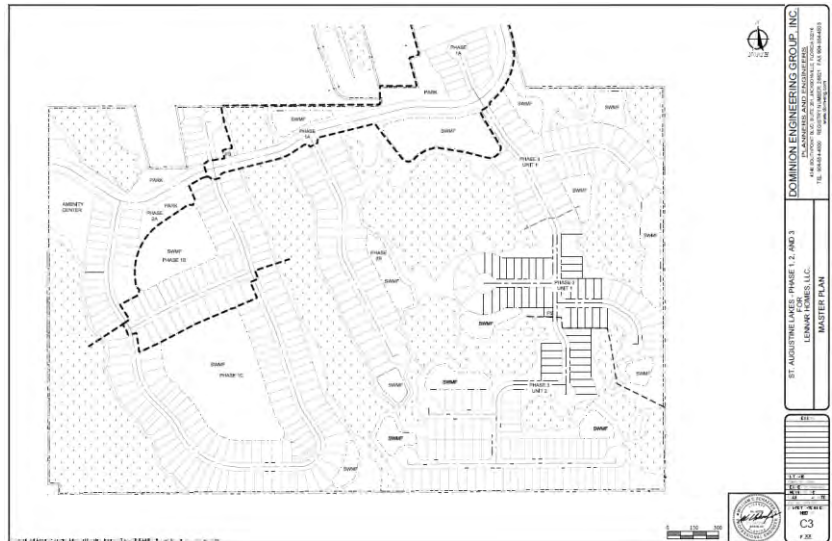


**Amelia National CDD (850 acres), ICI Homes/Montgomery Land Company, Nassau County, Florida** — As District Engineer, provided expert Testimony and prepared an overall Engineers Report for the establishment of the CDD. Provided Supplemental Engineer's Reports for the phased construction. Assisted the developers to secure financing through Hearthstone including developing a detailed due-diligence package for financing approximately \$50 Million. Hearthstone said it was the finest development report they have seen. Also worked with the legal and financial team with the development of a CDD acting as the CDD engineer for bond validations. Acted as the CDD engineer to the Board of Supervisors assisting with the funding of improvements for the development of the project.



**St. Augustine Lakes CDD, St. Johns County, Florida.** Dominion Engineering has worked for Lennar Homes on the St. Augustine Lakes project. We designed phases 1, 2 and currently designing phase 3.

We were asked by Lennar to review the design prepared by another consulting firm to look for potential cost savings through a more efficient design. Following our review, we were able to show that redesigning the project would save Lennar over a million dollars, Lennar asked DEG to redesign phase 1. Our efficient design efforts resulted in over \$2,500,000 savings over the previous engineer's design. During the redesign and permitting phases the cost of PVD and HDPE pipe more than tripled in price and the savings would have been significantly more had standard pipe increased occurred. DEG also redesigned the offsite water and force main extensions prepared by the other engineering firm to make the project more efficient and cost effective to construct. We are currently the **Interim St. Augustine Lakes Community Development District Engineer** and prepared the Master Engineers Report used to establish the District and also used in the initial bond financing.



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**Villages of Westport CDD (2000 acres), ICI Homes/Montgomery Land Company, Jacksonville, Florida** — Worked with the project owners (ICI Homes/Montgomery Land Company), to develop the master development plan from the PUD bubble plan. This project is of DRI size but through a little known Regional Area Center (RAC) criteria we were able to provide the development program the owners envisioned without the lengthy and expensive DRI process. This effort includes internal circulation, lot development and preliminary storm water management for 1800 units, 350KSF of commercial/retail and 1.2 million SF of industrial. Efforts include helping with the master storm water and master utility plan. Assisted with the development of a CDD and acted as the CDD engineer through bond validation process. Performed the duties of the CDD engineer for over a year assisting the Board of Supervisors with the funding of improvements for the development of the project.

**Fleming Island Plantation DRI (2300 acres), Pulte (FKA Centex Homes), Clay County, FL.** — Pulte Homes acquired this existing 2300 acre project with an approved DRI Development Order. The approved plan had a number of development landmines and just did not fit their development program. Bill Schaefer was the project manager for the planning, design and permit efforts for a revised land plan and a major modification to the DRI. Under Bill's direction the client received the Notice of Proposed Change (NOPC) in a record six months from his notice to proceed from the developer. The owner/planning team accomplished what no one thought would get done: Fleming Island residents and St. Johns County staff approval. This project received both NE Florida and Statewide Planning Awards as the best large project. This project was a huge financial windfall for Pulte Homes and continues to be a very active mixed-use development today.

Below is a list of 25 residential subdivisions not listed above that DEG designed and permitted. This is a partial list of projects, but we trust it shows that DEG has excellent subdivision design experience in St. Johns County.

- ❖ Whisper Ridge Subdivision
- ❖ Eagles Cove Subdivision
- ❖ Hannah's Walk Subdivision
- ❖ Maderia CDD Subdivision
- ❖ Ashby Landing Subdivision
- ❖ Wards Creek Subdivision
- ❖ Tomoka Pines Subdivision
- ❖ Minorcan Mill Subdivision
- ❖ Deerfield Forest
- ❖ Ashby Landing Townhomes
- ❖ Oakwood at Nocatee
- ❖ Twin Creeks CDD North Parcel 1 Subdivision at Beechwalk
- ❖ Twin Creeks CDD North Parcel 2&3 Subdivision at Beechwalk
- ❖ Twin Creeks CDD North Parcel 4 Apartments at Beechwalk
- ❖ Woodlawn Subdivision
- ❖ St Johns Forrest
- ❖ Quadrille Subdivision
- ❖ Rock Springs
- ❖ Shores Subdivision Phase 7
- ❖ Oxford Estates Subdivision Phases 4, 5, 6 and 7
- ❖ Morgans Cove Subdivision





- ❖ Deerfield Preserve Subdivision
- ❖ The Plantation
- ❖ Arbor Mill
- ❖ St Augustine Shores

Typical Scope of Services for the Isles of Bartram Park CDD	DEG PROJECT EXPERIENCE														
	CDD Projects						Roadway and Community Design Services								
	Grand Oaks CDD	Three Rivers CDD	Seaton Creek CDD	Villages of Westport CDD	Cedar Point CDD	Phase 1& 2 Palm Coast Park DRI CDD- 704 units	Phase 6 Palm Coast Park DRI CDD- 354 units	Longleaf 1200 units	Twin Creeks CDD - Beach Walk Parcels 1, 2, 3, 4 600 units	Morgan's Cove 260 units	Phase 7 Palm Coast Park DRI CDD- 414 units	Northwood Town Center RAC 1500 units	Maderia Phase 1C,D,2,3 CDD 550 units	Woodlawn 730 units	Arbor Mill 260 units
<b>CDD Engineer</b>															
Estimated infrastructure costs	YES	YES	YES	YES	YES	YES									
Prepared Engineer's Report	YES	YES	YES	YES	YES	YES									
Bond Validation Assistance	YES	YES	YES	YES	YES	YES									
Expenditure Approvals	YES	YES	YES	YES	YES	YES									
<b>Permitting</b>															
SJJRWMD Conceptual ERP	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
SJJRWMD Individual ERP	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
ACOE Individual Permit	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	NA
JEA Permitting	YES	YES	YES	YES	YES	NA	NA	YES	YES	NA	NA	YES	NA	NA	YES
FP&L Coordination	YES	YES	NA	NA	NA	YES	YES	NA	YES	YES	YES	NA	YES	YES	NA
Permit Close out	YES	YES	YES	YES	YES	YES		YES	YES	YES					YES
<b>Roadway Services</b>															
Stormwater Design	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Water Distribution Modeling	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Reuse Distribution Modeling	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Intersection planning and design	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Sanitary Collection Design	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Sanitary PS and Forcemain Modeling	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Design for Offsite Roadway Improvements (turn lanes, Siganl)	YES	YES	YES		YES	YES	YES	YES		YES	YES	YES	YES	YES	
Detailed Lot Grading Plans	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Prepare Bid Documents	YES	YES	YES		YES	YES		YES	YES	YES					YES
Negotiate Bid	YES	YES	YES		YES	YES		YES	YES	YES					
Construction Inspections	YES	YES	YES		YES	YES		YES	YES	YES	YES		YES		YES

Note: Company and personal experiences are expressed in this graph.



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## **SECTION E GEOGRAPHIC LOCATION**

For the past seventeen (17) years, Dominion Engineering Group's office has been in Jacksonville, FL at the intersection of JT Butler Boulevard and I-95. We are less than twenty miles from Isles of Bartram Park CDD community, CDD District Manager, SJC Utility Department, and SJC Development Services offices, putting us close at hand for immediate project needs. This allows us to easily mobilize staff to project sites, but also provides you a firm that has extensive experience working within the region.

Logistics for work, coordination, and meetings are not an issue – DEG will be available where and when needed.

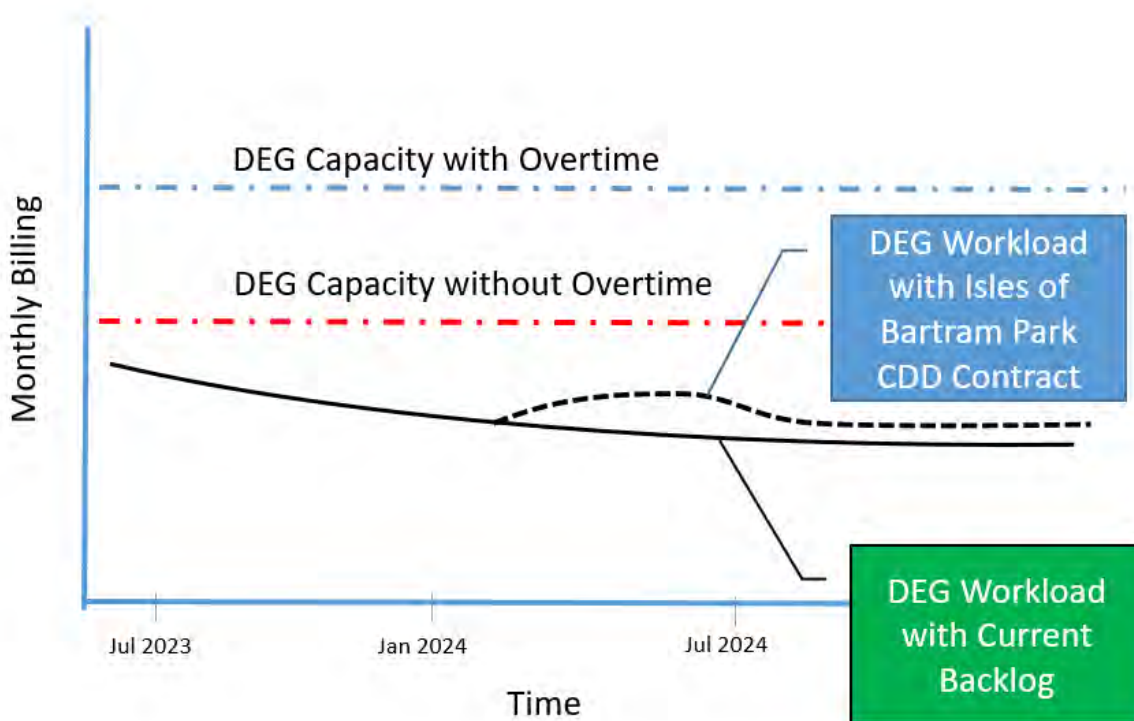
Mr. Schaefer will work closely with the District Board and District Manger to ensure that any work order assigned receives the benefit of the local knowledge and expertise the DEG Team have gained working in St. Johns County and the nearby communities where they live.



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## SECTION F CURRENT AND PROJECTED WORKLOADS

DEG's project manager will effectively execute work order requests. Workloads today are managed by DEG ensuring we have capacity for our clients. Our typical monthly billings are approximately \$120,000 a month with an annual billing rate of approximately \$1,600,000 in 2023. Project backlog for the next year is shown below and totals approximately \$900,000. The firm is currently looking for an additional \$500,000 of backlog to bring the billing up to utilization rates in the 80-percentile range. Based upon the known backlog, we will operate at a 65% percent utilization rate for calendar year 2024.



The excess capacity of the DEG Team for 2023 exceeds \$500,000 in billing and this is significantly greater than the estimated revenue from this project.

With the preponderance of the anticipated work under this project being performed by DEG, we prepared the above graph that illustrates the current workload absorption over time. On this graphic, we added lines which represent our capacity. As you can see, even with the addition of the Isles of Bartram Park CDD, DEG does not reach its monthly capacity. We have also looked at this from a workload planning effort with respect to engineering and designer positions in our firm and the result is the same. Our current staff mix dovetails well with the project needs of Isles of Bartram Park CDD.

We anticipate that the addition of the CDD will not tax our staff and that we would even be able to deliver task orders even under an expedited schedule.



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## **SECTION G VOLUME OF WORK PREVIOUSLY AWARDED TO APPLICANT BY DISTRICT**

Dominion Engineering Group has not worked directly for the Isles of Bartram Park Community Development District. DEG does look forward to being involved with the District Board and District Manager to serve the Isles of Bartram Park CDD.

You will see in our Qualification package that we have significant experience working for CDD Boards in developed communities. Those communities where the Board is the residents that reside in the community.



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**Section H SF330 Engineer Qualifications.**



# ARCHITECT - ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATON *(City and State)*

**The Isles of Bartram Park Community Development District, St. Johns County, Jacksonville, Florida**

2. PUBLIC NOTICE DATE

**November 28, 2023**

3. SOLICITATION OR PROJECT NUMBER

N/A

### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

**William E. Schaefer P.E., President**

5. NAME OF FIRM

**Dominion Engineering Group, Inc.**

6. TELEPHONE NUMBER

**(904) 854-4500**

7. FAX NUMBER

**(904) 854-4505**

8. E-MAIL ADDRESS

**bschaefer@dom-eng.com**

### C. PROPOSED TEAM

*(Complete this section for the prime contractor and all key subcontractors.)*

	<i>(Check)</i>			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	SUBCON-TRACTOR			
a.	<b>X</b>			<b>Dominion Engineering Group, Inc.</b> <input type="checkbox"/> CHECK IF BRANCH OFFICE	4348 Southpoint Blvd. Ste. 201 Jacksonville, FL 32216	District Engineer
b.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.				<input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE		

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

*(Attached)*

### E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

*(Complete one Section E for each key person.)*

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>William E. Schaefer II, PE</b>	<b>District Engineer/Project Manager</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>36</b>	<b>17</b>

15. FIRM NAME AND LOCATION (City and State)

**Dominion Engineering Group, Inc., Jacksonville, Florida**

16. EDUCATION (Degree and Specialization)

**Bachelor of Science – Civil Engineering (U of Florida)  
Master Courses in Civil Engineering**

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

**Florida – Professional Engineer - Florida – State  
Certified Building Contractor – Member SAME**

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

**Proficient in the following Modeling Software: XP-SWIMM, ADICPR, Cybernet, HEC-2, ModFlow, Ponds, EPA Net, SUPRA3, HEC, and WaterCad; Proficient in the following Drafting Software: AutoCAD 3D, AutoDesk Land Desktop Design, ArcView GIS, Bentley MicroStation Geopak; William is an expert in land planning and development engineering, with a large concentration of his work appearing in Florida. Bill is a former Military Officer in the Naval Civil Engineering Corps and in this capacity he directed many design and construction projects on Navy and Army bases in the Southeast.**

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Grand Oaks CDD – Phase 1 Design and Permitting, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2016	Under construction
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm		

William E. Schaefer has prepared the master development plans for the 586-acre, 999 single family units, 2 phase development in St. Johns County, Florida. He worked with the design team to develop the pre and post development stormwater model of the 586 acre drainage area and preparation of stormwater components for this project. Efforts for design and permitting of the 360-lot phase 1 included preparing the plans and calculations for permit submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements. Other modeling included design of the water distribution and fire hydrant flows, project wide stormwater irrigation design including irrigation pump design, modeling the manifold of sanitary pump stations. The project required an overall master utility plans, and the first phase required design of water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents for the CDD. Bill also worked with the developer, legal and financial team with the development of an Engineer's Report, establishment of CDD, and acting as the interim CDD engineer for bond validation. DEG is also providing construction engineering and inspection services for Phase 1. DEG has been retained to design the Phase 2 common infrastructure and six individual pods. DEG has also been retained to design a 3.2 mile 2-lane addition to SR-16 that ends at the Grand Oaks project entrance.



b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Amelia National CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2004	2006
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm		

	<p>William Schaefer assisted the developers to secure financing through Hearthstone including developing a detailed due-diligence package for financing approximately \$50 million. Hearthstone said it was the finest development due-diligence report they have seen. The 749 lot, 500 acre project includes an 18-hole Tom Fazio golf course,</p> <p>He also worked with the legal and financial team with the development of the CDD acting as the CDD engineer for the development of the Engineer's Report through bond validation. Mr. Schaefer acted as the CDD engineer to the Board of Supervisors assisting with the funding of improvements for the development of the project.</p>		
c.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	<b>Three Rivers CDD, DRI, Nassau County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION ( <i>If applicable</i> )
		2015	Ongoing
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm		
	<p>William Schaefer was involved in this project from the point the DRI was approved. The 1600 + acres located on SR 200 in Nassau County, Florida. He initially provided 10 complete lotting plans for the entire subdivision. Since then he has overseen the design and been engineer of record for the Conceptual Stormwater ERP permitting, ACOE permitting, and approval of the Final Development Plan with Nassau County. For the 500-lot phase 1 design, Bill has directed his design team with the detailed design and detailed permitting with JEA, SJRWMD and Nassau County. Under his direction DEG prepared the stormwater components for this project for Phase 1 submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements and BMPs. The project required master utility plans, designing water main, reuse mains, gravity sewer collection, sanitary pump stations and offsite force main. For the entire project and Phase 1, Bill prepared the hydraulic models for the water and reuse distribution using EPANet pressure pipe modeling software. He also prepared for the CDD the RFP bid documents for the first phase of construction.</p> <p>As the interim CDD Engineer, Bill prepared the Engineer's Report for the project, worked with the legal and financial team to have the CD Validated with Nassau County and approval of the bond validation for the initial and total bond issuance. Bill is the permanent District Engineer.</p>		
d.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	<b>Sawmill Creek @ Palm Coast DRI, CDD Flagler County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION ( <i>If applicable</i> )
		2017	Under Construction
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm		
	<p>DEG developed the master development plans for the 1100 acre, 2200 single family units, 8 phase development in Flagler County, Florida. We modeled the 1100 acre drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We will provide construction engineering and inspection services, coordinating with FPL for this project. Bill is the EOR and CDD Engineer for Bonds.</p>		
e.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	<b>Villages of Westport CDD, Duval County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION ( <i>If applicable</i> )
		2000	2003
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm		





William Schaefer worked with the project owners (ICI Homes/Montgomery Land Company), to develop the master development plan from the PUD bubble plan. This project is of DRI size but, through a little known Regional Area Center (RAC) criteria, we were able to provide the development program the owners envisioned without the lengthy and expensive DRI process. This effort includes internal circulation, lot development and preliminary storm water management for 1800 units, 350KSF of commercial/retail and 1.2 million SF of industrial. Efforts include providing assistance with the master storm water and master utility plan. Assisted with the development of a CDD and acted as the CDD engineer through bond validation process. Performed the duties of the CDD engineer for over a year assisting the Board of Supervisors with the funding of improvements for the development of the project. Bill was the lead engineer for this project.

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

**(Complete one Section E for each key person.)**

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Michael S. Bowles</b>	<b>Hydraulic Engineer</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>31</b>	<b>17</b>

15. FIRM NAME AND LOCATION (City and State)

**Dominion Engineering Group, Inc., Jacksonville, Florida**

16. EDUCATION (Degree and Specialization)

**FDEP Qualified NPDES Stormwater Inspector Training; OSHA Certified Confined Space; Arc View GIS Training; Softdesk Advanced Design Certification**

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

**Florida NPDES Inspector # 8736**

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

**Acad Advanced Design Certification; Advanced Ad-ICPR Modeling Training; Utility Inspector; EPANET Pressure Pipe Design Software**

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	<b>Villages of Westport, CDD, Duval County, Florida</b>	2003	2006
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	This project includes internal circulation, lot development and preliminary storm water management for 1800 units, 350KSF of commercial/retail and 1.2 million SF of industrial. Efforts include providing assistance with the master storm water and master utility plan. SJRWMD conceptual permit for the entire project, and Individual ERP for phase 1 of construction. Design and permitting of the first phase with JEA and SJRWMD		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	<b>Three Rivers, DRI, CDD, Nassau County, FL</b>	2015	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Michael Bowles assisted in the complete design, engineering, and permitting for the 1600 + acres located on SR 200 in Nassau County, Florida. He modeled the 1600 + acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We will provide construction engineering and inspection services.		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	<b>Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida</b>	2017	Under Construction
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Michael Bowles assisted in the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We will provide construction engineering and inspection services, coordinating with FPL for this project.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	<b>Grand Oaks CDD Subdivision, St. Johns County, FL</b>	2017	Under Construction
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	. Michael Bowles assisted in the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County, Florida. He modeled the 586 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We will provide construction engineering and inspection services.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Joshua Benolken</b>	<b>Civil Engineer</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>6</b>	<b>1</b>
<b>15. FIRM NAME AND LOCATION (City and State)</b>			
<b>Dominion Engineering Group, Inc., Jacksonville, Florida</b>			
<b>16. EDUCATION (Degree and Specialization)</b>		<b>17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)</b>	
<b>Bachelor of Science – Civil Engineering</b>		<b>Florida - 93672</b>	
<b>18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)</b>			
<b>Proficient in the following Modeling Software: ICPR, EPANET, MODRET, BMP Trains</b>			

**19. RELEVANT PROJECTS**

<b>a.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Grand Oaks CDD St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP, & SJRWMD. Charlie was Project Design Engineer and CEI Services.		
<b>b.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Three Rivers DRI CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Charlie was Project Design Engineer.		
<b>c.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. Charlie was Project Design Engineer.		
<b>d.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Maderia CDD Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2020 - Present</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase.		
<b>e.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Morgan's Cove Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2019</b>	<b>2021</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Charlie was Project Design Engineer.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

**(Complete one Section E for each key person.)**

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Charlie Nguyen, EIT</b>	<b>Design Team Project Engineer</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>6</b>	<b>4</b>

15. FIRM NAME AND LOCATION (City and State)

**Dominion Engineering Group, Inc., Jacksonville, Florida**

16. EDUCATION (Degree and Specialization)

**Bachelor of Science – Civil Engineering (Structural focused)**

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

**Florida EIT - 1100020363**

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

**Proficient in the following Modeling Software: ADICPR, EPANET, MODRET. ASCE Member**

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Grand Oaks CDD St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2018</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP, & SJRWMD. Charlie was Project Design Engineer and CEI Services.		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Three Rivers DRI CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2016</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Charlie was Project Design Engineer.		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2017</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. Charlie was Project Design Engineer.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Maderia CDD Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2020 - Present</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase.		
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Morgan's Cove Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2017 - Present</b>	<b>Ongoing</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Charlie was Project Design Engineer.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Ethan Schaefer, EIT</b>	<b>Hydraulic Design - Civil Engineer</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>2</b>	<b>1</b>

15. FIRM NAME AND LOCATION *(City and State)*

**Dominion Engineering Group, Inc., Jacksonville, Florida**

16. EDUCATION *(Degree and Specialization)*

**BSCe University of Florida (Dec 2022)**

17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

**Proficient in the following Modeling Software: ADICPR, EPANET< Ponds**

**19. RELEVANT PROJECTS**

<b>a.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Grand Oaks CDD St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD. Provided Utility modeling and CEI.			
<b>b.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Three Rivers DRI CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Provided CEI.			
<b>c.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. Provided CEI.			
<b>d.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Maderia CDD Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase. Provided CEI.			
<b>e.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Morgan's Cove Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>2019</b>	<b>2021</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Provided Design and CEI>			

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

**(Complete one Section E for each key person.)**

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Gary Myer</b>	<b>Design Team - Engineering Tech</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>22</b>	<b>9</b>

15. FIRM NAME AND LOCATION (City and State)

**Dominion Engineering Group, Inc., Jacksonville, Florida**

16. EDUCATION (Degree and Specialization)

**Florida State College of Jacksonville, Technical Certification. (FKA St. Johns Community College)**

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

**AutoCad 1 and 2 Certification. Softdesk Advanced Design Certification, Acad Advanced Design Certification,**

**19. RELEVANT PROJECTS**

<b>a.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Grand Oaks CDD St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	Dominion Engineering Group has prepared the master development plans for the 586 acres, 999 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD. Gary was Project Designer.		
<b>b.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Three Rivers DRI CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Gary was Project Designer.		
<b>c.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. Gary was Project Designer.		
<b>d.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Maderia CDD Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase. Gary was Project Designer.		
<b>e.</b>	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Morgan's Cove Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2019</b>	<b>2021</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Gary was QA/QC and Project Designer.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Jason Mokwa</b>	<b>Utility Design-Engineering Tech</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>25</b>	<b>6</b>

15. FIRM NAME AND LOCATION *(City and State)*

**Dominion Engineering Group, Inc., Jacksonville, Florida**

16. EDUCATION *(Degree and Specialization)*

**2 year Specialized College Degree in CADD**

17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*

**None**

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

**Proficient in the following Software: AutoCAD 3D 2018, Excel, Word, Powerpoint, Auto Turn Pro 10.2, Sketchup and Microstation.**

**19. RELEVANT PROJECTS**

<b>a.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Grand Oaks CDD St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD.			
<b>b.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Three Rivers DRI CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD.			
<b>c.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Edgewater Landing, Clay County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>2014</b>	<b>2016</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
DEG has provided engineering plans and master drainage plan for the 114 acres located in Clay County, including permitting by Clay County, FDEP, and SJRWMD. DEG developed water and sewer master plan to verify the proposed sanitary lift station. DEG designed and permitted a 10 inch water main, 10 inch reuse main, and 6 inch force main extension of Clay County mains.			
<b>d.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Maderia CDD Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>Current</b>	<b>Current</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase.			
<b>e.</b>	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Morgan's Cove Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		<b>2019</b>	<b>2021</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT.			

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Robert Pevy</b>	<b>Design Team- Engineering Tech</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>43</b>	<b>4</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i>			
<b>Dominion Engineering Group, Inc., Jacksonville, Florida</b>			
16. EDUCATION <i>(Degree and Specialization)</i>		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>	
<b>2 years college</b>		<b>N/A</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			
<b>Proficient in the following Modeling Software: XP-SWIMM, ADICPR, Cybernet, HEC-2, ModFlow, Ponds AutoCAD Civil 3D, Agtek Earthwork 4D</b>			

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Grand Oaks CDD St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		Current	Current
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD.			
b.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Three Rivers DRI CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		Current	Current
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD.			
c.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		Current	Current
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents.			
d.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Longleaf Subdivision, Duval County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2021	Current
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
Phase 1 of the project consists of approximately 480 acres located in Jacksonville, Florida. DEG engineered the plans for 190 lots. DEG developed a master drainage plan to handle runoff from the lots and the impervious areas. DEG modified the existing SJRWMD permit (ERP) for the project. We prepared the modification to existing ERP for submittal to the SJRWMD. DEG prepared a master water and sewer plan for the entire project and all 9 phases that included 1200 homes, with detailed design of over 10 miles of water main, 10 miles of gravity sewer collection, 4 sanitary pump stations and 4000 LF of offsite force main.			
e.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Minorcan Mill SBDN, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2018	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
The project consists of approximately 58.24 acres located in St. Johns County (SJC), Florida. DEG developed a Master Development Plan (MDP) and a master drainage plan for the entire 129 single family development, along with plans for right and left turn lanes required for the project. Force main extension plans were prepared for SR16 and 16A intersections to the entrance of the project approximately 4150 LF. The effort of work included meetings with SJC, SJRWMD, JEA, and FDEP.			



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Matthew Bonna</b>	<b>CADD Technician</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>4</b>	<b>4</b>

15. FIRM NAME AND LOCATION *(City and State)*

**Dominion Engineering Group, Inc., Jacksonville, Florida**

16. EDUCATION *(Degree and Specialization)*

17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*

**A.A Degree at Florida State Collage at Jacksonville (FSCJ)  
Technical Degree in Civil Engineering from FSCJ**

**N/A**

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

**Proficient in the following Modeling Software: Cybernet, HEC-2, Ponds**

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Grand Oaks CDD St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		Current	Current
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
	Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD.		
b.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Three Rivers DRI CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		Current	Current
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
	DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD.		
c.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		Current	Current
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents.		
d.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Maderia CDD Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		Current	Current
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase.		
e.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Morgan's Cove Subdivision, St. Johns County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2019	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

**(Complete one Section E for each key person.)**

<b>12. NAME</b>	<b>13. ROLE IN THIS CONTRACT</b>	<b>14. YEARS EXPERIENCE</b>	
<b>Michele DeBernardis</b>	<b>Administration</b>	A. TOTAL	B. WITH CURRENT FIRM
		<b>30</b>	<b>18</b>
<b>15. FIRM NAME AND LOCATION (City and State)</b>			
<b>Dominion Engineering Group, Inc., Jacksonville, Florida</b>			
<b>16. EDUCATION (Degree and Specialization)</b>		<b>17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)</b>	
<b>Business Administration</b>		<b>Notary - Florida</b>	
<b>18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)</b>			
<b>Assist Management in coordination of projects, meetings, and communications with clients and agencies. Project Accounting</b>			

**19. RELEVANT PROJECTS**

<b>a.</b>	<b>(1) TITLE AND LOCATION (City and State)</b>	<b>(2) YEAR COMPLETED</b>	
	<b>Grand Oaks CDD St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b>		Check if project performed with current firm
Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD. Provided CDD Administration.			
<b>b.</b>	<b>(1) TITLE AND LOCATION (City and State)</b>	<b>(2) YEAR COMPLETED</b>	
	<b>Three Rivers DRI CDD, Nassau County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b>		Check if project performed with current firm
DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Provided CDD Administration.			
<b>c.</b>	<b>(1) TITLE AND LOCATION (City and State)</b>	<b>(2) YEAR COMPLETED</b>	
	<b>Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b>		<input checked="" type="checkbox"/> Check if project performed with current firm
DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. Provided CDD Administration.			
<b>d.</b>	<b>(1) TITLE AND LOCATION (City and State)</b>	<b>(2) YEAR COMPLETED</b>	
	<b>Maderia CDD Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>Current</b>	<b>Current</b>
	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b>		<input type="checkbox"/> Check if project performed with current firm
DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase. Provided CDD Administration.			
<b>e.</b>	<b>(1) TITLE AND LOCATION (City and State)</b>	<b>(2) YEAR COMPLETED</b>	
	<b>Morgan's Cove Subdivision, St. Johns County, FL</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		<b>2019</b>	<b>2021</b>
	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b>		<input type="checkbox"/> Check if project performed with current firm
DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Provided CDD Administration.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

1

21. TITLE AND LOCATION (City and State) <b>Longleaf Subdivision</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2016 - current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>Lennar Homes LLC</b>	<b>Scott Keiling</b>	<b>(904) 380-0778</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Phase 1 of the project consists of approximately 480 acres located in Jacksonville, Florida. DEG engineered the plans for 190 lots. DEG developed a master drainage plan to handle runoff from the lots and the impervious areas. DEG modified the existing SJRWMD permit (ERP) for the project. We prepared the modification to existing ERP for submittal to the SJRWMD. DEG prepared a master water and sewer plan for the entire project and all 9 phases that included 1200 homes, with detailed design of over 10 miles of water main, 10 miles of gravity sewer collection, 4 sanitary pump stations and 4000 LF of offsite force main. DEG will finalize a master water and sewer plan for the entire community. Site design included stormwater facility design, lot grading, stormwater collection design, potable water distribution design for lots, pocket park grading, fire protection design, gravity sewer design for lots, and design of the sanitary pump stations. We are currently providing construction engineering and inspection services (CEI). The project required permitting by the City of Jacksonville, FDEP, SJRWMD and the US Army Corps of Engineers.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	<b>Dominion Engineering Group, Inc.</b>	<b>Jacksonville, Florida</b>	<b>Site Civil Engineer, Team Leader</b>
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

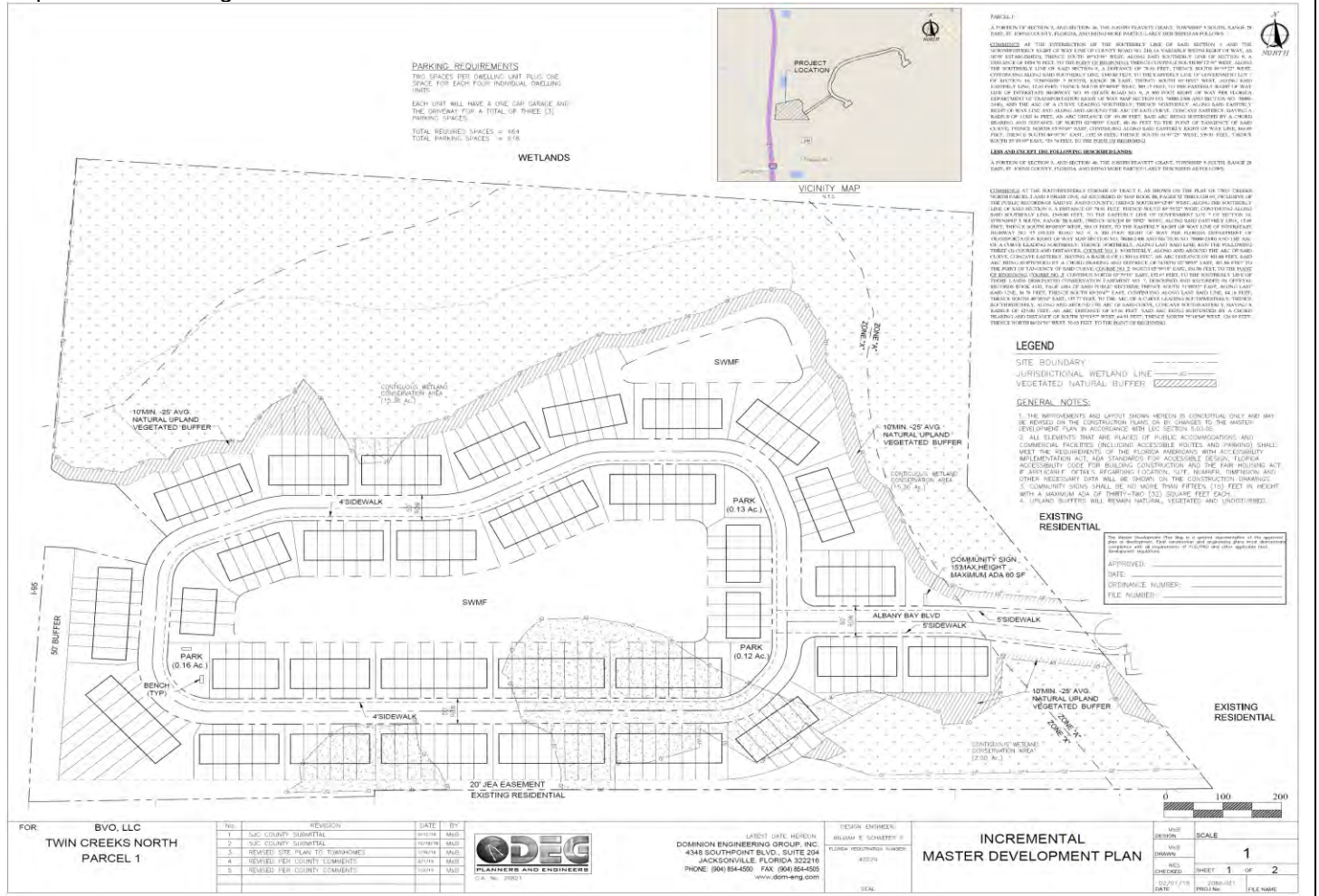
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

2

21. TITLE AND LOCATION (City and State)		22. YEAR COMPLETED	
Beachwalk at Twin Creeks CDD SBDN, St. Augustine, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2018 - 2020	2020
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER	
Lennar Homes	Ginny Feiner	(904) 380-0778	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

For this CDD project, DEG designed and permitted Parcel 2,3, and 4 consisting of approximately 105.00 acres located in St. Johns County (SJC), Florida. Beachwalk is part of the Twin Creeks Development of Regional Impact and Planned Unit Development. According to the site plan prepared by DEG, the project is 114 - 40' wide villas and Parcel 4 is 232 townhomes. DEG prepared an engineering site plan and an incremental Master Development Plan (MDP), according to SJC standards and PUD. Site design included stormwater facility design, lot grading, stormwater collection design, potable water distribution design for units, fire protection design, and gravity sewer design for units. DEG performed construction inspection as the engineer of record.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

3

21. TITLE AND LOCATION (City and State) <b>Grand Oaks CDD, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2017 - current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>Southeast Development Partners, LLC</b>	<b>Keith Hyatt</b>	<b>(904) 669-4757</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

William E. Schaefer has prepared the master development plans for the 586-acre, 999 single family units, 2 phase development in St. Johns County, Florida. He worked with the design team to develop the pre and post development stormwater model of the 586 acres drainage area and preparation of stormwater components for this project. Efforts for design and permitting of the 360-lot phase 1 included preparing the plans and calculations for permit submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements. Other modeling included design of the water distribution and fire hydrant flows, project wide stormwater irrigation design including irrigation pump design, modeling the manifold of sanitary pump stations. The project required overall master utility plans, and the first phase required design of water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans, and the RFP bid documents for the CDD. Bill also worked with the developer, legal and financial team with the development of an Engineer's Report, establishment of CDD, and acting as the interim CDD engineer for bond validation. DEG is also providing construction engineering and inspection services for Phase 1. DEG has been retained to design the Phase 2 common infrastructure and six individual pods. DEG has also been retained to design a 3.2 mile 2-lane addition to SR-16 that ends at the Grand Oaks project entrance.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	<b>Dominion Engineering Group, Inc.</b>	<b>Jacksonville, Florida</b>	<b>Site Civil Engineer, Team Leader</b>
b.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

4

21. TITLE AND LOCATION (City and State) <b>Three Rivers DRI CDD, St. Augustine, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2016 - current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>GreenPointe Developers, LLC</b>	<b>Gregg Kern</b>	<b>(904) 996-2485</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

William Schaefer was involved in this project from the point the DRI was approved. The 1600 + acres located on SR 200 in Nassau County, Florida. He initially provided 10 complete lotting plans for the entire subdivision. Since then, he has overseen the design and been engineer of record for the Conceptual Stormwater ERP permitting, ACOE permitting, and approval of the Final Development Plan with Nassau County. For the 500-lot phase 1 design, Bill has directed his design team with the detailed design and detailed permitting with JEA, SJRWMD and Nassau County. Under his direction DEG prepared the stormwater components for this project for Phase 1 submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements and BMPs. The project required master utility plans, designing water main, reuse mains, gravity sewer collection, sanitary pump stations and offsite force main. For the entire project and Phase 1, Bill prepared the hydraulic models for the water and reuse distribution using EPANet pressure pipe modeling software. He also prepared for the CDD the RFP bid documents for the first phase of construction.

As the interim CDD Engineer, Bill prepared the Engineer's Report for the project, worked with the legal and financial team to have the CD Validated with Nassau County and approval of the bond validation for the initial and total bond issuance.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	<b>Dominion Engineering Group, Inc.</b>	<b>Jacksonville, Florida</b>	<b>Site Civil Engineer, Team Leader</b>
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

5

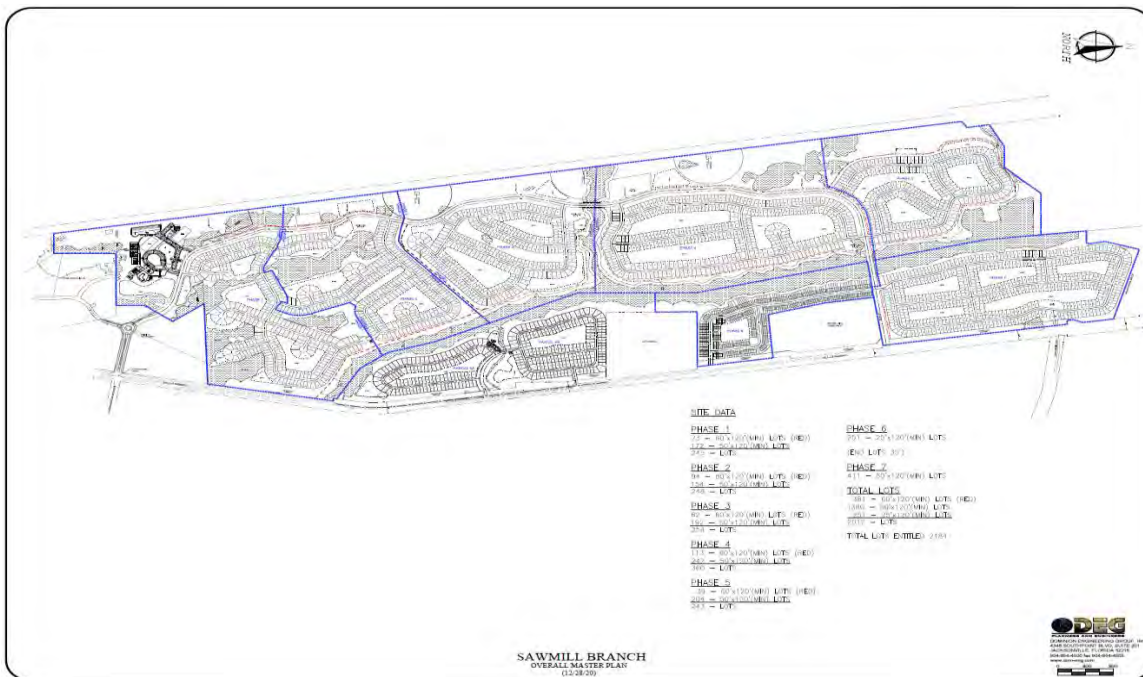
21. TITLE AND LOCATION (City and State) <b>Sawmill Branch @ PCP CDD, Palm Coast, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2016 - current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	C. POINT OF CONTACT TELEPHONE NUMBER
<b>Palm Coast Florida Holdings, LLC</b>	<b>Stephen F. Been</b>	<b>(770) 231-6624</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

DEG developed the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. DEG modeled the associated drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans for the 2200 homes, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We provided construction engineering and inspection services, coordinating with FPL for this project. In support of Phase 1 and Phase 2, DEG provided the CDD District Engineer services for two separate assessment areas resulting in two bond issuances. This included developing the Engineers Report for Infrastructure which was used in the bond validation.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	<b>Dominion Engineering Group, Inc.</b>	<b>Jacksonville, Florida</b>	<b>Site Civil Engineer, Team Leader</b>
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

6

21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	
<b>Maderia CDD</b>	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2020 – present	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>Ponce Associates, LLC</b>	<b>Douglas Maier</b>	<b>(904) 482-1127</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The project consists of approximately 275 undeveloped acres located in St. Johns County (SJC), Florida, with 700+ single family lots. DEG developed from the Preliminary Site Plan and PUD Description, an updated Final Development Plan (FDP) according to City of St. Augustine standards.

DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3 and 245 lots in Phase 2. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase. This Water and Sewer master plan was discussed with the City of St. Augustine Utility Department during a pre-application meeting and any necessary changes made.

DEG completed the construction drawings and prepare the Engineering Review submittal for the CoSA DRC review. We prepared all engineering calculations for the proposed water and sewer services, fire protection, and sanitary pump stations, and one lift station. DEG prepared the final engineering for submittal to the reviewing agencies. Site design included roadway design, lot grading, stormwater collection design, potable water distribution design for lots, fire protection design, gravity sewer design for lots and design of one sanitary pump station.

DEG received an assignment from the CDD Board. DEG conducted a paving condition study for Phase 1A and B noting the current pavement condition and recommending pavement repair through a matrix presentation format. This repair matrix looks at the existing pavement life with what and when the pavement maintenance needs to be conducted.

DEG received an assignment from the CDD Board to determine the storm water management system maintenance and future maintenance costs. This assignment was to fulfill a State of Florida recent legislative requirement.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
	<b>Dominion Engineering Group, Inc.</b>	<b>Jacksonville, Florida</b>	<b>Site Civil Engineer, Team Leader</b>
b.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

7

21. TITLE AND LOCATION (City and State) <b>St. Augustine Lakes SBDN, St. Augustine, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2021- current	Ongoing

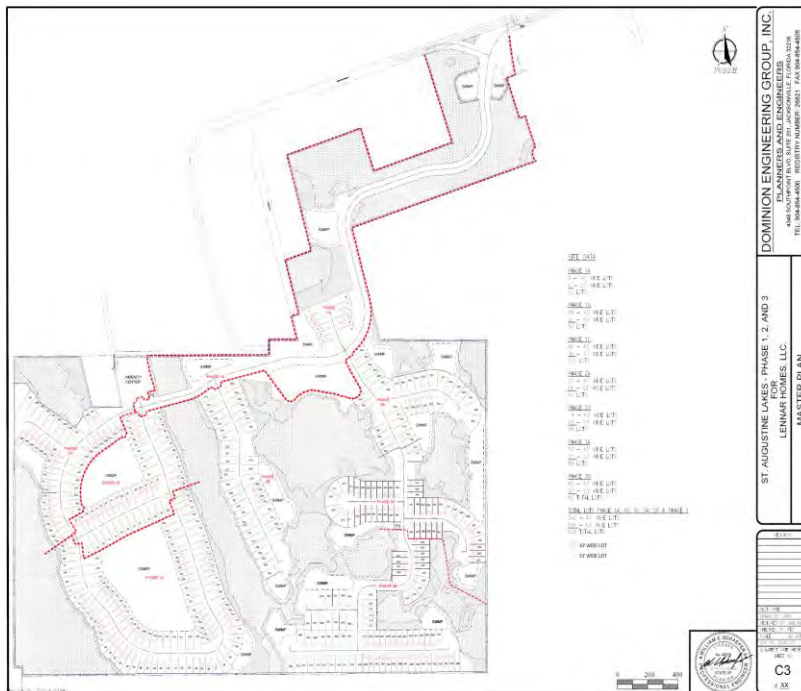
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER <b>Lennar Homes</b>	b. POINT OF CONTACT NAME <b>Ginny Feiner</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(904) 380-0778</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

This CDD Subdivision sits on 65 acres and is planned for 412 single family units, in 2 phases. We will develop a master drainage plan to handle runoff from the lots and the impervious areas. DEG acquired the SJRWMD permit (ERP) for the entire 238 units with phase 1A & 1B as well as phases 2 and 3. DEG modified the plan designed by a national engineering firm to reduce the construction costs by over \$2,500,000. DEG prepared the plans for submittal to the St. Johns County for site engineering and utility permitting. This project is currently under construction with homes in Phase 1A.

DEG also serves as the CDD District Engineer and in this capacity prepared the Engineer's Report for the project, and worked with the legal and financial team to have the CD Validated with St. Johns County and approval of the bond validation for the initial assessment area, Phase 1.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	<b>Dominion Engineering Group, Inc.</b>	<b>Jacksonville, Florida</b>	<b>Site Civil Engineer, Team Leader</b>
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

8

21. TITLE AND LOCATION (City and State) <b>Morgan's Cove Subdivision</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2017- current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>Waterford Green Investments, Inc.</b>	<b>Stephen F. Been</b>	<b>(770) 231-6624</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. Plans were developed for right and left turn lanes required for the project and a force main extension of 7400 feet along CR214 from Alan Neese Road under I-95 to the project entrance. We completed the online application and submitted the construction plans and supporting calculations to the SJRWMD for the development. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) Firm Name <b>Dominion Engineering Group, Inc.</b>	(2) FIRM LOCATION (City and State) <b>Jacksonville, Florida</b>	(3) ROLE <b>Site Civil Engineer, Team Leader</b>
b.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

9

21. TITLE AND LOCATION (City and State) <b>Oxford Estates Subdivision</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2017- current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>H. Smith Inc.</b>	<b>Nate Day</b>	<b>(904) 268-9990</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

DEG developed the engineering plans for submission to the SJRWMD for a SJRWMD permit and SJC for engineering review. We developed pre and post development stormwater models for the entire 159 lots and design the stormwater treatment ponds with outfalls.  
 DEG developed a master drainage plan to handle runoff from the lots and the impervious areas. DEG submitted the SJRWMD permit (ERP) for the entire 159 units development. We prepared the ERP for submittal to the SJRWMD. The effort of work included meetings with SJC, SJRWMD, JEA, and FDEP.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	<b>Dominion Engineering Group, Inc.</b>	<b>Jacksonville, Florida</b>	<b>Site Civil Engineer, Team Leader</b>
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

10

21. TITLE AND LOCATION (City and State) <b>Minorcan Mill SBDN</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2018- current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>The Towers Group</b>	<b>Sam Crozier</b>	<b>(904) 615-1893</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The project consists of approximately 58.24 acres located in St. Johns County (SJC), Florida. DEG developed a Master Development Plan (MDP) and a master drainage plan for the entire 129 single family development, along with plans for right, and left turn lanes required for the project. Force main extension plans were prepared for SR16 and 16A intersections to the entrance of the project approximately 4150 LF. The effort of work included meetings with SJC, SJRWMD, JEA, and FDEP.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	<b>Dominion Engineering Group, Inc.</b>	<b>Jacksonville, Florida</b>	<b>Site Civil Engineer, Team Leader</b>
b.			
c.			

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
<b>William Schaefer, PE</b>	<b>CDD District Engineer</b>	X	X	X	X	X	X	X	X	X	X
<b>Michael Bowles</b>	<b>Hydraulic Engineer</b>	X	X	X	X	X	X	X	X	X	X
<b>Joshua Benolken, PE</b>	<b>Civil Engineer</b>	X		X	X	X	X	X		X	
<b>Charlie Nguyen, EIT</b>	<b>Civil Engineer</b>	X		X	X	X	X		X	X	X
<b>Ethan Schaefer, EIT</b>	<b>Civil Engineer</b>	X		X	X	X	X	X	X	X	
<b>Gary Myer</b>	<b>Engineering Technician</b>	X	X	X	X	X	X	X	X	X	X
<b>Jason Mokwa</b>	<b>Engineering Technician</b>	X	X	X	X	X	X	X	X	X	X
<b>Bob Pevy</b>	<b>Engineering Technician</b>	X		X		X	X	X			X
<b>Matthew Bonna</b>	<b>CADD Technician</b>	X		X	X	X	X	X		X	X
<b>Michele DeBernardis</b>	<b>Administrative</b>	X	X	X	X	X	X	X	X	X	X

**29. EXAMPLE PROJECTS KEY**

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
<b>1</b>	<b>Longleaf Subdivision</b>	<b>6</b>	<b>Maderia CDD</b>
<b>2</b>	<b>Beachwalk @ Twin Creeks CDD SBDN</b>	<b>7</b>	<b>St. Augustine Lakes SBDN</b>
<b>3</b>	<b>Grand Oaks CDD</b>	<b>8</b>	<b>Morgan's Cove Subdivision</b>
<b>4</b>	<b>Three Rivers DRI CDD</b>	<b>9</b>	<b>Oxford Estates SBDN</b>
<b>5</b>	<b>Sawmill Branch PCP CDD</b>	<b>10</b>	<b>Minorcan Mill SBDN</b>

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H. ADDITIONAL INFORMATION

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30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

See Section A – G, pages 1 – 24.

---

I. AUTHORIZED REPRESENTATIVE

*The foregoing is a statement of facts.*

31. SIGNATURE

*William Schaefer, PE*

32. DATE

11/27/23

33. NAME AND TITLE

William E. Schaefer PE, Principal



# State of Florida

## Veteran Business Certification

Dominion Engineering Group, Inc.

Is certified under the provisions of  
287 and 295.187, Florida Statutes, for a period from:

July 28, 2022      to      July 28, 2024



J. Todd Inman

Florida Department of Management Services





Ron DeSantis, Governor

Melanie S. Griffin, Secretary



## STATE OF FLORIDA

### BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

## SCHAEFER, WILLIAM ERNEST II

4348 SOUTHPOINT BLVD  
SUITE 201  
JACKSONVILLE FL 32216

**LICENSE NUMBER: PE40229**

**EXPIRATION DATE: FEBRUARY 28, 2025**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



**2023 - 2024 LOCAL BUSINESS TAX RECEIPT**  
**JIM OVERTON, DUVAL COUNTY TAX COLLECTOR**

231 E. Forsyth Street, Suite 130, Jacksonville, FL 32202-3370  
Phone: (904) 255-5700, option 3 Fax: (904) 255-8403  
<https://taxcollector.coj.net/>

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business. This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period October 01, 2023 through September 30, 2024 .

DOMINION ENGINEERING GROUP INC  
4348 SOUTHPOINT BLVD  
SUITE 201  
JACKSONVILLE, FL 32216-0903



ACCOUNT NUMBER: 79690  
BUSINESS NAME: DOMINION ENGINEERING GROUP INC  
PHYSICAL ADDRESS: 4348 SOUTHPOINT BLVD  
SUITE 204  
JACKSONVILLE, FL 32216-0903  
CLASSIFICATION CODE: 326008 PUBLIC SERVICE OR REPAIR, NOT SPECIFIED

COUNTY TAX: 13.75  
MUNICIPAL TAX: 41.25  
COUNTY LATE PENALTY: 0.00  
MUNICIPAL LATE PENALTY: 0.00  
TOTAL TAX: 55.00

STATE LICENSE NO:

RENEWAL

VALID UNTIL September 30, 2024

**2023 - 2024**

**\*\*\*ATTENTION\*\*\***

**THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.**  
CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

JIM OVERTON, TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

Paid INT-24-00554181 07/20/2023 \$ 55.00



**2023 - 2024 LOCAL BUSINESS TAX RECEIPT**  
**JIM OVERTON, DUVAL COUNTY TAX COLLECTOR**

231 E. Forsyth Street, Suite 130, Jacksonville, FL 32202-3370  
Phone: (904) 255-5700, option 3 Fax: (904) 255-8403  
<https://taxcollector.coj.net/>

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business. This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period October 01, 2023 through September 30, 2024 .

SCHAEFER, WILLIAM E P.E.  
4348 SOUTHPOINT BLVD  
SUITE 201  
JACKSONVILLE, FL 32216-0903

**ACCOUNT NUMBER:** 79689  
**BUSINESS NAME:** SCHAEFER, WILLIAM E P.E.  
**PHYSICAL ADDRESS:** 4348 SOUTHPOINT BLVD  
SUITE 201  
JACKSONVILLE, FL 32216-0903  
**CLASSIFICATION CODE:** 325012 ENGINEER - ALL TYPES  
**STATE LICENSE NO:** 40229

**COUNTY TAX:** 30.00  
**MUNICIPAL TAX:** 100.00  
**COUNTY LATE PENALTY:** 0.00  
**MUNICIPAL LATE PENALTY:** 0.00  
**TOTAL TAX:** 130.00

**RENEWAL**

**VALID UNTIL September 30, 2024**

# 2023 - 2024

**\*\*\*ATTENTION\*\*\***

**THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.**  
CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

JIM OVERTON, TAX COLLECTOR

**THIS BECOMES A RECEIPT AFTER VALIDATION.**

Paid INT-24-005541&1 07/20/2023 \$ 130.00



**Barb Savage**  
3293 Hodges Blvd  
Jacksonville, FL 32224  
O. 904.223.4201  
D. 904.421.3706  
Barb.Savage@  
**SouthStateBank.com**

November 30, 2023

RE: Dominion Engineering Group Inc.

To Whom It May Concern,

This letter serves as verification that Dominion Engineering Group Inc. has been a customer in good standing with SouthState Bank, N.A. since 2005.

The longstanding relationship with Dominion Engineering Group Inc. has been excellent and we look forward to many years ahead.

Please feel free to contact me if you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Barb Savage', written in a cursive style.

**Barb Savage**  
Vice President, Branch Manager



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>The Dekins Corporation</b> <b>1361 13th Ave, Ste 235</b> <b>Jacksonville Beach, FL 32250</b>	<b>CONTACT NAME:</b> Crystal Girard <b>PHONE (A/C, No. Ext):</b> (904)241-5553 <b>E-MAIL ADDRESS:</b> Crystalm@dekins.com	<b>FAX (A/C, No):</b> (904)241-5557
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> <b>Dominion Engineering Group, Inc.</b> <b>4348 Southpoint Boulevard</b> <b>Suite 201</b> <b>Jacksonville, FL 32216</b>	<b>INSURER A :</b> <b>The Hartford</b> <b>29424</b>	
	<b>INSURER B :</b> <b>Infinity Insurance Co</b> <b>22268</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES**

CERTIFICATE NUMBER: 00001036-11513146

REVISION NUMBER: 20

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			21 SBM BV0955	04/21/2023	04/21/2024	EACH OCCURRENCE \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>2,000,000</b> GENERAL AGGREGATE \$ <b>4,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>4,000,000</b> \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			509-82008-0807-002	11/25/2023	11/25/2024	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ <b>Deductibles</b> \$ <b>500</b>
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			21WECAC8HCP	05/22/2023	05/22/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

For Proposals Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(CMG)

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/1/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> GHG Insurance 1000 Riverside Ave., Suite 500 Jacksonville FL 32204	<b>CONTACT NAME:</b> Kim Miazga <b>PHONE (A/C, No, Ext):</b> 904-421-8600 <b>E-MAIL ADDRESS:</b> info@ghgins.com		<b>FAX (A/C, No):</b> 904-421-8601
	<b>INSURER(S) AFFORDING COVERAGE</b>		
<b>INSURED</b> Dominion Engineering Group 4348 Southpoint Boulevard #201 Jacksonville FL 32216	<b>INSURER A:</b> Texas Insurance Company		<b>NAIC #</b> 16543
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

**COVERAGES**

CERTIFICATE NUMBER: 385754667

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$	
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$	
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
A	Professional Liability Claims Made		BFLPMLTFL01130002145301	5/15/2023	5/15/2024	Each Claim Aggregate	\$1,000,000 \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

For Proposal Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# ARCHITECT-ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Isles of Bartram Park Community Development District

2. PUBLIC NOTICE DATE

11/28/2023

3. SOLICITATION OR PROJECT NUMBER

RFQ for Engineering Services

### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

D. Glynn Taylor, P.E.

5. NAME OF FIRM

Taylor & White, Inc

6. TELEPHONE NUMBER

904-346-0671

7. FAX NUMBER

8. E-MAIL ADDRESS

glynn.taylor@taylorandwhite.com

### C. PROPOSED TEAM

*(Complete this section for the prime contractor and all key subcontractors.)*

a.	<i>(Check)</i>				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	JV	PARTNER	SUBCONTRACTOR			
	X				Taylor & White, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	9556 Historic Kings Rd. S. Ste 102 Jacksonville, Florida	Professional Engineering
b.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		

**D. ORGANIZATIONAL CHART OF PROPOSED TEAM**

*(Attached)*

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>D. Glynn Taylor, P.E.</b>	13. ROLE IN THIS CONTRACT <b>Professional Engineer</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>37</b>	b. WITH CURRENT FIRM <b>28</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>Taylor &amp; White, Inc. Jacksonville, Florida</b>			
16. EDUCATION <i>(Degree and Specialization)</i> <b>BSCE- University of Florida 1985 BSMA- Florida Southern College 1986</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> <b>State of Florida #44163 State of Georgia #23690 Engineer Firm State of Florida #7298 Engineer Firm State of Georgia #00278</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>American Society of Civil Engineers, Florida Institute of Consulting Engineers</b>			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
<b>Two Creeks- Clay County, Florida</b>	PROFESSIONAL SERVICES 2004-2007	CONSTRUCTION <i>(If applicable)</i> 2/2008
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float:right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> a. Two Creeks is a 624 single family development in Clay County on 624 acres located within the Brannan Field Master Plan. All Roadways, sidewalks, water distribution systems sanitary sewer, reuse water, pump station and stormwater management systems were designed and constructed. T&W is District Engineer for Two Creeks CDD.		
<b>Wilford Preserve- Clay County, Florida</b>	PROFESSIONAL SERVICES 2016-2018	CONSTRUCTION <i>(If applicable)</i> Pending
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float:right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> b. Wilford Preserve is a 445 lot single Family Development on 264.56 ac. within the Brannan Field Master Plan in Clay County. T&W is responsible for the planning, design, and permitting of the 445 lots, including 3,500 LF of Cheswick Oak Avenue within 1 set of plans, design and permitting of the stormwater management system, roadways, reuse water, and sanitary sewer.		
<b>Granary Park- Clay County, Florida</b>	PROFESSIONAL SERVICES 2020-2022	CONSTRUCTION <i>(If applicable)</i> 2021- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float:right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> c. Granary Park is a 3 phase 771 Single Family subdivision on 290.5 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems, including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W is the District Engineer for the CDD.		
<b>Robinson Ranch- Clay County, Florida</b>	PROFESSIONAL SERVICES 2021- Present	CONSTRUCTION <i>(If applicable)</i> 2021- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float:right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> d. Robinson Ranch is a 348 Single Family Subdivision on 200.1 ac. within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center.		
<b>Jennings Farm- Clay County, Florida</b>	PROFESSIONAL SERVICES 2020-2021	CONSTRUCTION <i>(If applicable)</i> 2022- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float:right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> e. Jennings Farm is a 314 Single Family Subdivision on 189 ac. within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collections system, including the Master Pump Station, reuse water system and stormwater management system, and the Amenity Center.		



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Richard L. Edwards, Jr. (JJ)</b>	13. ROLE IN THIS CONTRACT <b>Project Engineer/Inspector</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>11</b>	b. WITH CURRENT FIRM <b>8</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>Taylor &amp; White, Inc. Jacksonville, Florida</b>			
16. EDUCATION <i>(Degree and Specialization)</i> <b>Bachelors of Science Ocean Engineering</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> <b>E.I. (Engineer Intern) P.E. Professional Engineer State of FL. (# Pending)</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i> <b>Granary Park- Clay County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2020-2022</b>	CONSTRUCTION <i>(If applicable)</i> <b>2021- Present</b>
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Granary Park is a 3 phase 771 lot Single Family subdivision on 290.5 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W also provides construction observation and certification of the phases as completed. T&W is the District Engineer for the Sandridge CDD.		
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Jennings Farm- Clay County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2020-2021</b>	CONSTRUCTION <i>(If applicable)</i> <b>2022- Present</b>
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Jennings Farm is a 314 Single Family Subdivision on 189 ac. within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collections system including the Master Pump Station, stormwater management system, and the Amenity Center. T&W also provides construction observation and certification of the phases as completed.		
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Kindlewood Townhomes- Clay County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2021-2022</b>	CONSTRUCTION <i>(If applicable)</i> <b>2022-2023</b>
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Kindlewood Townhomes is 106 Townhomes on 30.6 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection system, reuse system, and stormwater management facility.		
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Cheswick South- Clay County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2019-2022</b>	CONSTRUCTION <i>(If applicable)</i> <b>2022- Present</b>
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Cheswick South is a 230 lot single family subdivision on 129.25 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of the roadways, sidewalks, water distribution system, sanitary sewer collection system, including one sanitary sewer pumpstation, reuse system and stormwater management system. This project was added to the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certification to all agencies.		
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Robinson Ranch- Clay County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2021- Present</b>	CONSTRUCTION <i>(If applicable)</i> <b>2021-Present</b>
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Robinson Ranch is a 348 Single Family Subdivision on 200.1 ac. within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center. T&W also provides construction observation and certification of the phases as completed.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Barry M. Rohrer</b>	13. ROLE IN THIS CONTRACT <b>Project Designer/Inspector</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>28</b>	b. WITH CURRENT FIRM <b>18</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>Taylor &amp; White, Inc. Jacksonville, Florida</b>			
16. EDUCATION <i>(Degree and Specialization)</i> <b>AS Civil Engineering</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i> <b>Wilford Preserve Phase IV- Clay County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2016-2018</b>	CONSTRUCTION <i>(If applicable)</i> <b>2018-2023</b>
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>Wilford Preserve is a 445 lot single Family Development on 264.56 ac. within the Brannan Field Master Plan in Clay County. T&amp;W is responsible for the planning, design, permitting, construction observation and certification of the 445 lots, including 3,500 LF of Cheswick Oak Avenue, stormwater management system, roadways, water distribution system, reuse water, and sanitary sewer collections systems. T&amp;W is District Engineer for Wilford Preserve CDD.</b>	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Cheswick South- Clay County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2019-2022</b>	CONSTRUCTION <i>(If applicable)</i> <b>2022- Present</b>
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>Cheswick South is a 230 lot single family subdivision on 129.25 ac. within the Brannan Field Master Plan in Clay County. T&amp;W was responsible for design and permitting of roadways, sidewalks, water distribution system, sanitary sewer collection system including one sanitary sewer pumpstation, reuse system, and stormwater management systems.</b>	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> <b>UHaul SR16/CR16A- St. Augustine, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2021-2023</b>	CONSTRUCTION <i>(If applicable)</i> <b>2022- Present</b>
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>UHaul SR16/CR16A is a 3 story 123,984 sf Climatized main self-storage facility, a 16,176sf U-Box storage building, 6 mini-storage outbuildings, and 89 boat/RV rental sites situated on 13.6ac. T&amp;W was responsible for design, permitting, construction observation and certification of the site including parking, water distribution systems, gravity sewer, including private pump station, and stormwater management facility including Fire Main.</b>	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> <b>UHaul Appleyard Drive- Tallahassee, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2021-2023</b>	CONSTRUCTION <i>(If applicable)</i> <b>2023- Present</b>
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>UHaul Appleyard Drive consists of a 3 story 97,284 sf Climatized Main Self Storage Facility, a 16,148 U-Box storage building, &amp; a 2000sf mini storage building, situated on 7.3 ac. T&amp;W was responsible for design and permitting of the site including parking, water distribution system including Fire Main, gravity sewer collection system and stormwater mgmt.</b>	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Robinson Ranch- Clay County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2021-Present</b>	CONSTRUCTION <i>(If applicable)</i> <b>2021-Present</b>
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>Robinson Ranch is a 348 Single Family Subdivision on 200.1 ac. within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&amp;W was responsible for the design and permitting all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center. T&amp;W also provides construction observation and certification of the phases as completed.</b>	<input checked="" type="checkbox"/> Check if project performed with current firm	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>James Craig Johnson</b>		13. ROLE IN THIS CONTRACT <b>Design &amp; Permitting/Inspection</b>		14. YEARS EXPERIENCE	
				a. TOTAL <b>31</b>	b. WITH CURRENT FIRM <b>28</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>Taylor &amp; White, Inc. Jacksonville, Florida</b>					
16. EDUCATION <i>(Degree and Specialization)</i> <b>Associates in Arts Degree</b>			17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>		
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>					

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i> <b>Two Creeks- Clay County, Florida</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2004-2007</b>	CONSTRUCTION <i>(If applicable)</i> <b>2/2008</b>
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Two Creeks is a 625 single Family development in Clay County on 624 Acres located within the Brannan Field Master Plan. T&W was responsible for design, permitting, construction observation and certification of all roadways, sidewalks, water distribution systems, sanitary sewer collection system including three CUA sanitary pump stations, reuse water, and stormwater management systems. T&W is District Engineer for Two Creeks CDD		
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Wilford Preserve- Clay County, Florida</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2016-2018</b>	CONSTRUCTION <i>(If applicable)</i> <b>Present</b>
b.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Wilford Preserve is a 445 lot single Family Development on 264.56 ac. within the Brannan Field Master Plan in Clay County. T&W is responsible for the planning, design, permitting, construction observation and certification of the 445 lots, including 3,500 LF of Cheswick Oak Avenue, stormwater management system, roadways, water distribution system, reuse water, and sanitary sewer collections systems. T&W is District Engineer for Wilford Preserve CDD.		
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Granary Park- Clay County</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2020-2022</b>	CONSTRUCTION <i>(If applicable)</i> <b>2021- Present</b>
c.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Granary Park is a 3 phase 771 lot Single Family subdivision on 290.5 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W also provides construction observation and certification of the phases as completed. T&W is the District Engineer for the Sandridge CDD.		
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Jennings Farm- Clay County</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2021-2022</b>	CONSTRUCTION <i>(If applicable)</i> <b>2022- Present</b>
d.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Jennings Farm is a 314 Single Family Subdivision on 189 ac. within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collections system including the Master Pump Station, stormwater management system, and the Amenity Center. T&W also provides construction observation and certification of the phases as completed.		
(1) TITLE AND LOCATION <i>(City and State)</i> <b>Cheswick South- Clay County</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2019-2022</b>	CONSTRUCTION <i>(If applicable)</i> <b>2022- Present</b>
e.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Cheswick South is a 230 lot single family subdivision on 129.25 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of the roadways, sidewalks, water distribution system, sanitary sewer collection system, including one sanitary sewer pumpstation, reuse system and stormwater management system. This project was added to the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certification to all agencies.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Tony Ringler</b>	13. ROLE IN THIS CONTRACT <b>Site Planner/Designer</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>31</b>	b. WITH CURRENT FIRM <b>25</b>

15. FIRM NAME AND LOCATION *(City and State)*  
**Taylor & White, Inc. Jacksonville, Florida**

16. EDUCATION <i>(Degree and Specialization)</i>	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
<b>Two Creeks- Clay County</b>	2004-2007	2/2008
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE a. Two Creeks is a 625 single Family development in Clay County on 624 Acres located within the Brannan Field Master Plan. T&W was responsible for design, permitting, construction observation and certification of all roadways, sidewalks, water distribution systems, sanitary sewer collection system including three CCUA sanitary pump stations, reuse water, and stormwater management systems. T&W is District Engineer for Two Creeks CDD. <input checked="" type="checkbox"/> Check if project performed with current firm		
<b>Granary Park- Clay County</b>	2020-2022	2021- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE b. Granary Park is a 3 phase 771 lot Single Family subdivision on 290.5 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W also provides construction observation and certification of the phases as completed. T&W is the District Engineer for the Sandridge CDD. <input checked="" type="checkbox"/> Check if project performed with current firm		
<b>Robinson Ranch- Clay County</b>	2021-Present	2021-Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE c. Robinson Ranch is a 348 Single Family Subdivision on 200.1 ac. within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center. T&W also provides construction observation and certification of the phases as completed. <input checked="" type="checkbox"/> Check if project performed with current firm		
<b>Jennings Farm</b>	2020-2021	2022- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE d. Jennings Farm is a 314 Single Family Subdivision on 189 ac. within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collections system including the Master Pump Station, stormwater management system, and the Amenity Center. T&W also provides construction observation and certification of the phases as completed. <input checked="" type="checkbox"/> Check if project performed with current firm		
<b>Cheswick South- Clay County</b>	2019-2022	2022- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE e. Cheswick South is a 230 lot single family subdivision on 129.25 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of the roadways, sidewalks, water distribution system, sanitary sewer collection system, including one sanitary sewer pumpstation, reuse system and stormwater management system. This project was added to the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certification to all agencies. <input checked="" type="checkbox"/> Check if project performed with current firm		

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> Wilford Preserve- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016-2018	CONSTRUCTION <i>(if applicable)</i> 2018-2023

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Dream Finders Homes	b. POINT OF CONTACT NAME Batey McGraw	c. POINT OF CONTACT TELEPHONE NUMBER 904-644-7670
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Wilford Preserve is a 445 lot Single Family Development situated on 264.56 ac. within the Brannan Field Master Plan in Clay County. T&W is responsible for the planning, design and permitting of the 445 single family lots, including 3,500 LF of Cheswick Oaks Avenue within one set of plans. T&W is responsible for the design and permitting of the stormwater sewer pump station and force main. Wilford Preserve will have two entrances, one to Cheswick Oak Avenue and one to White Herron Lane, located within Spencer Plantation Subdivision.

T&W Cost: \$264,000.00  
 Estimated Subdivision Cost: \$17 Million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Taylor & White, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting, and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 2
21. TITLE AND LOCATION <i>(City and State)</i> Two Creeks- Clay County	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2004-2006	CONSTRUCTION <i>(if applicable)</i> 2006-2008

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Two Creeks Development, LLC	b. POINT OF CONTACT NAME Greg Matovina	c. POINT OF CONTACT TELEPHONE NUMBER 904-436-6270
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Two Creeks is a 624 single family development in Clay County on 624 acres located within the Brannan Field Master Plan. All roadways, sidewalks, water distributions systems, sanitary sewer, reuse water, pump station and stormwater management systems were designed and constructed. T&W is the District Engineer for Two Creeks CDD. Estimated construction costs- \$20 million.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting, and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>3</b>
21. TITLE AND LOCATION <i>(City and State)</i> Granary Park Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020-2021	CONSTRUCTION <i>(If applicable)</i> 2021- Current

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>Green Pointe Development, LLC</b>	b. POINT OF CONTACT NAME <b>Mike Taylor</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>904-996-2485</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Granary Park is a 3 phase 771 single family subdivision on 290.5 acres within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems, including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W is the District Engineer for the CDD.

T&W Costs- \$500,000  
 Estimated Construction Costs- \$27million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>4</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Robinson Ranch- Clay County, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2022	CONSTRUCTION <i>(if applicable)</i> 2021-Current

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>AMH Development</b>	b. POINT OF CONTACT NAME <b>James Shonkwiler</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>407-432-9512</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Robinson Ranch is a 348 Single Family Subdivision on 200.1 acres within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center.

T&W Costs- \$209,000

Estimated Construction Costs- \$15.7 million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME <b>Taylor &amp; White, Inc</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Jacksonville, Florida</b>	(3) ROLE <b>Design, Permitting and Construction Observation to Certification</b>
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 5
21. TITLE AND LOCATION <i>(City and State)</i> Jennings Farm- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020-2021	CONSTRUCTION <i>(if applicable)</i> 2022-Current

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER LGI Homes	b. POINT OF CONTACT NAME Brian Martin	c. POINT OF CONTACT TELEPHONE NUMBER 407-619-1291
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Jennings Farm is a 314 Single Family Subdivision on 189 acres within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection system including the Master Pump Station, reuse water system and stormwater management system, and the Amenity Center.

Estimated Construction Costs- \$17 million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, permitting, and construction observation to certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>6</b>
21. TITLE AND LOCATION <i>(City and State)</i> Kindlewood Townhomes- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2022	CONSTRUCTION <i>(if applicable)</i> 2022-2023

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>Kindlewood Investors, LLC</b>	b. POINT OF CONTACT NAME <b>Rick Wood</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>904-264-6553</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kindlewood Townhomes is 106 Townhomes on 30.6 acres within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection system, reuse water system, and stormwater management facility.

T&W Costs- \$185,000  
 Estimated Construction Costs- \$2.5million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, permitting, and construction observation to certification
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION <i>(City and State)</i> Wilford Preserve Phase IV- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019-2021	CONSTRUCTION <i>(If applicable)</i> 2022-Current

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Dream Finders Homes	b. POINT OF CONTACT NAME Louis Cowling	c. POINT OF CONTACT TELEPHONE NUMBER 904-907-6388
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Wilford Preserve Phase IV is a 148 lot single family subdivision on 86.6 acres within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection systems including one sanitary sewer pump station, reuse water system, stormwater management system. This project was added to the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certifications to all agencies.

Estimated Construction Costs- \$17.6 million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 8
21. TITLE AND LOCATION <i>(City and State)</i> Cheswick South- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019-2022	CONSTRUCTION <i>(If applicable)</i> 2022-Current

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Dream Finders Homes	b. POINT OF CONTACT NAME Louis Cowling	c. POINT OF CONTACT TELEPHONE NUMBER 904-907-6388
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Cheswick South is a 230 lot single family subdivision on 129.25 acres within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection systems including one sanitary sewer pump station, reuse water system, stormwater management system. This project is in the process of being added into the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certifications to all agencies.

T&W Costs- \$567,000  
 Estimated Construction Costs- \$9.5 million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>9</b>
21. TITLE AND LOCATION <i>(City and State)</i> UHaul SR16/CR16A- St. Augustine, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2023	CONSTRUCTION <i>(If applicable)</i> 2022-Current

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>Ed Hatcher</b>	b. POINT OF CONTACT NAME <b>Brian Mann</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>904-837-6234</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

UHaul SR16/CR16A consists of a 3 story 123,984 sf Climatized main self storage facility, a 16,176sf U-Box Storage building, 6 mini storage out buildings, and 89 boat/RV rental sites situated on 13.6 acres. T&W was responsible for the design and permitting, construction observation and certification of the site including parking, water distribution system, gravity sewer, including private pump station and stormwater management facility including fire main.

T&W Costs- \$126,000  
 Estimated Construction Costs- \$12 million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
**10**

21. TITLE AND LOCATION <i>(City and State)</i> UHaul Appleyard Drive, Tallahassee, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2023	CONSTRUCTION <i>(If applicable)</i> 2023-Current

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Ed Hatcher	b. POINT OF CONTACT NAME Christopher Ferguson	c. POINT OF CONTACT TELEPHONE NUMBER 904-449-2326
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*  
 UHaul Appleyard Drive consists of a 3 story 97,284 sf Climatized main self storage facility, a 16,148sf U-Box Storage building, and a 2000sf mini storage out building, situated on 7.3 acres. T&W was responsible for the design and permitting of the site including parking, water distribution system including fire main, gravity sewer collection system, and stormwater management facility.

T&W Costs- \$122,000  
 Estimated Construction Costs- \$15 million

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Taylor & White, Inc	Jacksonville, Florida	Design, Permitting and Construction Observation to Certification
b.			
c.			
d.			
e.			
f.			

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
D. Glynn Taylor	Professional Engineer	X	X	X	X	X	X	X	X	X	X
Richard (JJ) Edwards	EIT/Professional Engineer			X	X	X	X	X	X		
James C. Johnson	Project Designer	X	X	X	X	X		X	X		
Barry Rohrer	Project Designer	X						X	X	X	X
Tony Ringler	Project Designer	X	X	X	X	X	X	X	X		

**29. EXAMPLE PROJECTS KEY**

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	Wilford Preserve	6	Kindlewood Townhomes
2	Two Creeks	7	Wilford Preserve Phase IV
3	Granary Park	8	Cheswick South
4	Robinson Ranch	9	UHaul SR16/CR16A
5	Jennings Farm	10	UHaul Appleyard Drive

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**H. ADDITIONAL INFORMATION**

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30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

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**I. AUTHORIZED REPRESENTATIVE**

*The foregoing is a statement of facts.*

31. SIGNATURE

32. DATE

33. NAME AND TITLE





*SIXTH ORDER OF BUSINESS*

**LANDSCAPE AND IRRIGATION MAINTENANCE AGREEMENT  
BY AND BETWEEN ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT  
DISTRICT AND YELLOWSTONE LANDSCAPE, INC.**

**THIS AGREEMENT** is made and entered into as of the 28th day of December, 2023, by and between:

**Isles of Bartram Park Community Development District**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in St. Johns County, Florida and with offices at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 ("District"), and

**Yellowstone Landscape, Inc.**, a Delaware corporation, whose mailing address is 3235 North State Street, Bunnell, Florida 32110 (the "Contractor").

**RECITALS**

**WHEREAS**, the District was established by ordinance of the Board of County Commissioners in and for St. Johns County, Florida, for the purpose of financing, funding, planning, establishing, acquiring, constructing or reconstructing, enlarging or extending, equipping, operating, and maintaining systems and facilities for certain infrastructure improvements; and

**WHEREAS**, the District has a need to retain an independent contractor to provide landscape and irrigation maintenance services for certain lands within and around the District; and

**WHEREAS**, Contractor previously submitted a proposal for the provisions of landscape services more fully described in the Scope of Services and map attached hereto as **Exhibit A** ("Scope of Services") and incorporated herein by reference, and represents that it is qualified to serve as a landscape and irrigation maintenance contractor and provide such services to the District.

**NOW, THEREFORE**, in consideration of the mutual covenants contained in this Agreement, it is agreed that the Contractor is hereby retained, authorized, and instructed by the District to perform in accordance with the following covenants and conditions, which both the District and the Contractor have agreed upon:

**1. INCORPORATION OF RECITALS.** The recitals stated above are true and correct and by this reference are incorporated by reference as a material part of this Agreement.

**2. DESCRIPTION OF WORK AND SERVICES.**

**A.** The District desires that the Contractor provide professional landscape and irrigation maintenance services within presently accepted standards. Upon all parties signing this Agreement, the Contractor shall provide the District with the specific services identified in this Agreement.

- B. While providing the services identified in this Agreement, the Contractor shall assign such staff as may be required, and such staff shall be responsible for coordinating, expediting, and controlling all aspects to assure completion of the services.
- C. The Contractor shall provide the specific professional services as shown in Paragraph 3, of this Agreement.

**3. SCOPE OF LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES.** The duties, obligations, and responsibilities of the Contractor are those described in the Scope of Services attached hereto as **Exhibit A**. Contractor shall solely be responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District.

**4. MANNER OF CONTRACTOR'S PERFORMANCE.** The Contractor agrees, as an independent contractor, to undertake work and/or perform or have performed such services as specified in this Agreement or any addendum executed by the Parties or in any authorized written work order by the District issued in connection with this Agreement and accepted by the Contractor. All work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with industry standards. The performance of all services by the Contractor under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.

- A. Should any work and/or services be required which are not specified in this Agreement or any addenda, but which are nevertheless necessary for the proper provision of services to the District, such work or services shall be fully performed by the Contractor as if described and delineated in this Agreement.
- B. The Contractor agrees that the District shall not be liable for the payment of any work or services unless the District, through an authorized representative of the District, authorizes the Contractor, in writing, to perform such work.
- C. The District shall designate in writing a person to act as the District's representative with respect to the services to be performed under this Agreement. The District's representative shall have complete authority to transmit instructions, receive information, interpret and define the District's policies and decisions with respect to materials, equipment, elements, and systems pertinent to the Contractor's services.
  - (1) The District hereby designates the District Manager or his or her designee, to act as its representative.

(2) The Contractor agrees to meet with the District's representative no less than one (1) time per month to walk the property to discuss conditions, schedules, and items of concern regarding this Agreement.

D. In the event that time is lost due to heavy rains ("Rain Days"), the Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the time during the same week as any Rain Days. The Contractor shall provide services on Saturdays if needed to make up Rain Days, but shall not provide services on Sundays.

E. Contractor shall use all due care to protect the property of the District, its residents, and landowners from damage. Contractor agrees to repair any damage resulting from Contractor's activities and work within twenty-four (24) hours.

5. **COMPENSATION; TERM.**

A. As compensation for services described in this Agreement and as set forth in more detail on **Exhibit A**, the District agrees to pay the Contractor twelve (12) monthly payments of **Two Thousand Nine Hundred Seventeen Dollars (\$2,917.00)**, for a not-to-exceed annual total of **Thirty Five Thousand and Four Dollars (\$35,004.00)**, unless terminated earlier in accordance with Section 13 below. Work commenced on December 1, 2023 and District and Contractor agree that, notwithstanding the execution of this Agreement subsequent to December 1, 2023, this Agreement shall govern Contractor's performance as of December 1, 2023. The Agreement terms shall be for a period of 12 months (commencing on December 1, 2023), unless terminated earlier in accordance with Section 13 below. This Agreement shall automatically renew upon the expiration of the initial 12 month term for successive 12 month terms, at the same compensation level, for a total not to exceed 36 months unless terminated or modified in accordance with the terms of this Agreement.

B. If the District should desire additional work or services, or to add additional lands to be maintained, the Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the Parties shall agree in writing to an addendum, addenda, or change order to this Agreement. The Contractor shall be compensated for such agreed additional work or services based upon a payment amount acceptable to the Parties and agreed to in writing.

Services in addition to those described in the attached Proposal, may be provided by the Contractor. However, no additional services shall be provided by the Contractor unless done at the direction of the District. Fees

for such additional services shall be as provided for in the attached Proposal or, if not identified, as negotiated between the District and the Contractor.

- C. The District may require, as a condition precedent to making any payment to the Contractor that all subcontractors, material men, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that the Contractor provide an Affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from the Contractor, in a form satisfactory to the District, that any indebtedness of the Contractor, as to services to the District, has been paid and that the Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workmen's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.
- D. The Contractor shall maintain records conforming to usual accounting practices. Further, the Contractor agrees to render monthly invoices to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. These monthly invoices are due and payable within thirty (30) days of receipt by the District. Each monthly invoice will include such supporting information as the District may reasonably require the Contractor to provide.

**6. INSURANCE.**

- A. The Contractor or any subcontractor performing the work described in this Agreement shall maintain throughout the term of this Agreement the following insurance:
  - (1) Worker's Compensation Insurance in accordance with the laws of the State of Florida.
  - (2) Commercial General Liability Insurance covering the Contractor's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
    - (I) Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors' operation.
  - (3) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.

- (4) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.
- B. The District, its staff, consultants and supervisors shall be named as an additional insured. The Contractor shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverages, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.
- C. If the Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

**7. INDEMNIFICATION.**

- A. Contractor agrees to defend, indemnify, and hold harmless the District and its officers, agents, employees, successors, assigns, members, affiliates, or representatives from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, judgments against the District, or loss or damage, whether monetary or otherwise, arising out of, wholly or in part by, or in connection with the Services to be performed by Contractor, its subcontractors, its employees and agents in connection with this Agreement, including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto. Additionally, nothing in this Agreement requires Contractor to indemnify the District for the District's percentage of fault if the District is adjudged to be more than 50% at fault for any claims against the District and Contractor as jointly liable parties; however, Contractor shall indemnify the District for any and all percentage of fault attributable to Contractor for claims against the District, regardless whether the District is adjudged to be more or less than 50% at fault. Contractor further agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in section 768.28, Florida Statutes, or other statute.

- B. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), any interest, expenses, damages, penalties, fines, or judgments against the District.

**8. COMPLIANCE WITH GOVERNMENTAL REGULATION.** The Contractor shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules, regulations, or ordinances. If the Contractor fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any action of the Contractor or any of its agents, servants, employees, or materialmen, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation, the District may terminate this Agreement, such termination to be effective upon the giving of notice of termination.

**9. LIENS AND CLAIMS.** The Contractor shall promptly and properly pay for all labor employed, materials purchased, and equipment hired by it to perform under this Agreement. The Contractor shall keep the District's property free from any materialmen's or mechanic's liens and claims or notices in respect to such liens and claims, which arise by reason of the Contractor's performance under this Agreement, and the Contractor shall immediately discharge any such claim or lien. In the event that the Contractor does not pay or satisfy such claim or lien within three (3) business days after the filing of notice thereof, the District, in addition to any and all other remedies available under this Agreement, may terminate this Agreement to be effective immediately upon the giving notice of termination.

**10. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE.** A default by either Party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

**11. CUSTOM AND USAGE.** It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that the District shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of the District in refraining from so doing; and further, that the failure of the District at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.



**12. SUCCESSORS.** This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the Parties to this Agreement, except as expressly limited in this Agreement.

**13. TERMINATION.** The District agrees that the Contractor may terminate this Agreement with or without cause by providing ninety (90) days written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that the District may terminate this Agreement immediately with or without cause by providing thirty (30) days written notice of termination to the Contractor. Upon any termination of this Agreement, the Contractor shall be entitled to payment for all work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets the District may have against the Contractor.

**14. PERMITS AND LICENSES.** All permits and licenses required by any governmental agency directly for the District shall be obtained and paid for by the District. All other permits or licenses necessary for the contractor to perform under this Agreement shall be obtained and paid for by the Contractor.

**15. ASSIGNMENT.** Neither the District nor the Contractor may assign this Agreement without the prior written approval of the other.

**16. INDEPENDENT CONTRACTOR STATUS.** In all matters relating to this Agreement, the Contractor shall be acting as an independent contractor. Neither the Contractor nor employees of the Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. The Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of the Contractor, if there are any, in the performance of this Agreement. The Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and the Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

**17. HEADINGS FOR CONVENIENCE ONLY.** The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

**18. ENFORCEMENT OF AGREEMENT.** In the event that either the District or the Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.

**19. AGREEMENT.** This instrument shall constitute the final and complete expression of this Agreement between the District and the Contractor relating to the subject matter of this Agreement. To the extent that any of the terms of this Agreement are determined to conflict with any terms included in the attached Proposal, the terms of this Agreement are agreed and deemed to be controlling.

**20. AMENDMENTS.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Contractor.

**21. AUTHORIZATION.** The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this instrument.

**22. NOTICES.** All notices, requests, consents and other communications under this Agreement ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

**A. If to the District:** Isles of Bartram Park  
Community Development District  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092  
Attn: District Manager

**With a copy to:** Kutak Rock, LLP  
107 West College Avenue  
Tallahassee, Florida 32301  
Attn: District Counsel

**B. If to the Contractor:** Yellowstone Landscape, Inc.  
3235 North State Street  
Bunnell, Florida 32110  
Attn: \_\_\_\_\_

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

**23. THIRD PARTY BENEFICIARIES.** This Agreement is solely for the benefit of the District and the Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Contractor any right, remedy, or claim under or by reason of this

Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Contractor and their respective representatives, successors, and assigns.

**24. APPLICABLE LAW AND VENUE.** This Agreement and the provisions contained herein shall be construed, interpreted, and controlled according to the laws of the State of Florida. The Parties hereto agree that venue for any dispute arising hereunder shall be in a court of appropriate jurisdiction in St. Johns County, Florida.

**25. CONTROLLING LAW.** This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida.

**26. EFFECTIVE DATE.** This Agreement shall become effective on July 1, 2023, and shall remain in effect in accordance with the terms set forth in Section 5(A) above unless terminated by either of the District or the Contractor in accordance with the provisions of this Agreement.

**27. PUBLIC RECORDS.** Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is Jim Oliver (“Public Records Custodian”). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor’s possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC**

**RECORDS AT (904) 940-5850, [JOLIVER@GMSNF.COM](mailto:JOLIVER@GMSNF.COM), 475 WEST TOWN PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092.**

**28. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

**29. ARM'S LENGTH TRANSACTION.** This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. The District and the Contractor participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

**30. COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

**31. E-VERIFY.** The Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, *Florida Statutes*. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

**32. COMPLIANCE WITH SECTION 20.055, FLORIDA STATUTES.** The Contractor agrees to comply with Section 20.055(5), *Florida Statutes*, to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant such section and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), *Florida Statutes*.

**33. CONFLICTS.** To the extent that the terms described in Exhibit A conflict with the terms of this Agreement, the terms herein shall control.

*[remainder of page intentionally left blank]*

IN WITNESS WHEREOF, the parties execute this agreement the day and year first written above.

Attest:

**ISLES OF BARTRAM PARK  
COMMUNITY DEVELOPMENT DISTRICT**

DocuSigned by:  
*Jim Oliver*  
01BA5E5E7110418  
Secretary/Assistant Secretary

DocuSigned by:  
*[Signature]*  
27B51F6B07F74DA...  
Chairperson  
Board of Supervisors

*[Signature]*  
\_\_\_\_\_  
(Signature of Witness)

Susana Sessman  
\_\_\_\_\_  
(Print Name of Witness)

**YELLOWSTONE LANDSCAPE, INC.,**  
a Delaware corporation  
*[Signature]*  
\_\_\_\_\_  
By: *Bradley Poor*  
Its: *1/2/2024*  
\_\_\_\_\_

**Exhibit A – Scope of Services**

## EXHIBIT A

### TURFGRASS SPECIFICATIONS

#### MOWING

- Schedule of mowing is determined by the type of turf being serviced and adjusted to coincide with seasonal growth rates to maintain a consistent, healthy appearance.
- Scheduled cuts missed due to inclement weather will be made up as soon as possible.
- Mower blades will be kept sharp at all times to prevent tearing of grass leaves.
- Turf growth regulators may be used to assist in maintaining a consistent and healthy appearance of the turf.
- Various mowing patterns will be employed to ensure the even distribution of clippings and to prevent ruts in the turf caused by mowers. Grass clippings will be left on the lawn to restore nutrients, unless excess clippings create an unsightly appearance.
- Turf will be cut to a desirable height with no more than 1/3 of the leaf blade removed during each mowing to enhance health and vigor.

#### EDGING & TRIMMING

- Yellowstone Landscape will neatly edge and trim around all plant beds, curbs, streets, trees, buildings, etc. to maintain shape and configuration.
- Edging equipment will be equipped with manufacturer's guards to deflect hazardous debris. All walks will be blown after edging to maintain a clean, well-groomed appearance.
- All grass runners will be removed after edging to keep mulch areas free of weeds and encroaching grass. "Hard" edging, "soft" edging and string trimming will be performed in conjunction with turf mowing operations.
- Areas mutually agreed to be inaccessible to mowing machinery will be maintained with string trimmers or chemical means, as environmental conditions permit.





### DEBRIS REMOVAL

- Prior to mowing, each area will be patrolled for trash and other debris to reduce the risk of object propulsion and scattering, excluding areas concentrated with trash (e.g., dumpster zones, dock areas, and construction sites).
- Landscape debris generated on the property during landscape maintenance is the sole responsibility of Yellowstone Landscape, and will be removed no additional expense to the Client.

### FERTILIZER

- Turf grass will be fertilized as appropriate in accordance with type using a premium turf fertilizer containing minor elements.
- Various ratios of Nitrogen, Phosphorus, and Potassium (NPK) will be utilized for different growing seasons and environmental conditions. All sidewalks, roads, curbs, and patios will be swept clean of granular fertilizer after applications to minimize staining.

### INSECT, DISEASE, & WEED CONTROL

- Treatment of turf areas for damaging insect infestation or disease and weed control will be the responsibility of Yellowstone Landscape.
- All products will be applied as directed by the manufacturer's instructions and in accordance with all state and federal regulations.
- Yellowstone Landscape must possess and maintain an active certified Pest Control License issued through the local governing department responsible for issuing such licenses. Only trained applicators will apply agricultural chemicals.
- Access to a water source on the Client's property must be provided for use in spray applications.

### SHRUBS

- All pruning and thinning will be performed to retain the intended shape and function of plant material using proper horticultural techniques. Shrubs will be trimmed with a slight inward slope rising from the bottom of the plant to retain proper fullness of foliage at all levels.
- Plant growth regulators may be used to provide consistent and healthy appearance for certain varieties of plant material and ground covers.
- Clippings are to be removed by Yellowstone Landscape following pruning.

### TREE MAINTENANCE

- Canopies will be raised to a maximum height of 10 feet or a maximum 2-inch caliper limb size to maintain the appropriate form of the tree and the appropriate clearance for pedestrians.
- Palm Trees will have only brown or broken fronds removed at time of pruning.
- Yellowstone Landscape will maintain staking and guying of new trees. Re-staking of trees due to extreme weather is provided as a separate, billable service.

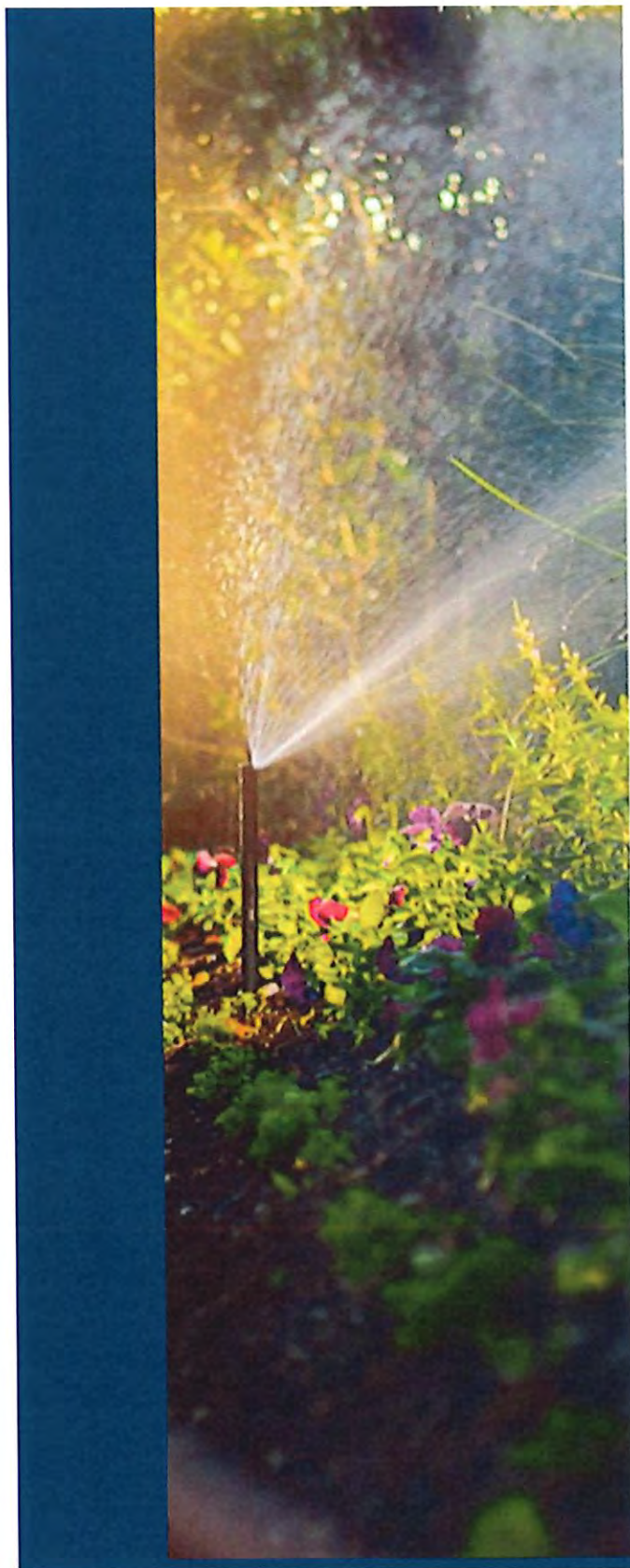
### FERTILIZATION

- Shrubs and ground cover will be fertilized with a recommended analysis containing a balanced minor nutrient package with a minimum 50% slow-release Nitrogen source product. Fertilization typically occurs in spring and fall, according to environmental conditions.
- Ornamental and Shade Trees will be fertilized utilizing a balanced tree fertilizer at recommended rates according to size.
- Palm Trees will be fertilized utilizing a balanced palm tree fertilizer at recommended rates according to size.

### INSECT, DISEASE, & WEED CONTROL

- Plants will be treated chemically as needed to effectively control insect infestation and disease as environmental and horticultural conditions permit. In extraordinary cases where disease or pests resist standard chemical treatments, Yellowstone Landscape will offer suggestions regarding the best course of action.
- Open ground in plant beds will be treated by manual or chemical means to control weed pressure as environmental, horticultural, and weather conditions permit.
- Yellowstone Landscape will maintain a log listing all applications and will have MSDS sheets available for each product used on the Client's property.
- The Client must provide access to a suitable water source on their property for use by Yellowstone Landscape in spray applications.





### EDGING & TRIMMING

- Groundcovers will be confined to plant bed areas by manual or chemical means as environmental conditions permit.
- "Weedeating" type edging will not be used around trees.

### IRRIGATION SYSTEM SPECIFICATIONS

- Irrigation inspections include inspection of sprinkler heads, timer mechanism, and each zone. In addition, the system will be inspected visually for hot spots and line breaks with each additional visit to the property.
- Irrigation rotors and spray nozzles will be kept free of grass and other plant material to ensure proper performance.
- Minor nozzle adjustments and cleaning and timer adjustments will be performed with no additional charge.
- Yellowstone Landscape will promptly inform the client of any system malfunction or deficiencies.
- Repairs for items such as head replacement, broken lines, pumps or timers will be performed upon the client's approval and billed accordingly.
- Any damage caused by Yellowstone Landscape personnel shall be repaired promptly at no cost to the Client.

### ANNUAL FLOWERS

- Annual flower beds will be serviced to remove flowers that are fading or dead ("deadheading") to prolong blooming time and to improve the general appearance of the plant.
- All soils are to be roto-tilled after removing and prior to installing new flowers.
- "Flower Saver Plus®" (or comparable product) containing beneficial soil micro-organisms and rich organic soil nutrients, will be incorporated in the annual flower planting soil at the time of each flower change.
- Supplemental top-dressing with a controlled-release fertilizer and/or soluble liquid fertilizer will be applied to enhance flowering and plant vigor.

ADDITIONAL DETAILS

- Yellowstone Landscape will provide extra services, special services and/or landscape enhancements over and above the specifications of landscape maintenance agreement at an additional charge with written approval from an authorized management representative of the Client.
- Property inspections will be conducted regularly by an authorized Yellowstone Landscape representative. Yellowstone Landscape will document and correct any landscape maintenance deficiencies identified within one week, or provide a status update for work requiring a longer period to accomplish.
- Yellowstone Landscape will provide the Client with a contact list for use in case of emergencies and will have personnel on call after regular business hours to respond accordingly.



LANDSCAPE PERSONNEL



- Yellowstone Landscape will provide all labor, transportation and supervision necessary to perform the work described herein.
- Field personnel will be equipped with all necessary supplies, tools, parts and equipment and trained to perform work in a safe manner.
- Personnel will be licensed for all applicable maintenance functions, including any pesticide or supplemental nutrient applications, as required by law.
- Yellowstone Landscape service vehicles will be well maintained and clean in appearance. Vehicles must be properly licensed and tagged, and operated only by licensed personnel.
- All Yellowstone Landscape vehicles must operate in a safe and courteous manner while on the Client's property. Pedestrians have the right-of-way and service vehicles are expected to yield.
- All trailers, storage facilities, and maintenance equipment must be in good condition and present a clean and neat appearance.
- Tools and equipment must be properly suited for their purpose and used in a safe manner, utilizing the appropriate safety gear at all times.

**PERFORMANCE STANDARDS**

**ISLE OF BARTRAM - 2024**

Managing the needs of your unique landscape requires careful planning and attention to detail. Our experienced professionals use their extensive training and state-of-the-art equipment to ensure the health and sustainability of your living investment. Should you ever have additional needs, questions or concerns, please ask us.

Geographic location and climate play a major role in the timing of our service delivery; schedules are adjusted to coincide with seasonal growth rates in order to maintain a consistent, healthy appearance. Services missed due to inclement weather will be made up as soon as possible. The following table summarizes our planned visits for completing each of the services performed on your property:

IN CONTRACT SERVICES	VISITS
Mowing	42 - All Turf
Detailing - All Areas Detailed 1x Per Month	12
IPM - Fertilization & Pest Control	St Augustine Turf - 6 blanket and spot treatments as needed St Augustine Turf Arena Application - 1 Per Year Soccer Field Top Choice Application - 1 Per Year Soccer Field Take All Root Rot Application - 1 Per Year Soccer Field and Bermuda - 9 blanket and spot treatments as needed
Irrigation Inspections	12
Mulch	Per Request
Annual Flowers	Per Request
Tree Pruning	Up to 10ft above grade - Anything above 10ft will be proposed
Palm Pruning	2

## YOUR INVESTMENT

CORE MAINTENANCE SERVICES	PRICE				
<b>Mowing</b> Includes Mowing, Edging, String Trimming, & Cleanup	\$18,275				
<b>Detailing and 2 Palm Prunings</b> Includes Shrub Pruning, Tree Pruning, & Weeding	\$12,184				
<b>Integrated Pest Management: Includes the following:</b> St Augustine - 6 blanket and spot treatments as needed  St Augustine - 1 Arena Application  Bermuda - 9 blanket and spot treatments as needed  Soccer Field - 1 Top Choice Insecticide Application  Soccer Field - 1 Insignia Fungicide Application  Shrubs/Trees - 2 blanket and spot treatments as needed  Italian Cypress Miticide Applications	\$3,705				
<b>Irrigation Inspections</b> Includes Standard Irrigation Reports -	\$840				
<b>ANNUAL GRAND TOTAL</b>	<b>\$35,004</b>				
ADDITIONAL SERVICES (NOT INCLUDED IN ANNUAL GRAND TOTAL)					
<b>Gold Mulch and Pine Straw(Lake Banks Only)</b>	\$6,255				
<b>Annual Flowers - 4 Rotations and Soil Amendment</b>	\$8,556				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"><b>ANNUAL GRAND TOTAL</b></td> <td style="text-align: right; padding: 5px;"><b>\$35,004.00</b></td> </tr> <tr> <td style="padding: 5px;"><b>MONTHLY GRAND TOTAL</b></td> <td style="text-align: right; padding: 5px;"><b>\$2,917.00</b></td> </tr> </table>		<b>ANNUAL GRAND TOTAL</b>	<b>\$35,004.00</b>	<b>MONTHLY GRAND TOTAL</b>	<b>\$2,917.00</b>
<b>ANNUAL GRAND TOTAL</b>	<b>\$35,004.00</b>				
<b>MONTHLY GRAND TOTAL</b>	<b>\$2,917.00</b>				

## SERVICE MAP

The image below depicts the boundaries of the serviceable areas of your landscape as understood for the purposes of developing this proposal.



*SEVENTH ORDER OF BUSINESS*

**RESOLUTION 2024-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT IMPLEMENTING SECTION 190.006(3), FLORIDA STATUTES, AND REQUESTING THAT THE ST. JOHNS COUNTY SUPERVISOR OF ELECTIONS CONDUCT THE DISTRICT'S GENERAL ELECTIONS; PROVIDING FOR COMPENSATION; SETTING FORTH THE TERMS OF OFFICE; AUTHORIZING NOTICE OF THE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the Isles of Bartram Park Community Development District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within unincorporated St. Johns County, Florida; and

**WHEREAS**, the Board of Supervisors of the District ("**Board**") seeks to implement Section 190.006(3), *Florida Statutes*, and to instruct the St. Johns County Supervisor of Elections ("**Supervisor**") to conduct the District's elections by the qualified electors of the District at the general election ("**General Election**").

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:**

1. **GENERAL ELECTION SEATS.** Seat 1, currently held by Zenzi Rogers, Seat 3, currently held by Scott Forshey-Friedman, and Seat 5, currently held by Delton Stuck, are scheduled for the General Election in November 2024. The District Manager is hereby authorized to notify the Supervisor of Elections as to what seats are subject to General Election for the current election year.

2. **QUALIFICATION PROCESS.** For each General Election, all candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the St. Johns County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

3. **COMPENSATION.** Members of the Board are entitled to receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.

4. **TERM OF OFFICE.** The term of office for the individuals to be elected to the Board in the General Election is four years. The newly elected Board members shall assume office on the second Tuesday following the election.



5. **REQUEST TO SUPERVISOR OF ELECTIONS.** The District hereby requests the Supervisor to conduct the District’s General Election. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.

6. **PUBLICATION.** The District Manager is directed to publish a notice of the qualifying period for each General Election, in a form substantially similar to **Exhibit A** attached hereto.

7. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

**PASSED AND ADOPTED** this 2nd day of January, 2024.

ATTEST:

**ISLES OF BARTRAM PARK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors

**Exhibit A:** Form of Notice

**EXHIBIT A**

NOTICE OF QUALIFYING PERIOD FOR CANDIDATES  
FOR THE BOARD OF SUPERVISORS OF THE  
ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Isles of Bartram Park Community Development District will commence at noon on June 10, 2024, and close at noon on June 14, 2024. Candidates must qualify for the office of Supervisor with the St. Johns County Supervisor of Elections located at \_\_\_\_\_, Phone (\_\_\_\_) \_\_\_\_\_. All candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a “qualified elector” of the District, as defined in Section 190.003, *Florida Statutes*. A “qualified elector” is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the St. Johns County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

The Isles of Bartram Park Community Development District has three (3) seats up for election, specifically seats 1, 3 and 5. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 5, 2024, and in the manner prescribed by law for general elections.

For additional information, please contact the St. Johns County Supervisor of Elections.

**Publish on or before May 27, 2024.**